



COUNCIL REPORT

To: Mayor and Council

Date: April 14, 2026

From: Ron Bowles, Chief Administrative Officer

Subject: **Recreation and Culture Fees and Charges Bylaw Amendment Bylaw No. 0028.87, 2026**

Prepared by: Erin Goodwin, Facilities and Recreation Manager

Reviewed by: Patrick Pulak, General Manager of Operations

RECOMMENDATION:

THAT “City of West Kelowna Fees and Charges Amendment Bylaw No. 0028.87, 2026” be read a first, second, and third time.

STRATEGIC AREA(S) OF FOCUS

Strengthen Our Community – We will provide opportunities for the residents of West Kelowna to build connections, celebrate successes, embrace the community's strengths and diversity, address shared needs, and contribute to shaping the community's future.

Foster Safety and Well-Being – We will pursue through direct action, advocacy, and collaboration with local and regional service providers, investments in community health, needs-based housing, emergency preparedness, policing, and other services that foster safety and well-being in West Kelowna.

BACKGROUND

The current fee structure and rental rates for Schedule 12, 13, 13B, and 14 of the City of West Kelowna (City) Fees and Charges Bylaw, expires August 31, 2026. The purpose of this report is to present the newly proposed 2026-2029 fee schedules for Council's consideration for first, second, and third reading.

Staff have completed a comprehensive review of the City's current Fees and Charges Bylaw (related to Schedule 12, 13, 13B, 14) and are recommending a series of updates to ensure municipal fees remain current, competitive, and aligned with regional market conditions. As part of this review, staff compared the City's existing and proposed rates against similar programs, venues, services, and user fees offered by surrounding

municipalities and comparable service providers, including, but not limited to Penticton, Kelowna, Vernon, Kamloops, Salmon Arm, Lake Country, and Summerland.

Historically, the City has successfully implemented an annual 3% fee increase to help keep pace with inflation while maintaining affordability and competitiveness within the local market. This approach has generally supported the City in balancing cost recovery with accessibility for residents and user groups. However, staff have identified that in certain areas, increases greater than 3% are necessary to better align with current industry rates and regional pricing trends. As a result, this report is recommending larger increases in select areas where existing fees have fallen below current market levels or no longer reflect the value and cost of the service being provided.

There also are some new rates being created due to new facilities coming online since the last Fees and Charges review was completed in 2023. Such venues include the following:

- Lakeview Heights Community Hall
- Mount Boucherie Community Centre

It is important to note that even after the proposed increases, the City's rates will still be some of the lower rates in the region. Below is a summary of the proposed amendments related to each Schedule.

See attachment for full list of fees and charges for Schedule 12, 13, 13B, and 14.

DISCUSSION

All recommended increases were established to ensure the City's rates will align with surrounding markets and are in line with Council's Strategic Priority to increase revenues.

Schedule 12

CWK Drop-In Program Rates

Staff is proposing the following amendments for Schedule 12 to take effect September 1, 2026 and expire August 31, 2029.

General Notes

- 10% increase to most areas listed in Schedule 12.

Family Admission

- 20% increase to align with surrounding markets.

Family Admission Formula

- (New) to define the maximum number of people.

Fee	2026-2027	2027-2028	2028-2029	Notes	2025-2026
Adult Admission	5.83	6.01	6.19	10% increase	5.30
Child Admission	3.52	3.63	3.73	10% increase	3.20
Youth Admission	4.35	4.48	4.61	10% increase	3.95
Senior 55+	4.35	4.48	4.61	10% increase	3.95
Senior 75+	3.52	3.63	3.73	10% increase	3.20
Family Admission	14.00	14.42	14.85	20% increase	11.65
Therapy Skate	3.79	3.91	4.02	10% increase	3.45
Parent & Tot – Adult	3.52	3.63	3.73	10% increase	3.20
Parent & Tot – Tot	1.76	1.81	1.87	10% increase	1.60
Hockey 19+	8.53	8.78	9.04	10% increase	7.75
Hockey 55+	7.04	7.25	7.47	10% increase	6.40
Skate Rentals	2.97	3.06	3.15	10% increase	2.70

10 Ticket Punch Pass Formula: Single Admission rate multiplied by 9 Admissions

Family Admission Formula: Minimum one (1) adult. Maximum five (5) people.

