



CITY OF WEST KELOWNA
MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, August 25, 2020
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Rick de Jong
Councillor Doug Findlater
Councillor Jason Friesen
Councillor Stephen Johnston
Councillor Carol Zanon
Councillor Jayson Zilkie

Staff Present: Paul Gipps, CAO
Tracey Batten, Deputy CAO / Corporate Officer
Warren Everton, Director of Finance / CFO
Sandy Webster, Director of Corporate Initiatives
Mark Koch, Director of Development Services
Jason Brolund, Fire Chief
Brent Magnan, Planning Manager
Bob Dargatz, Development Services/Approving Officer

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

The meeting was called to order at 6:19 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

Procedural Motion:

It was moved and seconded

Resolution No. C204/20

WHEREAS the Minister of Public Safety and Solicitor General under the Emergency Program Act has issued Ministerial Order No. M192, dated June 17, 2020 in regards to "Local Government Meetings and Bylaw Process (COVID-19) Order No. 3", therefore be it resolved;

THAT Council does not allow members of the public to attend this open meeting, except for Item 5.1.1 (consideration of the 2019 Annual Report), as the meeting space will not accommodate members of the public in accordance with the requirements or recommendations under the *Public Health Act*; and

THAT Council hereby notifies the public that this meeting is being webcast live and will be archived on the City's website to ensure openness, transparency, accessibility and accountability in respect of this meeting.

CARRIED UNANIMOUSLY

2. INTRODUCTION OF LATE ITEMS

2.1 Letter received from Gerry Bielevelt regarding DVP 20-19 for 1491 Ross Road (see item 8.2.2)

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C205/20

THAT the agenda be adopted as amended.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Regular Council Meeting held July 28, 2020 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C206/20

THAT the minutes of the Regular Council Meeting held July 28, 2020 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

5.1 Mayor Milsom

The Mayor recognized Mr. Bob Kusch's retirement from the City of West Kelowna and thanked him for his years of service.

The Mayor provided an update on the Community Visioning project.

5.1.1 2019 Annual Report

In accordance with Section 99 of the Community Charter, the public was invited to present submissions or questions to Council regarding the 2019 Annual Report. No members of the public came forward.

It was moved and seconded

Resolution No. C207/20

THAT Council consider and approve the 2019 Annual Report, prepared in accordance with Sections 98 and 99 of the *Community Charter*.

CARRIED UNANIMOUSLY

5.1.2 Regional Economic Recovery Task Force - Update

6. DELEGATIONS

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.1.1 Rose Valley Water Treatment Plant Progress Update

Verbal Update from the CAO

8.2 DEVELOPMENT SERVICES

8.2.1 CDP 14-01 and OCP 20-01, Comprehensive Development Plan and Official Community Plan Amendment Bylaw No. 0100.57 (3rd and adopt)

It was moved and seconded

Resolution No. C208/20

THAT Council postpone consideration of third reading of City of West Kelowna Official Community Plan Amendment Bylaw No. 0100.57, 2019 and direct staff to address Council's concern on traffic.

CARRIED Opposed: Councillors Findlater and Zilkie

The meeting recessed at 7:45 p.m.

The meeting reconvened at 7:58 p.m.

8.2.7 P 20-16, Short Term Rentals

It was moved and seconded

Resolution No. C209/20

THAT Council postpone Item 8.2.7 P20-16, Short Term Rentals to a future Council meeting.

CARRIED UNANIMOUSLY

8.2.2 DVP 20-09, Development Variance Permit, 1491 Ross Road

It was moved and seconded

Resolution No. C210/20

THAT Council authorize the issuance of a Development Variance Permit (DVP 20-09) for Lot A District Lot 506 ODYD Plan KAP79010 (1491 Ross Rd) in general accordance with the attached permit to vary Zoning Bylaw No. 0154 as follows:

- Section 3.26.5 to allow the carriage house roof to be 0.49 m higher than the peak of the roof of the principal detached dwelling;
- Section 10.2.5(f).2 to reduce the required siting from the rear parcel boundary from 3.0 m required to 1.0 m for an existing accessory building; and
- Section 10.2.5(f).3 to reduce the required siting from the interior side parcel boundary from 1.5 m required to 1.19 m for an existing accessory building; and

THAT Council direct staff to amend the permit to ensure storm water is managed on-site.

