



Feb.21, 2020

Active Living Entreprises Ltd.

Bob Kusch
Recreation and Cultural Manager
City of West Kelowna

Dear Bob:

I've recently sent you the final "Financial Operating Statement" for JBMAC Pool for the year 2019 provided by WK Group Accounting and Joe Maciel Accounting of West Kelowna, B.C.

As you know from our meeting in early Fall, the financial information available to us at the time, indicated a possible shortfall of budget by December 31, 2019 (the fiscal year-end).

Following this meeting, Active Living Entreprises Ltd. promised to put a plan into place to try and mitigate the anticipated budget shortfall, to the best of our ability, as indicated in our meeting with you, Erin, Lisa and Warren in early October.

Much to our surprise, it appears we were successful in "turning-the-tide" and ended up with an operating surplus instead of a deficit, contrary to our earlier forecast.

There were several actions that went into place in order to create this turn around, all with the intention of just balancing the budget. So, you can imagine our joy when we found out we actually created an operating surplus of \$27,494.

It is with the aforementioned in mind, that I now draw your attention to Clause 9.1 and 16.1-16.4 of our current Management Agreement, which in short, provides Active Living Entreprises Ltd. with a vehicle in which to request a 50% share of the 2019 year-end operating surplus, or \$13,747.

We appreciate you putting our request forward to City Council for their consideration as per Clause 16.3 & 16.4 of the Management Agreement.

Respectfully submitted,

Violette Stedham, RN

President

Cc: B. Stedham, E. Goodwin

JOHNSON BENTLEY MEMORIAL AQUATIC CENTRE

FINANCIAL STATEMENTS

(Unaudited - See Notice to Reader)

DECEMBER 31, 2019

JOHNSON BENTLEY MEMORIAL AQUATIC CENTRE

DECEMBER 31, 2019

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Notice to Reader

On the basis of information provided by management, I have compiled the statement of revenue and expenditures for Johnson Bentley Memorial Aquatic Centre (a division of Active Living Enterprises Ltd.) for the year ended December 31, 2019. This statement is a schedule within the company's financial statements for the year ended December 31, 2019, on which I issued a notice to reader dated February 11, 2020.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

West Kelowna, B.C.
February 11, 2020

A handwritten signature in cursive script that reads "Maciel & Co.".

CHARTERED PROFESSIONAL ACCOUNTANT

JOHNSON BENTLEY MEMORIAL AQUATIC CENTRE

STATEMENT OF REVENUE AND EXPENDITURES FOR JOHNSON BENTLEY MEMORIAL AQUATIC CENTRE (Unaudited - See Notice to Reader)

FOR THE YEAR ENDED DECEMBER 31, 2019

	2019	2018
REVENUE		
Administration fees	\$ 633,527	\$ 605,643
Program fees	777,886	781,407
TOTAL REVENUE	1,411,413	1,387,050
EXPENSES		
Program Expenses		
Affiliation fees	2,796	2,277
Program supplies	26,431	25,308
Rent	3,339	1,553
Salaries, benefits, and subcontract	782,441	781,403
Training	3,068	3,590
Total Program Expenses	818,075	814,131
Marketing and Customer Service		
Advertising	16,759	15,801
Merchandise	4,203	3,053
Miscellaneous	815	1,135
Salaries, benefits and subcontract	124,829	128,593
Training	74	-
Total Marketing and Customer Service	146,680	148,582
Administration Expenses		
Accounting and payroll fees	12,967	12,575
Bank charges	25,687	23,405
Cash (over) short	(88)	(40)
Communication	2,166	6,407
Liability and other insurance	23,197	22,894
Office	12,396	14,729
Salaries, benefits and subcontract	80,342	65,122
Training	1,197	-
Total Administration Expenses	157,864	145,092
Facility and Building Expenses		
Maintenance and repairs	26,652	25,136
Management fees	114,060	110,175
Salaries, benefits and subcontract	78,847	75,720
Supplies	41,742	50,655
Total Facility and Building Expenses	261,301	261,686
TOTAL EXPENDITURES	1,383,920	1,369,491
Surplus (Deficit)	27,493	17,559
Repayment to (recovery from) City of West Kelowna	27,494	17,558
NET INCOME	(1)	1