



**CITY OF WEST KELOWNA**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Tuesday, May 12, 2020  
LIONS COMMUNITY CENTRE  
2466 MAIN STREET, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom  
Councillor Rick de Jong  
Councillor Doug Findlater  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Carol Zanon  
Councillor Jayson Zilkie

Paul Gipps, CAO  
Tracey Batten, Deputy CAO / Corporate Officer  
Allen Fillion, Director of Engineering / Public Works  
Sandy Webster, Director of Corporate Initiatives  
Jason Brolund, Fire Chief  
Brent Magnan, Planning Manager  
Bob Dargatz, Development Services/Approving Officer  
Stacey Harding, Parks and Fleet Operations Manager  
John Perrott, Economic Development & Tourism Manager  
Kelly Wilson, Fire/Life Safety Educator  
Brandon Mayne, Help Desk Assistant

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**1. CALL THE REGULAR COUNCIL MEETING TO ORDER**

The meeting was called to order at 1:36 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

In response to the COVID-19 pandemic, the Orders of the Provincial Health Officer and the Province of BC Ministerial Order No. M139 (Emergency Program Act), the Council meeting space was not open to the public. The meeting was however, available to the public via a live webcast which is archived on the City's website.

Additionally, in accordance with the Province of BC Ministerial Order No. M139 (Emergency Program Act), the Council of the City of West Kelowna attended the meeting by electronic means.

## **2. INTRODUCTION OF LATE ITEMS**

### **2.1 Re: TUP 20-01, Temporary Use Permit, 3595 Elliott Road (see Item 8.1.1 under Division Reports)**

Correspondence received from the following:

- Angela Bremner
- Larry Bennett, President, Gateway Urban Village Strata Council
- Ricki Lutz
- Adam Lutz
- Angela Gaboury
- Amber Friesen
- Brian Turley
- Sandra Mitchell and Melodie Petersen
- Dianne Kort and Trevor Bott

## **3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. C126/20

**THAT** the Agenda be adopted as amended.

CARRIED UNANIMOUSLY

## **4. ADOPTION OF MINUTES**

### **4.1 Minutes of the Special Council Meeting held Tuesday, April 21, 2020 at the Lions Community Centre**

It was moved and seconded

Resolution No. C127/20

**THAT** the minutes of the Special Council Meeting held Tuesday, April 21, 2020 at the Lions Community Centre be adopted.

CARRIED UNANIMOUSLY

**4.2 Minutes of the Regular Council Meeting held Tuesday, April 21, 2020 at the Lions Community Centre**

It was moved and seconded

Resolution No. C128/20

**THAT** the minutes of the Regular Council Meeting held Tuesday, April 21, 2020 at the Lions Community Centre be adopted.

CARRIED UNANIMOUSLY

**4.3 Minutes of the Special Council Meeting held Tuesday, April 28, 2020 at the Lions Community Centre**

It was moved and seconded

Resolution No. C129/20

**THAT** the minutes of the Special Council Meeting held Tuesday, April 28, 2020 at the Lions Community Centre be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**5.1 Mayor Milsom**

**5.1.1 Regional District of Central Okanagan Highlights from the April 27, 2020 Regional Board Meeting**

**6. DELEGATIONS**

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 DEVELOPMENT SERVICES**

**8.1.1 TUP 20-01; Temporary Use Permit; 3595 Elliott Road**

It was moved and seconded

Resolution No. C130/20

**THAT** Council deny the issuance of a Temporary Use Permit (File: TUP 20-01) to permit outdoor storage and accessory parking at 3595 Elliott Road.

CARRIED UNANIMOUSLY

#### **8.1.2 DVP 20-04; Development Variance Permit; 2659 Auburn Road**

Pursuant to Section 100 of the *Community Charter*, Councillor Johnston declared a conflict of interest regarding Item 8.1.2 DVP 20-04 as he is employed by a business competitor.

Councillor Johnston left the meeting at 2:27 p.m.

It was moved and seconded

Resolution No. C131/20

**THAT** Council authorize the issuance of a Development Variance Permit (DVP 20-04) for Lot 2 District Lot 2601 ODYD Plan KAP54083 Except Plan KAP69132 (2659 Auburn Road) in general accordance with the attached permit to vary Zoning Bylaw No. 0154:

- S 3.7.2 (a) to permit a metal shipping container to be used for office and operations in addition to storage purposes;
- S 3.7.2 (b) to permit a metal shipping container to be stacked on top of two other metal shipping containers; and
- S 3.7.2 (f) to permit 4 metal shipping containers on the site.

CARRIED Opposed: Councillors de Jong and Zanon

Councillor Johnston returned to the meeting at 2:45 p.m.

#### **8.1.3 Z 19-05; Official Community Plan Amendment Bylaw No. 0100.56, 2019 and Zoning Amendment Bylaw No. 0154.76, 2019 (Adoption); 2370 Tallus Ridge Drive**

It was moved and seconded

Resolution No. C132/20

**THAT** Council adopt City of West Kelowna Official Community Plan Amendment Bylaw No. 0100.56, 2019 (File: Z 19-05); and

**THAT** Council adopt City of West Kelowna Zoning Amendment Bylaw No. 0154.76, 2019 (File: Z 19-05).

CARRIED UNANIMOUSLY

#### **8.1.4 Council Appointment of Bylaw Enforcement Officer**

It was moved and seconded

Resolution No. C133/20

**THAT** Council appoint Brad Batter as a Bylaw Enforcement Officer for the City of West Kelowna.

CARRIED UNANIMOUSLY

**8.2 ENGINEERING / PUBLIC WORKS / PARKS**

**8.3 FIRE RESCUE SERVICES**

**8.3.1 Emergency Preparedness – Wildfire and Flooding Update**

Information Report from the Fire Chief and the Parks and Fleet Operations Manager

The meeting recessed at 3:21 p.m.

The meeting reconvened at 3:31 p.m.

**8.4 CORPORATE INITIATIVES**

**8.4.1 Corporate Initiatives Update**

Information Report from the Director of Corporate Initiatives

**8.4.2 Economic Development Committee End of Term Review**

It was moved and seconded

Resolution No. C134/20

**THAT** Council reappoint Laurie Evans, Chris Kotscha, Tyler Neels, Michael Porter, Lorrie Whiteway and Nick Wizinsky to the City of West Kelowna Economic Development Committee for a term ending October, 2022 or until such time that successors are appointed.

CARRIED UNANIMOUSLY

**8.4.3 COVID-19 Economic Development and Tourism Response Update #1**

Information Report from the Economic Development and Tourism Manager

**8.5 FINANCIAL SERVICES**

**8.6 CORPORATE SERVICES / RECREATION AND CULTURE**

**8.6.1 Central Okanagan Essential Services Mutual Aid Agreement**

It was moved and seconded

Resolution No. C135/20

**THAT** Council authorize the Mayor and Corporate Officer to execute the “Central Okanagan Essential Services Mutual Aid Agreement” between the City of West Kelowna and the Regional District of Central Okanagan, District of Peachland, City of Kelowna, District of Lake Country and Westbank First Nation for a period of two years commencing on the date of execution by all parties.

CARRIED UNANIMOUSLY

**8.7 CHIEF ADMINISTRATIVE OFFICER**

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE REGULAR MEETING**

The meeting adjourned at 4:28 p.m.

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MAYOR

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DEPUTY CAO/CORPORATE OFFICER