No change
New formula added

Schedule 13

Recreation Facility and Park Rates

Staff is proposing the following amendments for Schedule 13 to take effect September 1, 2026 and expire August 31, 2029.

Lakeview Heights Community Hall

- Newly created fee schedule for this new facility (*see attachment for more details*).
- New rates will be comparable to the Westbank Lions Community Centre and adjusted based on room sizes.

Mount Boucherie Community Centre

- Newly created fee schedule for this new facility (*see attachment for more details*).
- New rates will be comparable to the Westbank Lions Community Centre and adjusted based on room sizes.

Mount Boucherie Arena

- 3% increase across most areas.
- Higher than 3% increases for the following:
 - o Youth Summer Rate
 - o Commercial Ice
 - o Youth Dry Floor
 - o Adult Dry Floor
 - o Event Floor Installation

Mount Boucherie Arena	2026-2027	2027-2028	2028-2029	Notes	2025-2026
Youth Prime	112.73	116.12	119.60	3% increase	109.45
Youth Non Prime	86.73	89.33	92.01	3% increase	84.20
Youth Tournament	147.39	151.81	156.37	3% increase	143.10
Youth Summer	147.39	151.81	156.37	17% increase	126.15
Adult Summer	259.87	267.67	275.70	3% increase	252.30
Adult Prime	225.47	232.23	239.20	3% increase	218.80
Adult Non Prime	173.45	178.66	184.02	3% increase	168.40
Commercial Ice	290.00	298.70	307.66	15% increase	252.60
Youth Dry Floor	55.00	56.65	58.35	83% increase	30.00
Adult Dry Floor	85.00	87.55	90.18	42% increase	60.00
Event Floor Installation - Flat Rate	2,100.00	2,163.00	2,227.89	10% increase	1,909.60
Special Event	Negotiable	Negotiable	Negotiable	No Change	Negotiable
SD23 Joint use schools	No Charge	No Charge	No Charge	No Change	No Charge

Maintenance and Vandalism Fee

- Increased from \$50 to \$100

Locker Rental Fee

- 3% increase

Sport Fields

- 3% increase
- Tournament Maintenance Fee (Day Rate) increased from \$69.20 to \$100 (45%) to assist with cost recovery for additional maintenance related to garbage removal, field preparation, and washroom cleanings.

Special Event Park Use Permit Fees

- 3% increase
- Rename Park Gazebo Rentals to Sport Field Gazebo Rentals
- Add a new Day Rate for Sport Field Gazebo Rentals

Schedule 13B

Westbank Lions Community Centre

Staff is proposing the following amendments for Schedule 13B to take effect September 1, 2026 and expire August 31, 2029.

General Notes

Staff completed a review of many community halls within the region. It was discovered that many Westbank Lions Community Centre rates are substantially lower than other markets. The proposed changes also create a more consistent approach when establishing rates based on room sizes and amenities.

Day rates for the entire building have been increased to equal five (5) hours, instead of three (3) hours. The Westbank Lions Community Centre typically has fifteen (15) hours of rentable time per day. As a result, the City and the public are losing twelve (12) hours of rentable time when a three (3) hour daily rate is implemented. Staff investigated daily rates of other venues in the region and discovered that the industry is charging between \$1000 - \$1500 for community hall spaces like the Westbank Lions Community Centre. The new proposed day rates (equivalent to five (5) hours) for the entire building now range between \$802.38 - \$1,282.14.

Although many of the newly proposed rates are an increase from previous years, they are still some of the lower rates within the region. These changes will also assist in establishing a baseline and consistency for the new Lakeview Heights Community Hall and Mount Boucherie Community Centre rates.

