



**CITY OF WEST KELOWNA**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Tuesday, February 25, 2020  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom  
Councillor Rick de Jong  
Councillor Doug Findlater  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Carol Zanon  
Councillor Jayson Zilkie

Paul Gipps, CAO  
Tracey Batten, Deputy CAO / Corporate Officer  
Allen Fillion, Director of Engineering / Public Works  
Warren Everton, Director of Finance / CFO  
Sandy Webster, Director of Corporate Initiatives  
Jason Brolund, Fire Chief  
Michelle Reid, Director of Human Resources  
Mark Koch, Director of Development Services  
Brent Magnan, Planning Manager  
Bob Dargatz, Development Services/Approving Officer  
Chris Anderson, Public Works Manager  
Bob Kusch, Recreation and Culture Manager  
Stacey Harding, Parks and Fleet Operations Manager  
Kevin Bouchier, Recreation Supervisor  
Kyle Reese, Roads and Drainage Supervisor  
Brandon Mayne, Help Desk Assistant

---

**1. CALL THE REGULAR COUNCIL MEETING TO ORDER**

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public and all representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

The meeting was called to order at 6:24 p.m.

**2. INTRODUCTION OF LATE ITEMS**

**2.1 Replacement Pages 150, 153 and 154 (see item 8.6.1 - Fees and Charges Bylaw, Recreation and Culture)**

**3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No: C054/20

**THAT** the Agenda be adopted as amended.

CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the Special Meeting of Council held Thursday, February 6, 2020 in the City of West Kelowna Committee Room**

It was moved and seconded

Resolution No: C055/20

**THAT** the minutes of the Special Meeting of Council held Thursday, February 6, 2020 in the City of West Kelowna Committee Room be adopted.

CARRIED UNANIMOUSLY

**4.2 Minutes of the Regular Meeting of Council held Tuesday, February 11, 2020 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No: C056/20

**THAT** the minutes of the Regular Meeting of Council held Tuesday, February 11, 2020 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**5.1 Mayor Milsom**

**5.1.1 Regional District of Central Okanagan Highlights from the February 13, 2020 Regional Board Meeting**

**5.1.2 Speculation and Vacancy Tax**

It was moved and seconded

Resolution No: C057/20

**THAT** the City of West Kelowna continue to strongly support the removal of its municipality from the Speculation and Vacancy Tax (SVT) as a designated taxable region, effective December, 2020, to mitigate the undue burden placed on our Community by the BC Government; and

**THAT** Council direct the Mayor to request a meeting with Finance Minister Carole James in order to discuss the City of West Kelowna's submission presented at the SVT meeting, held on September 12, 2019, and to provide the Minister with updates to that submission; and

**THAT** Council direct the Mayor to write a letter on behalf of the City of West Kelowna to the Finance Minister requesting information as to when and how the SVT revenue collected for the 2018 and 2019 calendar years will be used to help fund more affordable housing within the City of West Kelowna.

CARRIED UNANIMOUSLY

**6. DELEGATIONS**

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 DEVELOPMENT SERVICES**

**8.1.1 Z 17-14; Zoning Amendment Bylaw No. 0154.58, 2017 (Rescind Readings); 3545 McIver Road**

It was moved and seconded

Resolution No: C058/20

**THAT** Council rescind first, second and third reading to City of West Kelowna Zoning Amendment Bylaw No. 0154.58, 2017 and abandon the bylaw; and,

**THAT** Council direct staff to close the file.

CARRIED UNANIMOUSLY

**8.1.2 LL 20-01, Lounge Endorsement, 845 Anders Road**

It was moved and seconded

Resolution No: C059/20

**THAT** Council support the proposed Liquor and Cannabis Regulation Branch Lounge Endorsement application (LL 20-01) for Lakesider Brewing Company (845 Anders Road) in accordance with the information contained in this report.

CARRIED Opposed: Councillors de Jong and Zanon

**8.1.3 Covenant Amendment for Proposed Subdivision (Glen Eagles Phase 3 & 4); 3625 Gates Road, 3636 and 3640 McIver Road**

It was moved and seconded

Resolution No: C060/20

**THAT** Council defer consideration of the application for a covenant amendment for 3625 Gates Road and 3636 and 3640 McIver Road and refer the application back to staff for further discussion with the applicant.

CARRIED UNANIMOUSLY

**8.1.4 Central Okanagan Wellness and Poverty Strategy Grant Application**

It was moved and seconded

Resolution No: C061/20

**THAT** Council support the collaborative grant application for \$149,000 to the Union of B.C. Municipalities (UBCM) for the development of a Central Okanagan Wellness and Poverty Strategy; and

**THAT** Council appoint a staff liaison for the duration of the project (approximately one year).

CARRIED UNANIMOUSLY

**8.1.5 Update on Community Visioning Exercise (Phase 1 OCP Review)**

Information report from the Director of Development Services.

**8.2 ENGINEERING / PUBLIC WORKS / PARKS**

**8.2.1 2019-2020 Winter Maintenance Update**

Information Report from the Roads and Drainage Supervisor.

**8.2.2 Road Maintenance Services 2020-2025 – Contract Award**

It was moved and seconded

Resolution No: C062/20

**THAT** Council authorize the Mayor and Corporate Officer to execute an agreement with AEL, a Division of Emcon Services, to provide road maintenance services from May 1, 2020 through April 30, 2025 for the City of West Kelowna.

CARRIED UNANIMOUSLY

The meeting recessed at 8:08 p.m.

The meeting reconvened at 8:18 p.m.

### **8.2.3 CWK Urban Re-Leaf Program**

Information Report from the Director of Engineering and Public Works.

## **8.3 FIRE RESCUE SERVICES**

## **8.4 CORPORATE INITIATIVES**

## **8.5 FINANCIAL SERVICES**

### **8.5.1 Draft 2020 – 2024 Financial Plan and Ten Year Capital Plan**

It was moved and seconded

Resolution No: C063/20

**THAT** Council give second reading as amended to the “City of West Kelowna Financial Plan Bylaw No. 0271, 2019”; and,

**THAT** Council direct staff to further amend the Financial Plan to reflect a tax rate increase of 4.5% by utilizing discretionary funds (\$16,505) and the balance to come from a reduction to the operating budget prior to consideration of third reading.

It was moved and seconded

Resolution No. C064/20

**THAT** Council defer consideration of this motion.

DEFEATED Opposed: Councillors Zanon, Johnston, Zilkie, Findlater and Mayor Milsom

### **QUESTION ON THE MAIN MOTION AS PRESENTED**

CARRIED Opposed: Councillors Friesen and de Jong

## **8.6 CORPORATE SERVICES / RECREATION AND CULTURE**

### **8.6.1 Fees and Charges Bylaw Recreation and Culture**

It was moved and seconded

Resolution No: C065/20

**THAT** Council adopt the proposed General Admission Recreation Fee structure to assist in establishing rates for the City of West Kelowna Fees and Charges Amendment Bylaw; and

**THAT** Council give first, second and third reading to the City of West Kelowna Fees and Charges Amendment Bylaw No. 0028.65, 2020.

**CARRIED UNANIMOUSLY**

**8.7 CHIEF ADMINISTRATIVE OFFICER**

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE REGULAR MEETING**

The meeting adjourned at 9:54 p.m.

---

MAYOR

---

DEPUTY CAO/CORPORATE OFFICER