

PROVINCE OF BRITISH COLUMBIA

ORDER OF THE MINISTER OF HOUSING

Housing Supply Act

Ministerial Order No. M263

WHEREAS

- A. The minister has, prior to making this Housing Target Order, considered the information set out in section 3 (1), *Housing Supply Act*, S.B.C. 2022, c. 38, in relation to the City of West Kelowna.
- B. In accordance with section 3 (2) and (3), *Housing Supply Act*, S.B.C. 2022, c. 38, the minister has consulted with the City of West Kelowna regarding this housing target order.
- C. The minister has:
 - i. provided a description of the proposed Housing Target Order to the City of West Kelowna.
 - ii. in accordance with section 4 (1), Housing Supply Regulation, B.C. Reg. 133/2023, provided the City of West Kelowna an opportunity to provide written comments to the minister.
- D. An extension to the consultation period, if any, granted by the minister to the City of West Kelowna, pursuant to section 4 (2), Housing Supply Regulation, B.C. Reg. 133/2023, has elapsed.

NOW THEREFORE Pursuant to section 2, *Housing Supply Act*, S.B.C. 2022, c. 38, the Minister of Housing orders as follows:

- 1. A housing target order is made for the City of West Kelowna, effective August 1, 2024 (the “**Effective Date**”).
- 2. The housing targets for the City of West Kelowna under this housing target order are set out in the attached **Schedule A** (*Housing Targets*).
- 3. The performance indicators by which progress by the City of West Kelowna toward meeting each housing target is to be assessed are described in the attached **Schedule B** (*Performance Indicators*).
- 4. This Housing Target Order begins on the Effective Date and ends on July 31, 2029 (the “**End Date**”).

July 24, 2024

Date



Minister of Housing

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: *Housing Supply Act*, S.B.C. 2022, c. 38, s 2

Other: Housing Supply Regulation, B.C. Reg. 133/2023

5. The City of West Kelowna must prepare and submit a housing target progress report at the intervals set out in the attached **Schedule C** (*Housing Targets Progress Reporting*).

SCHEDULE A
Housing Targets

1. The five-year housing target for the City of West Kelowna is **2,266 units**, which is the total minimum number of net new completed housing units required to comply with this Provincial Housing Target Order.
2. The above housing targets reflect 75% of total Provincial Housing Needs Estimate for the City of West Kelowna.
3. For each Progress Reporting Period as set out in Schedule C, the annual cumulative number of net new housing units will be measured as follows:
 - a. Year 1: 289
 - b. Year 2: 633
 - c. Year 3: 1,059
 - d. Year 4: 1,594
 - e. Year 5: 2,266

SCHEDULE B
Performance Indicators

1. The performance indicators to measure annual progress toward achieving the housing target are set out in Table 1 and are based on:
- a. Progress toward achieving the annual cumulative housing target; and
 - b. Actions taken by the municipality toward meeting the annual housing target.

Table 1 - Performance Indicators

Category	Performance Indicator	Data to Measure
Annual cumulative housing target	Satisfactory progress to meet annual cumulative housing target, measured by completed net new housing units.	Total number of net new housing units (completions minus demolitions) during the reporting period.
Actions taken by the municipality toward meeting the annual cumulative housing target	Satisfactory progress demonstrated by: <ol style="list-style-type: none"> 1. Update of land use planning documents to align with housing targets; 2. Adoption of policies and initiatives to meet housing targets; and 3. Residential approvals complete and/or in progress that met or will meet housing targets. 	<ol style="list-style-type: none"> 1. Relevant information about updates to land use planning documents such as the Official Community Plan, Zoning Bylaw, Housing Needs Report, Housing Action Plan/Strategy (other documents, e.g., Strategic Plan) including date of last update, and related policies that align with achieving annual housing targets. 2. Description of new/amended bylaws and policies, innovative approaches, and pilot projects undertaken to achieve housing targets. 3. The number of applications received and permits issued in relation to residential development such as development, building and rezonings.

SCHEDULE C
Housing Targets Progress Reporting

The City of West Kelowna must receive the progress report by resolution within 45 days of the end of the reporting period:

Reporting Period 1.1: August 1, 2024 – January 31, 2025

Reporting Period 1.2: August 1, 2024 – July 31, 2025

Reporting Period 2: August 1, 2025 – July 31, 2026

Reporting Period 3: August 1, 2026 – July 31, 2027

Reporting Period 4: August 1, 2027 – July 31, 2028

Reporting Period 5: August 1, 2028 – July 31, 2029

Progress Report Forms must be posted to the municipal website and submitted to the Minister as soon as practicable after being received.