Main Hall

- Hourly rate has increased by 17%.
- Day rates have been increased to equal five (5) hours, instead of three (3) hours.

Main Hall	2026-2027	2027-2028	2028-2029	Notes	2025-2026
Hourly	85.29	87.85	90.48	17% increase	72.46
Sunday to Thursday (Day Rate)	426.45	439.24	452.42	New 5hr rate	250.81
Sun to Thur + Kitchen for Snacks (Day Rate)	534.92	550.97	567.50	New 5hr rate	306.54
Sun to Thur + Full Kitchen (Day Rate)	589.16	606.83	625.04	New 5hr rate	334.41
Friday & Saturday Event Rate (Day Rate)	746.28	768.67	791.73	New 5hr rate	445.88
Friday & Saturday + Kitchen for Snacks (Day Rate)	854.76	880.40	906.81	New 5hr rate	501.62
Friday & Saturday + Full Kitchen (Day Rate)	908.99	936.26	964.35	New 5hr rate	557.35

Room B

- Hourly rate has increased by 3%.
- Day rates have been increased to equal five (5) hours, instead of three (3) hours.

Room B	2026-2027	2027-2028	2028-2029	Notes	2025-2026
Hourly	42.64	43.92	45.24	3% increase	41.40
Sunday to Thursday (Day Rate)	213.22	219.62	226.21	New 5hr rate	143.32
Sun to Thur + Kitchen for Snacks (Day Rate)	321.70	331.35	341.29	New 5hr rate	175.17
Sun to Thur + Full Kitchen (Day Rate)	375.93	387.21	398.83	New 5hr rate	191.09
Friday & Saturday Event Rate (Day Rate)	373.14	384.34	395.87	New 5hr rate	254.79
Friday & Saturday + Kitchen for Snacks (Day Rate)	481.62	496.06	510.95	New 5hr rate	286.63
Friday & Saturday + Full Kitchen (Day Rate)	535.85	551.93	568.49	New 5hr rate	318.49

Room C

- Hourly rate has increased by 3%.
- Day rates have been increased to equal five (5) hours, instead of three (3) hours.

Room C	2026-2027	2027-2028	2028-2029	Notes	2025-2026
Hourly	42.64	43.92	45.24	3% increase	41.40
Sunday to Thursday (Day Rate)	213.22	219.62	226.21	New 5hr rate	143.32
Sun to Thur + Kitchen for Snacks (Day Rate)	321.70	331.35	341.29	New 5hr rate	175.17
Sun to Thur + Full Kitchen (Day Rate)	375.93	387.21	398.83	New 5hr rate	191.09
Friday & Saturday Event Rate (Day Rate)	373.14	384.34	395.87	New 5hr rate	254.79
Friday & Saturday + Kitchen for Snacks (Day Rate)	481.62	496.06	510.95	New 5hr rate	286.63
Friday & Saturday + Full Kitchen (Day Rate)	535.85	551.93	568.49	New 5hr rate	318.49

Room B & C

- Hourly rate has increased by 23%.
- Day rates have been increased to equal five (5) hours, instead of three (3) hours.

Room B & C	2026-2027	2027-2028	2028-2029	Notes	2025-2026
Hourly	63.97	65.89	67.86	23% increase	51.75
Sunday to Thursday (Day Rate)	319.84	329.43	339.31	New 5hr rate	179.15
Sun to Thur + Kitchen for Snacks (Day Rate)	428.31	441.16	454.39	New 5hr rate	218.96
Sun to Thur + Full Kitchen (Day Rate)	482.55	497.02	511.93	New 5hr rate	238.86
Friday & Saturday Event Rate (Day Rate)	559.71	576.50	593.80	New 5hr rate	318.49
Friday & Saturday + Kitchen for Snacks (Day Rate)	668.19	688.23	708.88	New 5hr rate	358.30
Friday & Saturday + Full Kitchen (Day Rate)	722.42	744.10	766.42	New 5hr rate	398.11

Kitchen Only

- Hourly rate has increased by 3%.
- Day rates have been increased to equal five (5) hours, instead of four (4) hours.

