



CITY OF WEST KELOWNA
MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, May 14, 2019
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Rick de Jong
Councillor Doug Findlater
Councillor Jason Friesen
Councillor Stephen Johnston
Councillor Carol Zanon
Councillor Jayson Zilkie

Staff Present: Jim Zaffino, CAO
Tracey Batten, Deputy CAO
Nancy Henderson, GM of Development Services
Allen Fillion, GM of Engineering and Public Works
Bob Dargatz, Development Services/Approving Officer
Jason Brolund, Fire Chief
Brent Magnan, Planning Manager
Brandon Mayne, Help Desk Assistant
Warren Everton, CFO
Lisa Siavashi, Revenue, Risk and Reporting Manager
Kirsten Jones, Communications Supervisor
Carla Eaton, Planner

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

This meeting was open to the public and all representations to Council form part of the public record. This meeting was webcast live and will be archived on the City's website.

The meeting was called to order at 1:36 p.m.

2. INTRODUCTION OF LATE ITEMS

2.1 Item 8.1.3, DP 18-29, Development Permit With Variances, 1975 Shannon Lake Road

Letter received from Brian and Patti Cryer

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C185/19

THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

Minutes of the Regular Council meeting held Tuesday, April 23, 2019 in the City of West Kelowna Council Chambers.

It was moved and seconded

Resolution No. C186/19

THAT Council adopt the minutes of the Regular Council meeting held Tuesday, April 23, 2019 in the City of West Kelowna Council Chambers.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

5.1 Mayor Milsom

5.1.1 Regional District of Central Okanagan Highlights from the April 29, 2019 Regional Board Meeting

5.1.2 Regional District of Central Okanagan Highlights from the May 9, 2019 Regional Board Meeting

5.1.3 Southern Interior Local Government Association (SILGA) Update

5.2 Councillor Findlater

5.2.1 Airport Advisory Committee Update

6. DELEGATIONS

6.1 David Bond, CPA, CA, Managing Partner, KPMG LLP

Audit Findings Report for the year ended December 31, 2018.

6.1.1 2018 Draft Consolidated Financial Statements - Audited

It was moved and seconded

Resolution No. C187/19

THAT Council accept the 2018 Draft Consolidated Financial Statements for the City of West Kelowna as attached to the staff report for the May 14th, 2019 Council Meeting (Attachment 1).

CARRIED UNANIMOUSLY

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 DEVELOPMENT SERVICES

8.1.1 Z 17-07, Official Community Plan Amendment Bylaw No. 0100.49 and Zoning Amendment Bylaw No. 0154.59 and 0154.66, 2211 Campbell Road

It was moved and seconded

Resolution No. C188/19

THAT Council give second reading to City of West Kelowna Official Community Plan Amendment Bylaw No. 0100.49, 2018 (Z 17-07); and

THAT Council give second reading as amended to City of West Kelowna Zoning Amendment Bylaw No. 0154.59, 2018 (Z 17-07); and

THAT Council give second reading to City of West Kelowna Zoning Amendment Bylaw No. 0154.66, 2018 (Z 17-07); and

THAT Council direct staff to schedule the bylaws for Public Hearing subject to:

- Receipt of the Ministry of Transportation and Infrastructure (MOTI) comments regarding the revised Traffic Impact Assessment (TIA);
- Submission of the following technical reports/modeling to the satisfaction of the General Manager of Development Services:
 - a. Geotechnical Report Phase 2, with Landslide Assurance Statement;
 - b. Sanitary Sewer Modeling from Regional District of Central Okanagan; and
 - c. Water Modelling from the City's Water Consultant.

CARRIED Opposed: Councillors Zanon, Findlater and de Jong

The meeting recessed at 3:36 p.m.

The meeting reconvened at 3:50 p.m.

8.1.2 Z 18-10, Zoning Amendment Bylaw No. 0154.73, 3370 Gates Road

It was moved and seconded

Resolution No. C189/19

THAT Council give third reading and adopt City of West Kelowna Zoning Amendment Bylaw No. 0154.73, 2019 (File: Z 18-10).

CARRIED UNANIMOUSLY

8.1.3 DP 18-29, Development Permit with Variances, 1975 Shannon Lake Road

It was moved and seconded

Resolution No. C190/19

THAT Council defer consideration of DP 18-29, 1975 Shannon Lake Road.

CARRIED UNANIMOUSLY

8.1.4 DP 18-40, Development Permit with Variance, Phase 13 McDougall Road, 1506 Rose Meadow Drive

It was moved and seconded

Resolution No. C191/19

THAT Council authorize the issuance of a Development Permit (DP 18-40) to construct three duplexes and two tiered retaining walls, subject to the conditions outlined in and attached to the Development Permit; and

THAT Council authorize a variance to S.3.12.1 of City of West Kelowna Zoning Bylaw No. 0154 to allow the development of a two-tiered retaining wall from a maximum collective height of 2.5 m (8.2 ft) to 4.4 m (14.4 ft), subject to the conditions outlined in and attached to the Development Permit; and

THAT issuance of the Development Permit be withheld pending the receipt of landscape security for the landscape plan attached to DP 18-40 as Schedule 'C' in the amount of \$75,362.81.

