



**CITY OF WEST KELOWNA**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Tuesday, May 26, 2020  
MUNICIPAL HALL  
2760 CAMERON ROAD  
WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom  
Councillor Rick de Jong (via Zoom)  
Councillor Doug Findlater (via Zoom)  
Councillor Jason Friesen (via Zoom)  
Councillor Stephen Johnston (via Zoom)  
Councillor Carol Zanon (via Zoom)  
Councillor Jayson Zilkie (via Zoom)

Paul Gipps, CAO  
Tracey Batten, Deputy CAO / Corporate Officer  
Allen Fillion, Director of Engineering / Public Works  
Warren Everton, Director of Finance / CFO  
Sandy Webster, Director of Corporate Initiatives  
Mark Koch, Director of Development Services  
Jason Brolund, Fire Chief  
Brent Magnan, Planning Manager  
Bob Dargatz, Development Services/Approving Officer  
Terry Savin, Fire Prevention Officer  
Brandon Mayne, Help Desk Assistant

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**1. CALL THE REGULAR COUNCIL MEETING TO ORDER**

The meeting was called to order at 7:33 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

In response to the Provincial Health Officer and the Province of BC Ministerial Order No. M139, the Council meeting space was not open to the public. The meeting was however, available to the public via a live webcast which is archived on the City's website.

Additionally, in accordance with the Council's Procedure Bylaw, some members of Council attended the meeting by electronic means.

**2. INTRODUCTION OF LATE ITEMS**

**2.1 Correspondence dated May 23, 2020, from Verna Duckworth, re DVP 20-03 (see Item 8.1.2 under Division Reports)**

**3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. C139/20

**THAT** the Agenda be adopted as amended.

CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the Special Council Meeting held Tuesday, May 12, 2020 at the Lions Community Centre**

It was moved and seconded

Resolution No. C140/20

**THAT** the minutes of the Special Council Meeting held Tuesday, May 12, 2020 at the Lions Community Centre be adopted.

CARRIED UNANIMOUSLY

**4.2 Minutes of the Regular Council Meeting held Tuesday, May 12, 2020 at the Lions Community Centre**

It was moved and seconded

Resolution No. C141/20

**THAT** the minutes of the Regular Council Meeting held Tuesday, May 12, 2020 at the Lions Community Centre be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**5.1 Mayor Milsom**

**5.1.1 Regional Economic Recovery Task Force - Update**

**6. DELEGATIONS**

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 DEVELOPMENT SERVICES**

**8.1.1 DP 20-03; Commercial and Multiple Family and Intensive Residential Development Permit; 2411 Apollo Road**

It was moved and seconded

Resolution No. C142/20

**THAT** Council authorize the issuance of a Development Permit (DP 20-03) to construct a mixed commercial and residential building consisting of eight (8) residential units and 110 sq. m. of commercial space located at 2411 Apollo Road, subject to conditions outlined in the attached Development Permit; and

**THAT** if the Development Permit has not been issued within one year from the date of approval, the Permit shall be deemed to have been refused and the file closed.

CARRIED UNANIMOUSLY

**8.1.2 DVP 20-03; Development Variance Permit; 2751 Cameron Road**

It was moved and seconded

Resolution No. C143/20

**THAT** Council authorize the issuance of a Development Variance Permit (DVP 20-03) for Lot A, District Lot 3486, ODYD, Plan 26784 (2751 Cameron Road) in general accordance with the attached permit to vary Zoning Bylaw No. 0154 S 4.4.1a. to reduce the number of off-street parking spaces from 20 required to 5 proposed to facilitate the installation of up to four additional portable classrooms.

CARRIED UNANIMOUSLY

**8.1.3 P20-01; Update on Community Visioning (Phase 1 OCP Review)**

Information Report from the Senior Planner

**8.2 ENGINEERING / PUBLIC WORKS / PARKS**

**8.3 FIRE RESCUE SERVICES**

**8.3.1 Fire Inspection Frequency**

It was moved and seconded

Resolution No. C144/20

**THAT** Council adopt the attached policy "*West Kelowna Fire Rescue - Fire Inspection Frequency*" with the amendment of removing the words "discretionary" in the table and replacing with the words "initial only".

CARRIED UNANIMOUSLY

**8.4 CORPORATE INITIATIVES**

**8.5 FINANCIAL SERVICES**

**8.6 CORPORATE SERVICES / RECREATION AND CULTURE**

**8.7 CHIEF ADMINISTRATIVE OFFICER**

**8.7.1 City of West Kelowna Reopening**

It was moved and seconded

Resolution No. C145/20

**THAT** Council consider and resolve to direct the CAO to reopen services at the City of West Kelowna in a manner that meets the requirements of the Public Health Officer and WorkSafe BC regulations and orders around re opening.

CARRIED UNANIMOUSLY

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE REGULAR MEETING**

The meeting adjourned at 9:33 p.m.

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MAYOR

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DEPUTY CAO/CORPORATE OFFICER