



**CITY OF WEST KELOWNA**  
**REGULAR COUNCIL MINUTES**

Tuesday, April 8, 2025  
COUNCIL CHAMBERS  
3731 OLD OKANAGAN HWY, WEST KELOWNA, BC

**MEMBERS PRESENT:** Mayor Gord Milsom  
Councillor Tasha Da Silva  
Councillor Rick de Jong  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Garrett Millsap  
Councillor Carol Zanon

**Staff Present:** Ron Bowles, Chief Administrative Officer  
Mark Panneton, Director of Legislative & Legal Services/Corporate Officer  
Rob Hillis, Acting Director of Engineering & Operations  
Warren Everton, Director of Finance/Chief Financial Officer  
Brent Magnan, Director of Community Development  
Bob Dargatz, Development Manager/Approving Officer  
Lisa Siavashi, Financial Services Manager/Deputy Chief Financial Officer  
Chris Oliver, Planning Manager  
Rebecca Narinesingh, Corporate Records/FOI Specialist  
Evan Sun, Infrastructure Engineer

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**1. CALL TO ORDER**

The meeting was called to order at 1:31 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

## **2. INTRODUCTION OF LATE ITEMS**

### **2.1 Regional District of Central Okanagan Highlights from the April 3, 2025 Regional Board Meeting (Item 5.1)**

## **3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. C076/25

**THAT** the April 8, 2025 Regular Council agenda be amended by:

- adding item 5.1 regarding Regional District of Central Okanagan Highlights from the April 3, 2025 Regional Board Meeting;

**AND THAT** the agenda be adopted as amended.

CARRIED UNANIMOUSLY

## **4. ADOPTION OF MINUTES**

### **4.1 March 25, 2025 Special and Regular Council Minutes**

It was moved and seconded

Resolution No. C077/25

**THAT** the March 25, 2025 Special and Regular Council minutes be adopted.

CARRIED UNANIMOUSLY

## **5. MAYOR AND COUNCILLOR'S REPORTS**

City of West Kelowna Council and staff congratulated Westbank First Nation on 20 years of self-governance and wished them continued success. Council and the City greatly value and respect Westbank First Nation and appreciate their many excellent initiatives, which have helped make the Westside a truly great place to be. The City looks forward to continuing to work with Westbank First Nation for the next 20 years and beyond to strengthen our communities and economy.

### **5.1 Regional District of Central Okanagan Highlights from the April 3, 2024 Regional Board Meeting**

A Council member commented.

## **6. PRESENTATIONS**

### **6.1 RDCO Westside Wastewater Update**

Travis Kendel (Associate Director, Development & Engineering Services, Regional District of Central Okanagan (RDCO)) provided the RDCO Westside Wastewater PowerPoint presentation and responded to Council's questions.

## **7. DELEGATIONS**

No items.

## **8. UNFINISHED BUSINESS**

No items.

## **9. DIVISION REPORTS**

### **9.1 CORPORATE SERVICES**

No items.

### **9.2 LEGISLATIVE & LEGAL**

#### **9.2.1 Appointment of Deputy Corporate Officer**

It was moved and seconded

Resolution No. C078/25

**THAT** Council appoint Rebecca Narinesingh as the Deputy Corporate Officer pursuant to Section 148 of the *Community Charter* effective April 8, 2025.

CARRIED UNANIMOUSLY

#### **9.2.2 Green Bay Dredging Project - Phase 2 Loan Authorization Bylaw No. 0326 (Adoption)**

It was moved and seconded

Resolution No. C079/25

**THAT** Council adopt "Green Bay Dredging Project - Phase 2 Loan Authorization Bylaw No. 0326, 2025".

CARRIED UNANIMOUSLY

### **9.3 FINANCE**

#### **9.3.1 2025 Transfer Station Parcel Tax Bylaw 330, 2025**

Staff and Travis Kendel (Associate Director, Development & Engineering Services, Regional District of Central Okanagan) responded to Council's questions.

It was moved and seconded

Resolution No. C080/25

**THAT** Council give first, second and third reading to the "Transfer Station Parcel Tax Bylaw No. 330, 2025".

CARRIED UNANIMOUSLY

#### **9.3.2 2025 Sterile Insect Release Parcel Tax Bylaw No. 0328, 2025**

It was moved and seconded

Resolution No. C081/25

**THAT** Council give first, second and third reading to the "Sterile Insect Release Parcel Tax Bylaw No. 0328, 2025".

CARRIED UNANIMOUSLY

#### **9.3.3 2025 Solid Waste and Recycling Program Parcel Tax Bylaw No. 0329, 2025**

It was moved and seconded

Resolution No. C082/25

**THAT** Council give first, second and third reading to the "Solid Waste and Recycling Program Parcel Tax Bylaw No. 0329, 2025".

CARRIED UNANIMOUSLY

#### **9.3.4 2025 Tax Rate Bylaw No. 0327, 2025**

The Director of Finance/Chief Financial Officer provided a PowerPoint presentation and responded to Council's questions.

It was moved and seconded

Resolution No. C083/25

**THAT** Council approve the Tax Multiplier Schedule as outlined in "Table 1" in the report from the Director of Finance / CFO dated April 8, 2025;

**AND THAT** Tax Rates Bylaw No. 0327, 2025 be given first, second and third reading.

CARRIED UNANIMOUSLY

## **9.4 COMMUNITY DEVELOPMENT**

### **9.4.1 Development Cost Charges Amendment Bylaw No. 0190.03, 2025**

It was moved and seconded

Resolution No. C084/25

**THAT** Council give first, second, and third readings to the “City of West Kelowna Development Cost Charges Amendment Bylaw No. 0190.03, 2025”.

CARRIED UNANIMOUSLY

### **9.4.2 Zoning Bylaw No. 0320 (Third Reading as Altered)**

It was moved and seconded

Resolution No. C085/25

**THAT** Council rescind third reading of proposed “City of West Kelowna Zoning Bylaw No. 0320, 2024”.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C086/25

**THAT** Council alter proposed “City of West Kelowna Zoning Bylaw No. 0320, 2024” by:

- removing the requirement for end point facilities in multiple family residential buildings (section 4.12.5);
- removing the requirement for electric vehicle charging requirements for single family dwellings (section 4.13);
- clarifying that all residential uses within the apartment or townhouse form, except for a townhouse within the residential plex (RP1) zone, will require 10% of all required parking spaces to include energized electric vehicle outlets (section 4.13);

- specifying the maximum height for a principal use, building or structure at 901, 911, 921 and 931 Anders Road based on frontage (Section 12.5.4); and
- altering the stepback regulation for buildings three storeys or greater in the Neighbourhood Centre Zone for properties along Anders Road (section 12.5.6).

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C087/25

**THAT** Council give third reading to proposed “City of West Kelowna Zoning Bylaw No. 0320, 2024”, as altered.

CARRIED UNANIMOUSLY

## **9.5 OPERATIONS**

No items.

## **9.6 FIRE RESCUE**

No items.

## **10. CORRESPONDENCE AND INFORMATION ITEMS**

No items.

## **11. NOTICE OF MOTION**

No items.

## **12. ADJOURNMENT**

The meeting adjourned at 2:30 p.m.

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MAYOR

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DIRECTOR OF LEGISLATIVE & LEGAL SERVICES/  
CORPORATE OFFICER