



CITY OF WEST KELOWNA
REGULAR COUNCIL MINUTES

Tuesday, March 10, 2026
COUNCIL CHAMBER
3731 OLD OKANAGAN HWY, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Tasha Da Silva
Councillor Rick de Jong
Councillor Jason Friesen
Councillor Stephen Johnston
Councillor Garrett Millsap
Councillor Carol Zanon

Staff Present: Ron Bowles, Chief Administrative Officer
Mark Panneton, Director of Legislative & Legal Services/Corporate Officer
Rebecca Narinesingh, Deputy Corporate Officer
Jason Brolund, Fire Chief/General Manager of Protective Services
Karla Campbell, General Manager of Corporate Services
Brent Magnan, General Manager of Community Development
Patrick Pulak, General Manager of Operations
Lisa Siavashi, Financial Services Manager/Acting Chief Financial Officer
Rob Hillis, Senior Manager of Engineering & Capital Projects
Chris Oliver, Senior Planning Manager
Bob Dargatz, Development Manager/Approving Officer
Nilton Praticante, Engineering Manager
Mark Roberts, Parks Manager
Ashley Stewart, Communications Manager
Kandice Brzezynski, Building & Licensing Supervisor
Greg Wise, Business Licensing Relief

1. CALL TO ORDER

Mayor Milsom called the meeting to order at 1:59 p.m., acknowledged that the meeting was being held on the traditional territory of the Syilx/Okanagan Peoples, stated that the meeting was open to the public, and informed that: all representations to Council form part of the public record; and the meeting was webcast live and archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

2.1 Submission for DVP 25-11 - Development Variance Permit (2232 Horizon Drive) (Item 9.1)

2.2 Submissions for P 25-07 - Base Commercial Boat Launch Licensing Program (Item 9.3)

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C072/26

THAT the March 10, 2026 regular Council agenda be amended by:

- adding submissions for DVP 25-11 - 2232 Horizon Drive (Proposed City of West Kelowna Development Variance Permit) to item 9.1; and
- adding submissions for P 25-07 (Proposed City of West Kelowna Base Commercial Boat Launch Licensing Program) to item 9.3;

AND THAT the March 10, 2026 regular Council agenda be adopted as amended.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 February 24, 2026 Special and Regular Council Minutes

It was moved and seconded

Resolution No. C073/26

THAT the February 24, 2026 special and regular Council minutes be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLORS' REPORTS

5.1 Mayor and Councillors' Reports

Mayor Milsom informed that the Greater Westside Board of Trade held their annual Key Business Awards at the end of February. On behalf of Council, Mayor Milsom congratulated all the winners and praised Music in the Park, which won the Arts and Entertainment Award. Mayor Milsom also congratulated Councillor Millsap for the success of his company Rad Jamz/Rad Relish, which won both the Environmentally Sustainable Business Award and the Business of the Year Award.

Mayor Milsom reported that Council, at the March 10, 2026 closed meeting, appointed the following six community members to the Council Remuneration Task Force:

- Elizabeth Dickson;
- Roberta Fidalgo;
- Joe Gluska;
- Melissa Grassmick;
- Kathy Hogan Lordon; and
- Jayson Zilkie.

6. PRESENTATIONS

6.1 Okanagan Regional Library

Danielle Hubbard (Chief Executive Officer, Okanagan Regional Library) provided a presentation and responded to Council's questions.

7. DELEGATIONS

7.1 Park, Trail or Area Naming Request

Tony Khunkhun (Applicant, 2232 Horizon Drive) spoke relative to the proposed park donation at 2232 Horizon Drive, including his request for permanent recognition of the park donation in the form of naming and signage.

8. UNFINISHED BUSINESS

No items.

9. DIVISION REPORTS

9.1 DVP 25-11, Development Variance Permit (2232 Horizon Drive)

Staff provided a presentation and responded to Council's questions.

It was moved and seconded

Resolution No. C074/26

THAT the consideration of item 9.1 regarding DVP 25-11, Development Variance Permit (2232 Horizon Drive) be deferred to allow the applicant and staff opportunity to discuss Council's request of continuation of the sidewalk on the North side of Horizon Drive.

CARRIED UNANIMOUSLY

9.2 2026-2030 Financial Plan Draft 3rd Reading

Staff provided a presentation and responded to Council's questions.

