

CITY OF WEST KELOWNA

BYLAW NO. 0274.03

A BYLAW TO AMEND THE WATER REGULATION BYLAW

WHEREAS the Council of the City of West Kelowna desires to amend the Water Regulation Bylaw;

THEREFORE BE IT RESOLVED that the Council of the City of West Kelowna in open meeting assembled, hereby enacts as follows:

1. Citation

This Bylaw may be cited as the “Water Regulation Amendment Bylaw No. 0274.03, 2025”.

2. Amendments

“City of West Kelowna Water Regulation Bylaw No. 274, 2021” is hereby amended as follows:

2.1 By deleting Section 7.2 in its entirety and replacing with the following Section 7.2:

7.2 The City will determine the number of meters, type of meter, and size required on a parcel based on the number of buildings and/or the usage of water.

2.2 By deleting Section 7.4 in its entirety and replacing with the following Section 7.4:

7.4 All water meters shall be the property of the City. The City shall supply, install, maintain, and replace all water meters as required.

2.3 By deleting Section 7.5 in its entirety and replacing with the following Section 7.5:

7.5 The City will supply, at the owner's expense on the building permit, all Water Meters up to 6 inch in size, for all new construction and building upgrades. A parcel owner is responsible for the supply and installation of the Water Meter Setting and/or Water Meter Pit as determined by the City. The installation of the Water Meter will be determined by the City.

2.4 By deleting Section 7.6 in its entirety and replacing with the following Section 7.6:

7.6 In all new residential construction, the water meter shall be installed within the building, located not more than one (1) meter from the point of entry of the Private Water Service into the building, unless otherwise authorized in writing by the City. This provision applies to all building permits issued on or after July 22, 2025, pursuant to direction of Council.

2.5 By deleting Section 7.7 in its entirety and replacing with the following Section 7.7:

- 7.7 No person shall bypass, disconnect, tamper with, alter, remove or interfere with a water meter or any meter reading.
- a) Where the City determines that a contravention of the Bylaw has occurred, the City shall notify the Owner in writing of the nature of the contravention and the corrective action required.
 - b) The owner shall, within thirty (30) business days of the date of notification, remedy the contravention to the satisfaction of the City.
 - c) The owner shall be liable for any fines and back charges applied to the utility account arising from the contravention.
 - d) If the owner fails to remedy the contravention within the period specified in subsection (b), the City may, without further notice install a new water meter in a meter pit at or near the property line and all associated costs shall be borne by the owner, recoverable through the same manner as fees and charges.

2.6 By deleting Section 7.8 in its entirety and replacing with the following Section 7.8:

- 7.8 The City has the authority to inspect, maintain, repair, replace, and read Water Meters.

2.7 By deleting Section 7.9 in its entirety and replacing with the following Section 7.9:

- 7.9 A parcel owner must, at all reasonable times, provide adequate, convenient, and unobstructed access to the premise for the purpose of installing, inspecting, repairing, maintaining, replacing and reading the Water Meter.
- a) Where a water meter is located inside a building and the parcel owner fails to provide adequate, convenient, and unobstructed access after the City has given reasonable notice, consisting of not less than three (3) written notices delivered to the parcel owner. The City, without further notice, shall install a new Water Meter in a meter pit at the property line. All costs incurred by the City in relation to the installation of a new Water Meter in a meter pit shall be borne by the parcel owner, recoverable through the same manner as fees and charges.

2.8 By deleting Section 7.10 in its entirety and replacing with the following Section 7.10:

- 7.10 A parcel owner must provide adequate protection for the Water Meter against freezing, heat, and other severe conditions that might damage the Water Meter.
- a) If the water meter installed at a parcel is destroyed, lost or damaged in any way due to lack of adequate protection, the parcel owner shall pay the costs of repair or replacement of the water meter, recoverable through the same manner as fees and charges.

2.9 By deleting Section 7.11 in its entirety and replacing with the following Section 7.11:

- 7.11 City water service to a parcel shall not be activated unless authorized by the City.

- 2.10 By deleting Section 7.12 in its entirety and replacing with the following Section 7.12:
 - 7.12 No person shall remove or disturb a water meter except under the direction of the City.
 - a) All water meters removed under an issued building demolition permit shall be returned to the City utility.
- 2.11 By deleting Section 7.13 in its entirety and replacing with the following Section 7.13:
 - 7.13 A parcel owner shall notify the City immediately of any breakage, stoppage or other irregularity in a water meter.
- 2.12 By deleting Section 7.14 in its entirety and replacing with the following Section 7.14:
 - 7.14 The City will estimate a meter reading if one cannot be obtained due to meter malfunction or other circumstance.
- 2.13 By deleting Section 7.15 in its entirety and replacing with the following Section 7.15:
 - 7.15 All parcels may be eligible for a one-time water leak adjustment providing the criteria is met as set out in the Financial Services Water Leak Adjustment Policy.
- 2.14 By deleting Section 7.16 in its entirety.
- 2.15 By deleting Section 7.17 in its entirety.
- 2.16 By deleting Section 14.3 in its entirety and replacing with the following Section 14.3:
 - 14.3 The agricultural water service may be available on or about April 1st to on or about October 15th. Parcel owners may apply to the City for a variance to these dates.

READ A FIRST, SECOND, AND THIRD TIME THIS 25TH DAY OF NOVEMBER, 2025
ADOPTED

MAYOR

CORPORATE OFFICER