



CITY OF WEST KELOWNA
MINUTES OF THE COMMITTEE OF THE WHOLE

Tuesday, November 19, 2019
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Doug Findlater
Councillor Jason Friesen
Councillor Stephen Johnston
Councillor Jayson Zilkie

MEMBERS ABSENT: Councillor Rick de Jong
Councillor Carol Zanon

Staff Present: Paul Gipps, CAO
Tracey Batten, Deputy CAO / Corporate Officer
Allen Fillion, Director of Engineering / Public Works
Warren Everton, Director of Finance / CFO
Sandy Webster, Director of Corporate Initiatives
Bob Dargatz, Development Services/Approving Officer
Jason Brolund, Fire Chief
Shelley Schnitzler, Legislative Services Manager
Stacey Harding, Parks and Fleet Operations Manager
Chris Anderson, Public Works Manager
Brandon Mayne, Help Desk Assistant

1. CALL THE COMMITTEE OF THE WHOLE TO ORDER

It was acknowledged that this meeting was being held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public and all representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

The meeting was called to order at 3:00 P.M.

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. COW016-19

THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the October 15, 2019 Committee of the Whole Meeting held in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. COW017-19

THAT the minutes of the October 15, 2019 Committee of the Whole Meeting be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

6. PRESENTATIONS

6.1 Sam Samaddar, Airport Director, Kelowna International Airport

Mr. Samaddar provided an update on the Kelowna International Airport.

6.2 Don Nettleton, Chief Executive Officer and Christine McPhee, Director of Public Services, Okanagan Regional Library

Mr. Nettleton and Ms. McPhee provided a Fall 2019 Library Update.

The meeting recessed at 4:00 p.m.

The meeting reconvened at 4:07 p.m.

6.3 Mark Holland, President, Holland Planning Innovations Inc. (representing Urban Development Institute); Greg Asling, VP, Land Development, Emil Anderson; Sean Hughes, Kent Macpherson; and Rick Miller, Real Estate Manager, Victor Projects

Development 101

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 DEVELOPMENT SERVICES

8.2 ENGINEERING / PUBLIC WORKS / PARKS

8.3 FIRE RESCUE SERVICES

8.4 CORPORATE INITIATIVES

8.5 FINANCIAL SERVICES

8.5.1 Budget 2020 Reserve Funds Overview and Update

Information report from the Director of Financial Services/CFO

8.6 CORPORATE SERVICES / RECREATION AND CULTURE

8.7 CHIEF ADMINISTRATIVE OFFICER

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE COMMITTEE OF THE WHOLE

The meeting adjourned at 6:12 p.m.

ACTING MAYOR

LEGISLATIVE SERVICES MANAGER