



**CITY OF WEST KELOWNA**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Tuesday, January 28, 2020  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom  
Councillor Doug Findlater  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Carol Zanon  
Councillor Jayson Zilkie

Councillor Rick de Jong

Paul Gipps, CAO  
Tracey Batten, Deputy CAO / Corporate Officer  
Allen Fillion, Director of Engineering / Public Works  
Warren Everton, Director of Finance / CFO  
Sandy Webster, Director of Corporate Initiatives  
Brent Magnan, Planning Manager  
Bob Dargatz, Development Services/Approving Officer  
Jason Brolund, Fire Chief  
Rob Hillis, Engineering Manager  
Michelle Reid, Director of Human Resources  
Mark Koch, Director of Development Services  
Dana Graves, Design & Inspection Technologist  
Neil Wyatt, IS Support

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**1. CALL THE REGULAR COUNCIL MEETING TO ORDER**

It is acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public and all representations to Council form part of the public record. This meeting was webcast live and is archived on the City's website.

The meeting was called to order at 7:30 p.m.

**2. INTRODUCTION OF LATE ITEMS**

**3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. C024/20

**THAT** the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the Special Meeting of Council held January 14, 2020 in the City of West Kelowna Committee Room**

It was moved and seconded

Resolution No. C025/20

**THAT** the minutes of the Special Meeting of Council held January 14, 2020 in the City of West Kelowna Committee Room be adopted.

CARRIED UNANIMOUSLY

**4.2 Minutes of the Regular Meeting of Council held January 14, 2020 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C026/20

**THAT** the minutes of the Regular Meeting of Council held January 14, 2020 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**4.3 Minutes of the Special Meeting of Council held January 18, 2020 in the City of West Kelowna Committee Room**

It was moved and seconded

Resolution No. C027/20

**THAT** the minutes of the Special Meeting of Council held January 18, 2020 in the City of West Kelowna Committee Room be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

- 5.1 **Regional District of Central Okanagan Highlights from the Regional Board Meeting held January 16, 2020**
- 5.2 **Budget Public Consultation**
- 5.3 **Glenrosa Road Open House**
- 6. **DELEGATIONS**
- 7. **UNFINISHED BUSINESS**
- 8. **DIVISION REPORTS**
  - 8.1 **DEVELOPMENT SERVICES**
    - 8.1.1 **Z 19-14, Zoning Amendment Bylaw No. 0154.86, 1150 Sunview Place**

It was moved and seconded

Resolution No. C028/20

**THAT** Council give first and second reading to City of West Kelowna Zoning Amendment Bylaw No. 0154.86, 2020 (File: Z 19-14); and

**THAT** Council direct staff to schedule the proposed bylaw amendment for Public Hearing.

CARRIED UNANIMOUSLY
  - 8.2 **ENGINEERING / PUBLIC WORKS / PARKS**
    - 8.2.1 **Campbell Road Traffic Calming Review**

It was moved and seconded

Resolution No. C029/20

**THAT** Council does not support the Median Gateway Treatment at this time on Campbell Road and direct staff to continue to monitor traffic conditions in accordance with the current City of West Kelowna Traffic Calming Policy.

CARRIED UNANIMOUSLY
  - 8.3 **FIRE RESCUE SERVICES**
  - 8.4 **CORPORATE INITIATIVES**
    - 8.4.1 **Community Emergency Preparedness Fund - Flood Mitigation Planning**

It was moved and seconded

Resolution No. C030/20

**THAT** Council support the application to the Community Emergency Preparedness Fund seeking 100% funding, up to a maximum of \$150,000, to complete a Flood Mitigation Plan;

**THAT** Council authorize the Mayor and City Clerk to execute the funding agreement; and,

**THAT** Council agree to amend the 2020 to 2024 Financial Plan for a successful application.

CARRIED UNANIMOUSLY

## **8.5 FINANCIAL SERVICES**

## **8.6 CORPORATE SERVICES / RECREATION AND CULTURE**

### **8.6.1 Westbank Museum Arts and Crafts Society Lease Agreement**

It was moved and seconded

Resolution No. C031/20

**THAT** Council authorize the Mayor and Corporate Officer to execute the lease agreement with the Westbank Museum and Arts And Crafts Society for use of the Museum for a five year term commencing January 1<sup>st</sup>, 2020.

CARRIED UNANIMOUSLY

### **8.6.2 Renewal of Seniors Centre Lease Agreement**

It was moved and seconded

Resolution No. C032/20

**THAT** Council approve the Lease Agreement dated September 26<sup>th</sup>, 2019 to the Westside Senior Citizens Service Association for use of the Seniors Centre for a five year term commencing January 1<sup>st</sup>, 2020, and terminating on December 31<sup>st</sup>, 2024.

CARRIED UNANIMOUSLY

### **8.6.3 Council Appointment of Bylaw Enforcement Officer**

It was moved and seconded

Resolution No. C033/20

**THAT** Council appoint Patricia Nelson as a Bylaw Enforcement Officer for the City of West Kelowna.

CARRIED UNANIMOUSLY

**8.7 CHIEF ADMINISTRATIVE OFFICER**

**8.7.1 2020 - 2022 Strategic Priorities**

It was moved and seconded

Resolution No. C034/20

**THAT** Council adopt the 2020 – 2022 Strategic Priorities document as attached.

CARRIED UNANIMOUSLY

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE REGULAR MEETING**

The next Regular Council meeting is scheduled for Tuesday, February 11, 2020 at 1:30 p.m.

The meeting adjourned at 8:23 p.m.

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MAYOR

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DEPUTY CAO/CORPORATE OFFICER