



COUNCIL REPORT

To: Mayor and Council

Date: March 11, 2025

From: Ron Bowles, Chief Administrative Officer

File No: 3900-20-0318

Subject: **West Kelowna Cemetery Bylaw No. 318 – Consideration of Adoption**

Report Prepared by: Mark Roberts, Parks Manager

RECOMMENDATION to Consider and Resolve:

THAT Council adopt “West Kelowna Cemetery Bylaw No. 318”;

AND THAT Council authorize staff to include the increased revenues and requested Full-Time Equivalent (FTE) staff positions in the 2025 Financial Plan.

STRATEGIC AREA(S) OF FOCUS

Invest in Infrastructure – We will invest in building, improving and maintaining infrastructure to meet the needs of, and to provide a high quality of life for, current and future generations.

BACKGROUND

At the February 25, 2025 regular meeting, Council gave third reading to Bylaw No. 0318, 2025. This bylaw replaces the existing Bylaw 0166 based upon recommendations from the City’s Cemetery Review and their consultant. Bylaw 0318 is now before Council for consideration of adoption.

COUNCIL REPORT / RESOLUTION HISTORY

Date	Report Topic / Resolution	Resolution No.
Feb 25, 2025	THAT Council rescinds third reading to West Kelowna Cemetery Bylaw No. 318; <u>CARRIED UNANIMOUSLY</u>	C047/25
	THAT Council modify proposed West Kelowna Cemetery Bylaw No. 318 by:	C048/25

	<ul style="list-style-type: none"> removing section 11.2. (“Inscriptions”) and renumbering the subsequent sections accordingly; and in Schedule A, replacing all instances of “March 1, 2025” with “March 11, 2025”. <p><u>CARRIED</u>; Councillor Zanon opposed</p> <p>THAT Council give third reading to proposed West Kelowna Cemetery Bylaw No. 318, as amended.</p> <p><u>CARRIED</u>; Mayor Milsom and Councillor Zanon opposed</p>	C049/25
Feb 11, 2025	<p>THAT Council give first, second and third reading to the West Kelowna Cemetery Bylaw No. 318;</p> <p>AND THAT Council endorse Option #3 as presented in the “West Kelowna Cemetery Bylaw” report, from the Parks Manager, dated February 3, 2025;</p> <p>AND FURTHER THAT Council authorize staff to include the increased revenues and requested FTE’s into the 2025 Financial Plan.</p> <p><u>CARRIED</u>; Mayor Milsom and Councillor Johnston opposed</p>	C035/25
September 10, 2024	Westbank Cemetery Update	N/A

REVIEWED BY

Rob Hillis, Acting Director of Engineering & Operations

Mark Panneton, Director, Legislative & Legal Services

Trevor Seibel, Deputy CAO

APPROVED FOR THE AGENDA BY

Ron Bowles, Chief Administrative Officer

PowerPoint: Yes ☐ No ☒

Attachments:

Attachment 1: West Kelowna Cemetery Bylaw No. 318