



CITY OF WEST KELOWNA
MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, June 23, 2020
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Councillor Rick de Jong
Councillor Doug Findlater
Councillor Jason Friesen
Councillor Stephen Johnston (Acting Mayor)
Councillor Carol Zanon
Councillor Jayson Zilkie

MEMBER ABSENT: Mayor Gord Milsom

Staff Present: Paul Gipps, CAO
Allen Fillion, Director of Engineering / Public Works
Sandy Webster, Director of Corporate Initiatives
Mark Koch, Director of Development Services
Jason Brolund, Fire Chief
Brent Magnan, Planning Manager
Stacey Harding, Parks and Fleet Operations Manager
Bob Kusch, Recreation and Culture Manager
Shelley Schnitzler, Legislative Services Manager
Neil Wyatt, Service Desk Technician

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

The meeting was called to order at 6:00 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

The Acting Mayor acknowledged the passing of Allan Pohl, one of the City's employees. Allan worked for the City since 2009 and lost his battle with cancer last week. Allan will be missed and condolences go out to his family.

PROCEDURAL MOTION:

It was moved and seconded

Resolution No. C162/20

WHEREAS the Minister of Public Safety and Solicitor General under the *Emergency Program Act* has issued Ministerial Order No. M192 dated June 17, 2020 in regards to “Local Government Meetings and Bylaw Process (COVID-19) Order No. 3”, therefore be it resolved;

THAT Council does not allow members of the public to attend this open meeting as the meeting space will not accommodate members of the public in accordance with the requirements or recommendations under the *Public Health Act*; and,

THAT Council hereby notifies the public that this meeting is being webcast live and will be archived on the City’s website to ensure openness, transparency, accessibility and accountability in respect of this meeting; and,

THAT Council does not allow members of the public to attend open committee meetings of the City of West Kelowna as the meeting space will not accommodate members of the public in accordance with the requirements or recommendations under the *Public Health Act*; and,

THAT Council hereby notifies the public that open committee meetings will be webcast live and archived on the City’s website to ensure openness, transparency, accessibility and accountability in respect of these meetings.

CARRIED UNANIMOUSLY

2. INTRODUCTION OF LATE ITEMS

2.1 Replacement Pages 73 and 74 (see item 8.7.3 under Division Reports)

2.2 West Kelowna Finance Department Stats (see item 8.7.3 under Division Reports)

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C163/20

THAT the agenda be adopted as amended.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the May 26, 2020 (and continuation on June 2, 2020) Public Hearing held in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C164/20

THAT the Minutes of the May 26, 2020 (and continuation on June 2, 2020) Public Hearing held in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.2 Minutes of the June 9, 2020 Special Council meeting held in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C165/20

THAT the Minutes of the June 9, 2020 Special Council meeting held in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.3 Minutes of the June 9, 2020 Regular Council Meeting held in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C166/20

THAT the Minutes of the June 9, 2020 Regular Council meeting held in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.4 Minutes of the June 16, 2020 Special Council Meeting held in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C167/20

THAT the Minutes of the June 16, 2020 Special Council meeting held in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

5.1 Mayor Milsom

5.1.1 Regional Economic Recovery Task Force - Update

This item was deferred until Mayor Milsom's return at the next meeting.

5.1.2 Community Visioning

It was noted that the City has launched an exciting project for the community with #OurWK – the development of a community vision. This project forms the first phase of the Official Community Plan review and represents a conversation about the community's future. Everyone is encouraged to complete our first community visioning questionnaire and to watch for further details about Community Visioning.

5.1.3 Regional District of Central Okanagan Highlights from the June 11, 2020 Regional Board Meeting

6. DELEGATIONS

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 DEVELOPMENT SERVICES

8.1.1 Z 20-01, Zoning Amendment Bylaw No. 154.88 (3rd Reading), 2648 Kyle Road

It was moved and seconded

Resolution No. C168/20

THAT Council rescind first and second readings of City of West Kelowna Zoning Amendment Bylaw No. 0154.88 (Z 20-01) and abandon the bylaw; and

THAT Council direct staff to close File: Z 20-01.

CARRIED; Councillor Friesen opposed

8.1.2 DVP 20-02, Development Variance Permit, 3640 Granada Crescent

It was moved and seconded

Resolution No. C169/20

THAT Council authorize the issuance of a Development Variance Permit (DVP 20-02) for Lot 31, DL 3481, ODYD, Plan 26167 (3640 Granada Crescent) in general accordance with the attached permit to vary Zoning Bylaw No. 0154, Section 3.7.1(d) to reduce the interior side parcel boundary setback for an accessory building in excess of 2.0 m (6.6 ft) in height from 1.5 m to 0.45 m along a portion of the property boundary.

CARRIED UNANIMOUSLY

8.2 ENGINEERING / PUBLIC WORKS / PARKS

8.2.1 FCM Asset Management Grant Application

It was moved and seconded

Resolution No. C170/20

THAT Council direct staff to apply to FCM Municipal Asset Management Program for Asset Management Plan – Phase 2, which will advance the City’s Asset Management Program by further developing its Asset Management Policies and Strategies, Data Collection Framework and Database Management; and,

THAT Council, per the conditions of the grant, authorize a commitment of up to 20% of the capital project cost.

CARRIED UNANIMOUSLY

8.3 FIRE RESCUE SERVICES

8.4 CORPORATE INITIATIVES

8.5 FINANCIAL SERVICES

8.6 CORPORATE SERVICES / RECREATION AND CULTURE

8.6.1 Fees and Charges Amendment Bylaw No. 0028.67 Schedule 12

It was moved and seconded

Resolution No. C171/20

THAT Council give first, second and third reading to City of West Kelowna Fees and Charges Amendment Bylaw No. 0028.67, 2020.

CARRIED UNANIMOUSLY

8.7 CHIEF ADMINISTRATIVE OFFICER

8.7.1 Z 19-12; Official Community Plan Amendment Bylaw No. 0100.58 and Zoning Amendment Bylaw No. 0154.89 (1st and 2nd Reading); 1080 Devon Road

It was moved and seconded

Resolution No. C172/20

THAT Council rescind second reading of Official Community Plan Bylaw No. 0100.58 and Zoning Bylaw No. 0154.89; and

THAT the applicant be requested to provide additional information, including community consultation.

CARRIED; Councillor Zanon opposed

8.7.2 Reopening of Parks and Recreation Programs

Verbal Update from the Recreation and Culture Manager and the Parks and Fleet Operations Manager.

8.7.3 2020 Department Statistics

Information Report from the CAO on department statistics over the past six month period.

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 8:15 p.m.

MAYOR

LEGISLATIVE SERVICES MANAGER