



COUNCIL REPORT

To: Mayor and Council

Date: March 25, 2025

From: Ron Bowles, Chief Administrative Officer

File No: 3900-20-0318

Subject: **West Kelowna Cemetery Bylaw No. 318 – Consideration of Adoption**

Report Prepared by: Mark Roberts, Parks Manager

RECOMMENDATION to Consider and Resolve:

THAT Council adopt “West Kelowna Cemetery Bylaw No. 318.”

STRATEGIC AREA(S) OF FOCUS

Invest in Infrastructure – We will invest in building, improving and maintaining infrastructure to meet the needs of, and to provide a high quality of life for, current and future generations.

BACKGROUND

At the March 11th, 2025 regular meeting, Council gave third reading to Bylaw No. 0318, 2025. This bylaw replaces the existing Bylaw 0166 based upon recommendations from the City’s Cemetery Review and their consultant. Bylaw 0318 is now before Council for consideration of adoption.

COUNCIL REPORT / RESOLUTION HISTORY

Date	Report Topic / Resolution	Resolution No.
March 11, 2025	THAT Council rescind third reading of proposed West Kelowna Cemetery Bylaw No. 318. <u>CARRIED UNANIMOUSLY</u>	C059/25
	THAT Council modify proposed West Kelowna Cemetery Bylaw No. 318 by: <ul style="list-style-type: none">replacing the words “a fund” with “an account” in Section 15.2;	C060/25

	<ul style="list-style-type: none"> replacing the words “Care Fund” with “Capital Reserve Account” in Section 15.2 (a); removing the words “Reserve Fund” in Section 15.3; and replacing Schedule A with a new Schedule A. 	
	THAT Council give third reading to proposed West Kelowna Cemetery Bylaw No. 318, as modified.	C061/25
Feb 25, 2025	THAT Council rescinds third reading to West Kelowna Cemetery Bylaw No. 318; <u>CARRIED UNANIMOUSLY</u>	C047/25
	THAT Council modify proposed West Kelowna Cemetery Bylaw No. 318 by: <ul style="list-style-type: none"> removing section 11.2. (“Inscriptions”) and renumbering the subsequent sections accordingly; and in Schedule A, replacing all instances of “March 1, 2025” with “March 11, 2025”. <u>CARRIED</u> ; Councillor Zanon opposed	C048/25
	THAT Council give third reading to proposed West Kelowna Cemetery Bylaw No. 318, as amended. <u>CARRIED</u> ; Mayor Milsom and Councillor Zanon opposed	C049/25
Feb 11, 2025	THAT Council give first, second and third reading to the West Kelowna Cemetery Bylaw No. 318; AND THAT Council endorse Option #3 as presented in the “West Kelowna Cemetery Bylaw” report, from the Parks Manager, dated February 3, 2025; AND FURTHER THAT Council authorize staff to include the increased revenues and requested FTE’s into the 2025 Financial Plan. <u>CARRIED</u> ; Mayor Milsom and Councillor Johnston opposed	C035/25
Sept 10, 2024	Westbank Cemetery Update	N/A

REVIEWED BY

Rob Hillis, Acting Director of Engineering & Operations

Lisa Siavashi, Financial Services Manager / Deputy CFO

Trevor Seibel, Deputy CAO/Deputy Corporate Officer

APPROVED FOR THE AGENDA BY

Ron Bowles, Chief Administrative Officer

PowerPoint: Yes ☐ No ☒

Attachments:

Attachment 1: West Kelowna Cemetery Bylaw No. 318