



## COUNCIL REPORT

To: Paul Gipps, CAO

Date: October 13, 2020

From: Shelley Schnitzler, Legislative Services  
Manager/Corporate Officer

Subject: **Council Meeting Schedule - 2021**

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### RECOMMENDATION

**THAT** Council approve the 2021 City of West Kelowna Meeting Schedule.

### BACKGROUND

Section 127 of the *Community Charter* and Council's Procedure Bylaw No. 258 require that Council must:

- (a) Make available to the public, a schedule of the date, time and place of regular Council meetings; and
- (b) Give notice of the availability of the schedule in accordance with Section 94 [public notice] at least once a year.

Council's Procedure Bylaw also requires that when a Council meeting falls on a statutory holiday or occurs during a week in which SILGA, FCM, or UBCM annual conferences are held, the meeting will be held on an alternate Tuesday. For 2021, alternate dates are provided for in April due to SILGA, and in September due to UBCM.

At the time of writing this report, FCM has not confirmed their conference dates for 2021. Their website indicates it will be either June 3 – 6, 2021 or June 10 – 13, 2021. As such, the second and fourth Tuesday of June (June 8 and 22) has been established for meeting dates during the month of June.

### Alternate Motion:

- THAT Council approve the 2021 City of West Kelowna Council Meeting Schedule with amendments.

### APPROVED FOR THE AGENDA BY

Paul Gipps, CAO

Powerpoint: Yes ☐ No ☒

Attachments: 2021 Council Meeting Schedule