



COUNCIL REPORT  
Financial Services  
For the January 14, 2020 Council Meeting

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DATE: January 6, 2020  
TO: Paul Gipps, CAO  
FROM: Lisa Siavashi, Financial Services Manager  
Warren Everton, Chief Financial Officer  
RE: 2020 Early Capital Approval – Elliott Road Trailer Installation

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**RECOMMENDED MOTION:**

**THAT** Council authorize staff to proceed with capital expenditure C2020-41 Elliott Operations – Locker Room Trailer Installation.

**BACKGROUND:**

Council reviewed the 2020 Capital Budget requests on December 16, 2019 along with a schedule of early approval requests. Capital request C2020-41 was approved by Council at this meeting, however was not included in the schedule of early approval requests. In order to have the trailer ready for the additional staff anticipated to start in the spring of 2020, early approval of the installation expenses is needed. Staff will continue to be diligent in securing the best possible costing on this project.

**FINANCIAL IMPLICATIONS:**

The financial impact of the item requested for early budget approval has been included in the 2020 Financial Plan. The only impact is to authorize incurring the expense before the full budget bylaw approval occurs in April/May 2020.

**ALTERNATE MOTIONS(S):**

THAT Council postpone consideration of the early approval of C2020-41 until the 2020 Financial Plan Bylaw is approved.

**REVIEWED AND APPROVED BY:**

Warren Everton, Director of Finance/CFO  
Tracey Batten, Deputy CAO/Corporate Officer  
Paul Gipps, CAO

Powerpoint: Yes ☐ No ☒

Attachments: C2020-41 Elliott Operations – Locker Room Trailer Installation