Kitchen Only	2026-2027	2027-2028	2028-2029	Notes	2025-2026
Hourly	43.39	44.69	46.03	3% increase	42.13
Day Rate	216.95	223.46	230.16	New 5hr rate	168.50

Main Hall + Room B or C

- Hourly rate has increased by 21%.
- Day rates have been increased to equal five (5) hours, instead of three (3) hours.

Main Hall + Room B or C	2026-2027	2027-2028	2028-2029	Notes	2025-2026
Hourly	106.61	109.81	113.10	21% increase	87.83
Sunday to Thursday (Day Rate)	533.06	549.05	565.52	New 5hr rate	304.03
Sun to Thur + Kitchen for Snacks (Day Rate)	641.53	660.78	680.60	New 5hr rate	371.60

Sun to Thur + Full Kitchen (Day Rate)	695.77	716.64	738.14	New 5hr rate	405.38
Friday & Saturday Event Rate (Day Rate)	932.85	960.84	989.67	New 5hr rate	540.51
Friday & Saturday + Kitchen for Snacks (Day Rate)	1,041.33	1,072.57	1,104.74	New 5hr rate	608.07
Friday & Saturday + Full Kitchen (Day Rate)	1,095.56	1,128.43	1,162.28	New 5hr rate	675.63

Main Hall + Room B & C

- Hourly rate has increased by 23%.
- Day rates have been increased to equal five (5) hours, instead of three (3) hours.

Main Hall + Room B & C	2026-2027	2027-2028	2028-2029	Notes	2025-2026
Hourly	127.93	131.77	135.73	23% increase	103.51
Sunday to Thursday (Day Rate)	639.67	658.86	678.63	New 5hr rate	358.30
Sun to Thur + Kitchen for Snacks (Day Rate)	748.15	770.59	793.71	New 5hr rate	437.92
Sun to Thur + Full Kitchen (Day Rate)	802.38	826.45	851.25	New 5hr rate	477.73
Friday & Saturday Event Rate (Day Rate)	1,119.43	1,153.01	1,187.60	New 5hr rate	636.97
Friday & Saturday + Kitchen for Snacks (Day Rate)	1,227.90	1,264.74	1,302.68	New 5hr rate	716.59
Friday & Saturday + Full Kitchen (Day Rate)	1,282.14	1,320.60	1,360.22	New 5hr rate	796.22

Equipment Rental for Outside Use

- Tables increased from \$7 per table to \$10 per table.
- Chairs increased from \$1 per chair to \$2 per chair.

Equipment Rental for Outside Use	2026-2027	2027-2028	2028-2029	Notes	2025-2026
Tables	10.00	10.00	10.00	Increased by \$3	7.00
Chairs	2.00	2.00	2.00	Increased by \$1	1.00

Schedule 14

Johnson Bentley Memorial Aquatic Centre Rates

Staff is proposing the following amendments for Schedule 14 to take effect September 1, 2026 and expire August 31, 2029.

General Notes

- 3% increase to all areas associated with Schedule 14.

FINANCIAL IMPLICATIONS

It is anticipated that the proposed schedule rate structures will generate between \$75,000 - \$100,000 in additional annual revenue. Although additional revenue will be generated, operational costs related to wages, utilities, and other expenses also increase on an annual basis. As a result, the proposed rate structure will have little to no financial implication to the City.

RECOMMENDATION:

THAT Council give first, second, and third reading to the City of West Kelowna Fees and Charges Amendment Bylaw No. 0028.87, 2026 related to Schedule 12, 13, 13B, and 14 associated with recreation facility rental rates and program fees.

PowerPoint: Yes No

Attachments:

1. City of West Kelowna Fees and Charges Amendment Bylaw No. 0028.87, 2026 (Schedules 12, 13, 13B, and 14)