CARRIED UNANIMOUSLY

8.2 ENGINEERING AND PUBLIC WORKS

8.3 FINANCE, ADMINISTRATIVE AND PROTECTIVE SERVICES

8.3.1 2019 Tax Rate Bylaw No. 0264, 2019

It was moved and seconded

Resolution No. C192/19

THAT Council adopt "City of West Kelowna Tax Rates Bylaw No. 0264, 2019".

CARRIED Opposed: Councillors de Jong and Findlater

8.3.2 Transfer Station Parcel Tax Bylaw No. 0267

It was moved and seconded

Resolution No. C193/19

THAT Council adopt the "City of West Kelowna Transfer Station Parcel Tax Bylaw No. 0267, 2019".

CARRIED UNANIMOUSLY

8.3.3 RDCO Solid Waste and Recycling Program Parcel Tax Bylaw No. 268

It was moved and seconded

Resolution No. C194/19

THAT Council adopt the "City of West Kelowna RDCO Solid Waste and Recycling Program Parcel Tax Bylaw No. 0268, 2019".

CARRIED UNANIMOUSLY

8.3.4 Sterile Insect Release Parcel Tax Bylaw No. 266

It was moved and seconded

Resolution No. C195/19

THAT Council adopt the "City of West Kelowna Sterile Insect Release Parcel Tax Bylaw No. 0266, 2019".

CARRIED UNANIMOUSLY

8.3.5 Bylaw No. 175.02, Council Remuneration and Expense Amendment

It was moved and seconded

Resolution No. C196/19

THAT Council adopt the "City of West Kelowna Council Remuneration Amendment Bylaw No. 0175.02, 2019

CARRIED Opposed: Councillor de Jong

8.3.6 Appointment of Financial Officer

It was moved and seconded

Resolution No. C197/19

THAT Council appoint Warren Everton, Chief Financial Officer, as the Financial Officer under Section 149 of the *Community Charter* for the City of West Kelowna.

CARRIED UNANIMOUSLY

8.3.7 2019 Citizens' Survey

It was moved and seconded

Resolution No. C198/19

THAT Council direct staff to conduct an online 2019 Citizens' Survey to run from June 10 - 28, 2019, and concurrently distribute to 1,000 randomly selected homes, a direct-mail survey, with processing and analysis completed internally, and the results of both surveys provided to Council.

CARRIED UNANIMOUSLY

8.3.8 UBCM Community Excellence Award Application

It was moved and seconded

Resolution No. C199/19

THAT the City of West Kelowna supports an application to the Union of British Columbia Municipalities' Community Excellence Awards in the category of Excellence in Governance for the City of West Kelowna's Annual Citizens' Survey.

CARRIED UNANIMOUSLY

8.3.9 Peachland Ladder Agreement Renewal

It was moved and seconded

Resolution No. C200/19

THAT Council authorize the Mayor and Deputy CAO to execute an agreement with the District of Peachland for fire services (ladder agreement) for a 5 year term, commencement upon signing.

CARRIED UNANIMOUSLY

8.4 CHIEF ADMINISTRATIVE OFFICER

**8.4.1 Regulation to Discharging Firearms and Use of Bows and Arrows
Bylaw Within West Kelowna Boundaries**

It was moved and seconded

Resolution No. C201/19

THAT Council direct staff to add to the 2020 Strategic Priorities for discussion, a bylaw to restrict the discharging of firearms and the use of bows and arrows within the boundaries of West Kelowna.

CARRIED UNANIMOUSLY

8.4.2 Creation of a Community Safety Manager Position

It was moved and seconded

Resolution No. C202/19

THAT Council defer consideration of hiring a Community Safety Manager until the June 25, 2019 Council meeting.

CARRIED Opposed: Councillor Zilkie

8.4.3 2019 Priorities: First Quarter Update

Information Report from the CAO

9. CORRESPONDENCE AND INFORMATION ITEMS

**9.1 Letter from Anna Warwick Sears, Executive Director, Okanagan Basin
Water Board**

Reducing Conflict Between Native Mussel Protection and Invasive Milfoil Control in the Okanagan

It was moved and seconded

Resolution No. C203/19

THAT Council provide a letter of support for OBWB's request to the Minister of Fisheries and Oceans and the Minister of Forests, Lands, Natural Resource Operations and Rural Development, authorizing the OBWB milfoil de-rooting program to continue.

CARRIED UNANIMOUSLY

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 5:20 p.m.

MAYOR

DEPUTY CAO