CARRIED UNANIMOUSLY

8.2.3 DP 14-12.06 and LL 20-01.01, Development Permit Amendment with Variances and Liquor License, 835 Anders Road

It was moved and seconded

Resolution No. C211/20

THAT Council authorize the issuance of a Development Permit Amendment (DP 14-12.05) to remove the variance for a brewery use located at 845 Anders Road (proposed building); and,

THAT Council authorize the issuance of a Development Permit Amendment (DP 14-12.06) with the following variance at 835 Anders Road (existing building):

- That the number of parking spaces be reduced from 40 to 7 (variance of 33 spaces) to accommodate a brewery and accessory uses; and,

THAT Council support the proposed Liquor and Cannabis Regulations Branch Lounge Endorsement application (LL 20-01.01) for Lakesider Brewing Company (835 Anders Road) in accordance with the information contained in this report.

CARRIED UNANIMOUSLY

8.2.4 City of West Kelowna Local Area Water Service Establishment (Westbank Irrigation District) Bylaw 2009 No. 0080.09, 2802 Smith Creek Local Area Service Inclusion

It was moved and seconded

Resolution No. C212/20

THAT Council give first, second and third reading to “City of West Kelowna Local Area Water Service Establishment (Westbank Irrigation District) Amendment Bylaw No 0080.09 2020”.

CARRIED UNANIMOUSLY

8.2.5 City of West Kelowna Local Area Water Service Establishment (Westbank Irrigation District) Bylaw 2009 No. 0080.10, 2850 Dixie Local Area Service Inclusion

It was moved and seconded

Resolution No. C213/20

THAT Council give first, second and third reading to “City of West Kelowna Local Area Water Service Establishment (Westbank Irrigation District) Amendment Bylaw No 0080.10 2020”.

CARRIED UNANIMOUSLY

8.2.6 Regional Housing Needs Assessment

It was moved and seconded

Resolution No. C214/20

THAT Council receive the Regional Housing Needs Assessment dated November 2019.

CARRIED UNANIMOUSLY

8.2.7 P 20-16, Short Term Rentals

Council previously resolved to postpone this item.

8.3 ENGINEERING / PUBLIC WORKS / PARKS

8.4 FIRE RESCUE SERVICES

8.5 CORPORATE INITIATIVES

8.6 FINANCIAL SERVICES

8.6.1 2019 DRAFT Statement of Financial Information (SOFI)

It was moved and seconded

Resolution No. C215/20

THAT Council approve the 2019 DRAFT Statement of Financial Information report for the City of West Kelowna.

CARRIED UNANIMOUSLY

8.7 CORPORATE SERVICES / RECREATION AND CULTURE

8.7.1 Lease Agreement – CWK and SD No. 23 Constable Neil Bruce Middle School Playing Fields

It was moved and seconded

Resolution No. C216/20

THAT Council authorize the Mayor and Corporate Officer to execute a lease agreement for the Constable Neil Bruce Middle School Playing Fields with School District No. 23 for a term November 1, 2020 to July 1, 2024 for an annual sum of \$1.00.

CARRIED UNANIMOUSLY

8.7.2 Bylaw Notice Enforcement Amendment Bylaw No. 0093.45 and Ticket Information Utilization Amendment Bylaw No. 0095.42

It was moved and seconded

Resolution No. C217/20

THAT “Bylaw Notice Enforcement Amendment Bylaw No. 0093.45, 2020” be adopted; and

THAT “City of West Kelowna Ticket Information Utilization Amendment Bylaw No. 0095.42, 2020” be adopted.

CARRIED UNANIMOUSLY

9. CORRESPONDENCE AND INFORMATION ITEMS

- 9.1 Correspondence received from Ken Macdonald, Executive Director, National Programs and Business Development, Environmental and Climate Change Canada, dated July 31, 2020, re Weatheradio Canada**

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 9:10 p.m.

MAYOR

DEPUTY CAO/CORPORATE OFFICER