



**CITY OF WEST KELOWNA**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Tuesday, July 28, 2020  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom  
Councillor Rick de Jong  
Councillor Doug Findlater  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Carol Zanon  
Councillor Jayson Zilkie

Staff Present: Paul Gipps, CAO  
Tracey Batten, Deputy CAO / Corporate Officer  
Warren Everton, Director of Finance / CFO  
Sandy Webster, Director of Corporate Initiatives  
Mark Koch, Director of Development Services  
Brent Magnan, Planning Manager  
Rob Hillis, Engineering Manager  
Erin Goodwin, Facilities Manager  
Brandon Mayne, Help Desk Assistant

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**1. CALL THE REGULAR COUNCIL MEETING TO ORDER**

The meeting was called to order at 6:00 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

**Procedural Motion:**

It was moved and seconded

Resolution No. C191/20

**WHEREAS** the Minister of Public Safety and Solicitor General under the Emergency Program Act has issued Ministerial Order No. M192 dated June 17, 2020 in regards to "Local Government Meetings and Bylaw Process (COVID-19) Order No. 3", therefore be it resolved;

**THAT** Council does not allow members of the public to attend this open meeting as the meeting space will not accommodate members of the public in accordance with the requirements or recommendations under the Public Health Act; and

**THAT** Council hereby notifies the public that this meeting is being webcast live and will be archived on the City's website to ensure openness, transparency, accessibility and accountability in respect of this meeting.

CARRIED UNANIMOUSLY

**2. INTRODUCTION OF LATE ITEMS**

**2.1 Regional District of Central Okanagan Highlights from the July 27, 2020 Regional Board Meeting (see Item 5.1.2 under Mayor and Councillor's Reports)**

**3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. C192/20

**THAT** the agenda be adopted as amended.

CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the Special Council Meeting held July 14, 2020 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C193/20

**THAT** the minutes of the Special Council Meeting held July 14, 2020 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**4.2 Minutes of the Regular Council Meeting held July 14, 2020 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C194/20

**THAT** the minutes of the Regular Council Meeting held July 14, 2020 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**4.3 Minutes of the Special Council Meeting held July 21, 2020 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C195/20

**THAT** the minutes of the Special Council Meeting held July 21, 2020 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**4.4 Minutes of the Public Hearing held July 21, 2020 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C196/20

**THAT** the minutes of the Public Hearing held July 21, 2020 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**5.1 Mayor Milsom**

**5.1.1 Regional Economic Recovery Task Force - Update**

**5.1.2 Regional District of Central Okanagan Highlights from the July 27, 2020 Regional Board Meeting**

**6. DELEGATIONS**

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 CHIEF ADMINISTRATIVE OFFICER**

**8.1.1 UBCM Community Excellence Awards Application**

It was moved and seconded

Resolution No. C197/20

**THAT** the City of West Kelowna supports an application to the Union of British Columbia municipalities Community Excellence Awards in the

category of Service Delivery for the City of West Kelowna's response to COVID-19

CARRIED UNANIMOUSLY

#### **8.1.2 Public Works Yard - Emil Anderson Agreement**

It was moved and seconded

Resolution No. C198/20

**THAT** Council consider and resolve to waive purchasing policy and directly award the removal of approximately 180,000 m<sup>3</sup> of material from the property located at 2015 Bartley Road to Emil Anderson Construction (EAC) Ltd for the net amount of \$1.85 per cubic meter to be paid by EAC to the CWK; and,

**THAT** Council authorize EAC to apply for a mining permit through the British Columbia Ministry of Energy, Mines & Petroleum Resources, on behalf of the City of West Kelowna (CWK); and,

**THAT** Council consider and resolve to waive purchasing policy and directly award the contract to complete earthwork associated with meeting the elevations related with the mining application and future public works yard to Emil Anderson Construction (EAC) at an estimated net cost to be paid by the CWK to EAC of approximately \$256,088.

CARRIED UNANIMOUSLY

### **8.2 DEVELOPMENT SERVICES**

#### **8.2.1 TUP 17-01.01, Temporary Use Permit (Extension), 2565 Main Street**

It was moved and seconded

Resolution No. C199/20

**THAT** Council grant a three (3) year extension to Temporary Use Permit (TUP 17-01) to allow for an outdoor storage yard on the westernmost portion of 2565 Main Street (Lot 31, DL 486 ODYD Plan 761, Except Plan H18608, 38625, and H911) subject to the conditions outlined in the attached permit (*Attachment 1*).

CARRIED UNANIMOUSLY

#### **8.2.2 Z 19-12, OCP Amendment Bylaw No. 0100.58 and Zoning Amendment Bylaw No. 0154.89 (Rescind 1st Reading), 1080 Devon Road**

It was moved and seconded

Resolution No. C200/20

**THAT** Council rescind first reading to Official Community Plan Amendment Bylaw No. 0100.58, 2020 and abandon the bylaw; and,

**THAT** Council rescind first reading to Zoning Amendment Bylaw No. 0154.89, 2020 and abandon the bylaw.

CARRIED UNANIMOUSLY

**8.3 ENGINEERING / PUBLIC WORKS / PARKS**

**8.4 FIRE RESCUE SERVICES**

**8.5 CORPORATE INITIATIVES**

**8.6 FINANCIAL SERVICES**

**8.7 CORPORATE SERVICES / RECREATION AND CULTURE**

**8.7.1 Bylaw Notice Enforcement Amendment Bylaw No. 0093.45 and Ticket Information Utilization Amendment Bylaw No. 0095.42**

It was moved and seconded

Resolution No. C201/20

**THAT** Council give first, second and third reading to “Bylaw Notice Enforcement Amendment Bylaw No. 0093.45, 2020”; and

**THAT** Council give first, second and third reading to “City of West Kelowna Ticket Information Utilization Amendment Bylaw No. 0095.42, 2020”.

CARRIED UNANIMOUSLY

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE REGULAR MEETING**

The meeting adjourned at 6:25 p.m.

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MAYOR

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DEPUTY CAO/CORPORATE OFFICER