



COUNCIL REPORT

To: Paul Gipps, CAO

Date: June 9, 2020

From: Mike Cain, Bylaw Compliance Supervisor

File No:

Subject: **Council Appointment of Bylaw Enforcement Officer**

RECOMMENDATION

THAT Council appoint Tracey Biro as a Bylaw Enforcement Officer for the City of West Kelowna effective June 11, 2020.

STRATEGIC AREA(S) OF FOCUS

In accordance with Section 264 of the *Community Charter*, Bylaw Enforcement Officer positions require appointment by Council for the purpose of issuing a ticket for a bylaw infraction and in accordance with Section 28 of the *Offence Act* for the purpose of serving a summons.

BACKGROUND

Tracey Biro will be filling the “seasonal” position of Bylaw Compliance and Enforcement Officer 1 in the City’s Bylaw Compliance department.

FINANCIAL IMPLICATIONS

This position is a current position within the Bylaw Compliance department and is included in the 2020 City of West Kelowna Financial Plan.

Alternate Motion:

THAT Council postpone consideration of Mr. Biro’s Bylaw Enforcement Officer appointment and requests further information from staff.

REVIEWED BY

Mark Koch, Director of Development Services

Tracey Batten, Deputy CAO/Corporate Officer

APPROVED FOR THE AGENDA BY

Paul Gipps, CAO

Powerpoint: Yes ☐ No ☒