



**CITY OF WEST KELOWNA**  
**MINUTES OF THE COMMITTEE OF THE WHOLE**

Tuesday, October 15, 2019  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Councillor Rick de Jong  
Councillor Doug Findlater  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Carol Zanon  
Councillor Jayson Zilkie (Acting Mayor)

Mayor Gord Milsom

Staff Present: Paul Gipps, CAO  
Tracey Batten, Deputy CAO / Corporate Officer  
Allen Fillion, Director of Engineering / Public Works  
Warren Everton, Director of Finance / CFO  
Sandy Webster, Director of Corporate Initiatives  
Rob Hillis, Engineering Manager  
Shelley Schnitzler, Legislative Services Manager  
John Perrott, Economic Development and Tourism Manager  
Kirsten Jones, Strategic Communications Manager  
Neil Wyatt, Service Desk Technician

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**1. CALL THE COMMITTEE OF THE WHOLE TO ORDER**

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public and all representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

The meeting was called to order at 3:03 p.m.

**2. INTRODUCTION OF LATE ITEMS**

**3. ADOPTION OF AGENDA**

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the September 10, 2019 Committee of the Whole Meeting held in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. COW015/19

**THAT** the Minutes of the September 10, 2019 Committee of the Whole meeting be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**6. PRESENTATIONS**

**6.1 Melissa Tesche, General Manager, Okanagan-Kootenay Sterile Insect Release Program**

2019 Update

**6.2 Mike Overend, Director of Sustainability, Thompson Okanagan Tourism Association**

Thompson Okanagan Biosphere Initiative

**6.3 Rafael Villarreal, STPCO Administrator, Jerry Dombowsky, Programs and Transit Manager, and Stephen Power, Lead Consultant Regional Transportation Plan, HDR**

Let's Talk Transportation! Engagement Summary

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 DEVELOPMENT SERVICES**

**8.2 ENGINEERING / PUBLIC WORKS / PARKS**

**8.3 FIRE RESCUE SERVICES**

**8.4 CORPORATE INITIATIVES**

**8.5 FINANCIAL SERVICES**

**8.6 CORPORATE SERVICES / RECREATION AND CULTURE**

**8.7 CHIEF ADMINISTRATIVE OFFICER**

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE COMMITTEE OF THE WHOLE**

The meeting adjourned at 5:01 p.m.

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ACTING MAYOR

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LEGISLATIVE SERVICES MANAGER