



CITY OF WEST KELOWNA
MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, April 21, 2020
LIONS COMMUNITY CENTRE
2466 MAIN STREET, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Rick de Jong
Councillor Doug Findlater
Councillor Jason Friesen
Councillor Stephen Johnston
Councillor Carol Zanon
Councillor Jayson Zilkie

Paul Gipps, CAO (All Staff attended at Lion's Community Centre via ZOOM)
Tracey Batten, Deputy CAO / Corporate Officer
Warren Everton, Director of Finance / CFO
Jason Brolund, Fire Chief
Brent Magnan, Planning Manager
Bob Dargatz, Development Services/Approving Officer
Brandon Mayne, Help Desk Assistant

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

The meeting was called to order at 6:06 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

In response to the COVID-19 pandemic, the Orders of the Provincial Health Officer and the Province of BC Ministerial Order No. M083 (Emergency Program Act), the Council meeting space was not open to the public. The meeting was however, available to the public via a live webcast which is archived on the City's website.

Additionally, in accordance with the Province of BC Ministerial Order No. M083 (Emergency Program Act), the Council of the City of West Kelowna attended the meeting by electronic means.

2. INTRODUCTION OF LATE ITEMS

- 2.1 Replacement Pages 41 and 42 (remove pages 41 and 42 and replace with the attached 3 pages), see Item 8.2.2 under Division Reports.
- 2.2 Letter dated April 20, 2020, from Lea Anne Sexton, Stakeholder Engagement Advisor, BC Hydro, re West Kelowna Transmission Project Update (see Item 9.1 under Correspondence and Information Items)
- 2.3 Council Resolution re: Meeting Procedure

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C110/20

THAT the Agenda be adopted as amended.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C111/20

WHEREAS the Minister of Public Safety and Solicitor General under the *Emergency Program Act* has issued Ministerial Order No. M083 in regards to Local Government Meetings and Bylaw Process (COVID-19) Order, therefore be it resolved;

THAT Council authorize that all regular meetings, special meetings, Committee of the Whole meetings and committee meetings of the City of West Kelowna be conducted by electronic means allowing all members of Council, including the Mayor or presiding member, to attend electronically for the duration of the British Columbia provincial state of emergency in response to the COVID-19 pandemic; and,

THAT Council not allow members of the public to attend open meetings for the duration of the British Columbia provincial state of emergency in response to the COVID-19 pandemic.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Special Council Meeting held Tuesday, April 7, 2020 at the Lions Community Centre

It was moved and seconded

Resolution No. C112/20

THAT the minutes of the Special Council Meeting held Tuesday, April 7, 2020 at the Lions Community Centre be adopted.

CARRIED UNANIMOUSLY

4.2 Minutes of the Regular Council Meeting held Tuesday, April 7, 2020 at the Lions Community Centre

It was moved and seconded

Resolution No. C113/20

THAT the minutes of the Regular Council Meeting held Tuesday, April 7, 2020 at the Lions Community Centre be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

5.1 Mayor Milsom

5.1.1 Regional Economic Recovery Task Force - Press Release

5.1.2 Okanagan Basin Water Board Highlights from the April 8, 2020 Board Meeting

6. DELEGATIONS

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 DEVELOPMENT SERVICES

8.1.1 Z 19-12; Official Community Plan Amendment Bylaw No. 0100.58 and Zoning Amendment Bylaw No. 0154.89 (1st and 2nd Reading); 1080 Devon Road

It was moved and seconded

Resolution No. C114/20

THAT Council give first and second reading to City of West Kelowna Official Community Plan Amendment Bylaw No. 0100.58, 2020;

THAT Council give first and second reading to City of West Kelowna Zoning Amendment Bylaw No. 0154.89, 2020; and

THAT Council direct staff to schedule the proposed bylaw amendments for Public Hearing, when appropriate.

CARRIED UNANIMOUSLY

8.1.2 Z 20-01; Zoning Amendment Bylaw No. 0154.88; 2648 Kyle Road

It was moved and seconded

Resolution No. C115/20

THAT Council give first and second reading to City of West Kelowna Zoning Amendment Bylaw No. 0154.88, 2020 (File Z 20-01); and

THAT Council direct staff to schedule the proposed bylaw amendments for Public Hearing when appropriate.

CARRIED UNANIMOUSLY

8.1.3 Council Appointment of Bylaw Enforcement Officer

It was moved and seconded

Resolution No. C116/20

THAT Council appoint Shaun Matthews as a Bylaw Enforcement Officer for the City of West Kelowna.

CARRIED UNANIMOUSLY

8.2 ENGINEERING / PUBLIC WORKS / PARKS

8.3 FIRE RESCUE SERVICES

8.4 CORPORATE INITIATIVES

8.5 FINANCIAL SERVICES

8.5.1 Province of BC Announcement on Regulations for Temporary Finance and Cash Flow Management

It was moved and seconded

Resolution No. C117/20

THAT Council direct staff to schedule a Special Council meeting on Tuesday, April 28, 2020 to discuss outstanding property taxation items.

CARRIED UNANIMOUSLY

8.6 CORPORATE SERVICES / RECREATION AND CULTURE

8.7 CHIEF ADMINISTRATIVE OFFICER

9. CORRESPONDENCE AND INFORMATION ITEMS

- 9.1 Letter dated April 20, 2020, from Lea Anne Sexton, Stakeholder Engagement Advisor, BC Hydro, re West Kelowna Transmission Project Update**

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 7:39 p.m.

MAYOR

DEPUTY CAO/CORPORATE OFFICER