It was moved and seconded

Resolution No. C075/26

THAT staff be directed to incorporate Option 1 from the staff report dated March 10, 2026 by removing the following supplemental budget requests:

- S2026-1 HR Strategy \$30,000
- S2026-2 Human Bear Conflict Management Plan \$20,000
- S2026-4 Emergency Planning Consulting \$75,000
- FTE2026-1 Parks Seasonal Operator \$73,480
- FTE2026-9 Bylaw Officer II \$123,143

AND THAT the operating budget be reduced accordingly to lower the proposed tax increase for 2026 to 6.638%.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C076/26

THAT "2026-2030 Financial Plan Bylaw No. 0336, 2025" be modified by replacing Schedules A and B with new Schedules A and B as per Appendix A-Option 1 attached to the staff report dated March 10, 2026.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C077/26

THAT “2026-2030 Financial Plan Bylaw No. 0336, 2025” be read a third time as modified.

CARRIED UNANIMOUSLY

9.3 Base Commercial Boat Launch Licensing Program

Staff provided a presentation and responded to Council's questions.

It was moved and seconded

Resolution No. C078/26

THAT “City of West Kelowna Business Licensing and Regulations Amendment Bylaw No. 0087.18, 2026” be read a first, second, and third time;

AND THAT “City of West Kelowna Fees and Charges Amendment Bylaw No. 0028.86, 2026” be read a first, second, and third time;

AND THAT “City of West Kelowna Parks and Public Spaces Amendment Bylaw No. 0184.04, 2026” be read a first, second, and third time;

AND THAT “City of West Kelowna Bylaw Notice Enforcement Bylaw No. 0093.58, 2026” be read a first, second, and third time;

AND FURTHER THAT “City of West Kelowna Ticket Information Utilization Amendment Bylaw No. 0095.57, 2026” be read a first, second, and third time.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C079/26

THAT staff report back on the Base Commercial Boat Launch Licensing program within two years of operation;

AND THAT the boat launch fees for the 2026/2027 year be pro-rated.

CARRIED UNANIMOUSLY

Mayor Milsom, with the consent of Council, declared a recess at 4:04 p.m. The meeting reconvened at 4:20 p.m. with all members of Council present.

9.4 Vineyard Drive and Stuart Road Traffic Calming

Staff provided a presentation and responded to Council's questions.

It was moved and seconded

Resolution No. C080/26

THAT staff report back on Vineyard Drive and Stuart Road traffic calming regarding:

- the costs associated with installing a three way stop at Vineyard Drive and Ridge Boulevard, as well as a determination as to whether such an installation is feasible;
- whether advisory signage adjacent to Vineyard Park can be replaced with regulatory signage; and
- incorporating road markings on Stuart Road into the annual road maintenance program.

CARRIED UNANIMOUSLY

9.5 Dog Park Plan

Staff provided a presentation and responded to Council's questions.

Noting the time, at 5:29 p.m. it was moved and seconded

Resolution No. C081/26

THAT the March 10, 2026 regular Council meeting be extended until 6:30 p.m.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C082/26

THAT the \$55,000 of previously approved dog park improvement funds from 2024 be used to improve existing dog parks.

A Council member proposed the following amendment to the main motion:

THAT the main motion be amended by adding to the end of the motion "after staff have created and brought forward a dog park standard for Council's consideration".

The mover and the seconder, with the consent of Council, agreed to incorporate the amendment into the main motion; the amended motion follows:

THAT the \$55,000 of previously approved dog park improvement funds from 2024 be used to improve existing dog parks after staff have created and brought forward a dog park standard for Council's consideration.

The question was called on the main motion as amended.

CARRIED UNANIMOUSLY

9.6 Rose Valley Reservoir Aeration Award and Project Update

Councillor Johnston left the meeting at 5:39 p.m. and returned to the meeting at 5:42 p.m.

Staff provided a presentation and responded to Council's questions.

It was moved and seconded

Resolution No. C083/26

THAT the Request for Quotations ("RFQ") process for Microbubble Aeration Equipment Supply be deferred so that staff can re-evaluate the project and report back with options for Council's consideration, including the scope and cost of each option.

CARRIED UNANIMOUSLY

10. CORRESPONDENCE AND INFORMATION ITEMS

No items.

11. NOTICE OF MOTION

No items.

12. ADJOURNMENT

The meeting adjourned at 6:14 p.m.

MAYOR

DIRECTOR OF LEGISLATIVE & LEGAL SERVICES/
CORPORATE OFFICER