



## **CITY OF WEST KELOWNA**

### **REGULAR COUNCIL MINUTES**

Tuesday, July 8, 2025  
COUNCIL CHAMBERS  
3731 OLD OKANAGAN HWY, WEST KELOWNA, BC

**MEMBERS PRESENT:** Mayor Gord Milsom  
Councillor Tasha Da Silva  
Councillor Rick de Jong  
Councillor Jason Friesen  
Councillor Garrett Millsap  
Councillor Carol Zanon

**MEMBER ABSENT:** Councillor Stephen Johnston

**Staff Present:** Ron Bowles, Chief Administrative Officer  
Mark Panneton, Director of Legislative & Legal Services/Corporate Officer  
Patrick Pulak, General Manager of Operations  
Karla Campbell, General Manager of Corporate Services  
Rob Hillis, Senior Manager of Engineering & Capital Projects  
Lisa Siavashi, Financial Services Manager/Acting Chief Financial Officer  
Chris Oliver, Planning Manager  
Mark Roberts, Parks Manager  
Ashley Stewart, Communications Manager  
Johanna Cooke, Land & Legal Agent  
Rebecca Narinesingh, Deputy Corporate Officer

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#### **1. CALL TO ORDER**

The meeting was called to order at 1:35 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

## **2. INTRODUCTION OF LATE ITEMS**

No items.

## **3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. C159/25

**THAT** the July 8, 2025 regular Council agenda be adopted as presented.

CARRIED UNANIMOUSLY

## **4. ADOPTION OF MINUTES**

### **4.1 June 24, 2025 Special and Regular Council Minutes**

It was moved and seconded

Resolution No. C160/25

**THAT** the June 24, 2025 special and regular Council minutes be adopted.

CARRIED UNANIMOUSLY

## **5. MAYOR AND COUNCILLORS' REPORTS**

Mayor Milsom informed that:

- Memorial Park and the City Hall/Library Building community plaza are abuzz with many great events and activities this summer;
- Council expressed their gratitude to the volunteers and staff who organized this year's Canada Day festivities at Memorial Park;
- Council encourages our community to join us this weekend (July 10 - 13) at Westside Daze;
- Music in the Park will pause this weekend for Westside Daze – but will return from July 18 through Aug. 22 from 6:30 p.m. to 9:00 p.m. at Annette Beaudreau Amphitheatre in Memorial Park;
- Our new Pop Ups in the Plaza Program continues this summer with new activities taking place on several more Tuesdays. Learn more at [westkelownacity.ca/communityevents](https://westkelownacity.ca/communityevents);
- The City of West Kelowna is excited to share that the Westbank Farmer's Market has moved to the plaza, Saturdays from 9 a.m. to 1 p.m. until September 27;

- Council welcomed new staff members: Patrick Pulak (General Manager of Operations), Johanna Cooke (Land & Legal Agent), and Ashley Stewart (Communications Manager);
- Council thanked Warren Everton, for his service as Chief Financial Officer and announced he will lead a special assignment to implement a resource management system and modernize West Kelowna's policing system;
- Council also expressed appreciation to Lisa Siavashi for taking on the role of Acting Chief Financial Officer.

## 6. **PRESENTATIONS**

No items.

## 7. **DELEGATIONS**

No items.

## 8. **UNFINISHED BUSINESS**

No items.

## 9. **DIVISION REPORTS**

### 9.1 **Appointment of Acting Chief Financial Officer**

It was moved and seconded

Resolution No. C161/25

**THAT** the appointment of Warren Everton to the position of Chief Financial Officer for the City of West Kelowna be rescinded;

**AND THAT** Lisa Siavashi be appointed to the position of Acting Chief Financial Officer for the City of West Kelowna in accordance with Section 149 of the *Community Charter*.

CARRIED UNANIMOUSLY

### 9.2 **Active Living Enterprises and Johnson Bentley Memorial 2024 Surplus**

It was moved and seconded

Resolution No. C162/25

**THAT** a portion of the 2024 surplus of Johnson Bentley Memorial Aquatic Centre be shared with Active Living Enterprises Ltd. to a maximum amount of \$10,000.

CARRIED UNANIMOUSLY

### **9.3 City of West Kelowna Zoning Amendment Bylaw No. 0320.02, 2025**

It was moved and seconded

Resolution No. C163/25

**THAT** Council adopt "City of West Kelowna Zoning Amendment Bylaw No. 0320.02, 2025".

CARRIED UNANIMOUSLY

### **9.4 Gellatly Road Corridor Speeds**

Staff provided a presentation and responded to Council's questions.

It was moved and seconded

Resolution No. C164/25

**THAT** the Regulatory speed limit of 50 km/h along the Gellatly Road corridor from Boucherie Road to Gellatly Road South, be reduced to a Regulatory speed limit of 30 km/h.

CARRIED UNANIMOUSLY

### **9.5 Waterfront Licenses of Occupation**

It was moved and seconded

Resolution No. C165/25

**THAT** Council rescind resolution C072/25 as passed at the March 25, 2025, regular Council meeting.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C166/25

**THAT** Council agree to acquire a License of Occupation for a term of 30 years for the purpose of public swimming areas and boat ramp for the following properties:

- All that unsurveyed Crown foreshore being part of the bed of Okanagan Lake fronting on that part of District Lot 487, Osoyoos Division Yale District, shown as Park and Road on Plan 35335, containing 0.150 hectares, more or less (Pebble Beach Park);

- All that unsurveyed Crown foreshore being part of the bed of Okanagan Lake fronting on that part of District Lot 487, Osoyoos Division Yale District, shown as Park on Plan 18840, containing 0.30 hectares, more or less (Marina Park);
- All that unsurveyed Crown foreshore being part of the bed of Okanagan Lake fronting on that part of District Lot 485, Osoyoos Division Yale District, shown as Park and Road on Plan 42401, containing 0.13 hectares, more or less (Casa Rio Park);
- All that unsurveyed Crown foreshore being part of the bed of Okanagan Lake fronting on District Lots 521 and 485, Osoyoos Division Yale District, containing 0.23 hectares, more or less (Casa Loma Beach, Dupuis Boat Launch, Casa Loma Dock and Casa Loma Waterfront Access).

**AND THAT** Council agree to acquire a License of Occupation for a term of 30 years for public recreation and park purposes for the lands located at:

- All that unsurveyed Crown foreshore being part of the bed of Okanagan Lake fronting on Gellatly Bay, Osoyoos Division Yale District, containing 47.90 hectares, more or less (Gellatly Bay).

CARRIED UNANIMOUSLY

## **9.6 New Parks - Proposed Names**

Staff provided a presentation and responded to Council's questions.

It was moved and seconded

Resolution No. C167/25

**THAT** the Parks Department be directed to draft a new Parks Naming Policy for Council's review and input;

**AND THAT** the naming of the parks referred to in the report dated July 8, 2025 regarding "New Parks – Proposed Names" be deferred until the new Parks Naming Policy has been approved by Council.

CARRIED UNANIMOUSLY

## **10. CORRESPONDENCE AND INFORMATION ITEMS**

No items.

**11. NOTICE OF MOTION**

No items.

**12. ADJOURNMENT**

The meeting adjourned at 2:32 p.m.

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MAYOR

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DIRECTOR OF LEGISLATIVE & LEGAL SERVICES/  
CORPORATE OFFICER