



COUNCIL REPORT

To: Mayor and Council

Date: April 8, 2025

From: Ron Bowles, CAO

File No: 3900-20-0330

Subject: **2025 Transfer Station Parcel Tax Bylaw 330, 2025**

Report Prepared by: Lisa Siavashi, Financial Services Manager / Deputy CFO

RECOMMENDATION:

THAT Council give first, second and third reading to the “Transfer Station Parcel Tax Bylaw No. 330, 2025”.

STRATEGIC AREA(S) OF FOCUS

Pursue Economic Growth and Prosperity – We will work with stakeholders throughout the region to advocate for and support efforts aimed at helping West Kelowna businesses prosper. With a focus on the future, we will advance opportunities to expand our economy, increase employment, and develop the community in ways that contribute towards prosperity for all.

Foster Safety and Well-Being – We will pursue through direct action, advocacy, and collaboration with local and regional service providers, investments in community health, needs-based housing, emergency preparedness, policing, and other services that foster safety and well-being in West Kelowna.

BACKGROUND

The Westside Landfill, located on Asquith Road in West Kelowna, has been serving the communities of West Kelowna, Peachland, the Electoral Area, and the Westbank First Nation (WFN) for many years. Operated by the Regional District of Central Okanagan (RDCO) and funded through tipping fees, the landfill was converted to a transfer station in 2010, catering exclusively to residential customers. The funding method then became a combination of tipping fees and a parcel tax.

The City of West Kelowna, District of Peachland, Westbank First Nation, and the Regional District of Central Okanagan are the participants and financial contributors to

this function. Given that the budget and participants' shares are subject to annual changes, this matter must be brought to Council each year for consideration.

In 2025, the City of West Kelowna's share is \$620,933, up from \$595,560 last year. This increase is due to higher transfers to reserves for future capital replacements and an increase in the amount of engineering overhead costs allocated to this function at the RDCO. The net amount to be billed for 2025 is \$620,817, which includes a reduction of \$116 from reconciling the amounts collected in 2024. The RDCO invoices the City of West Kelowna for the Westside Transfer Station on a quarterly basis, based on actual expenses.

In accordance with Council's 2010 decision to tax only those properties that can access the service (residential taxpayers), there are 14,704 properties within our jurisdiction in 2025 with a taxable residential assessment component. This equates to \$42.22 per parcel (2024 - \$41.05). This parcel tax is being collected to fund a regional service and is included in the 2025 – 2029 Financial Plan under collection for other governments.

FINANCIAL IMPLICATIONS

The RDCO has established costs per participants with the City of West Kelowna's share being \$620,933. It is recommended that this amount be funded through a parcel tax from properties with a residential assessment component. These funds will be transferred to the Regional District. If the bylaw were not approved, the City would still be responsible to the RDCO for the costs of the program, which would have a substantial impact on the budget

REVIEWED BY

Warren Everton, Director of Finance/CFO

APPROVED FOR THE AGENDA BY

Ron Bowles, CAO

PowerPoint: Yes ☐ No ☒

Attachments:

1. Bylaw 330, 2025 Transfer Station Parcel Tax
2. 092 Westside Transfer Station RDCO 2025 Budget
3. 2025 RDCO Tax Requisition for CWK