

CITY OF WEST KELOWNA

BYLAW NO. 0166.04

A BYLAW TO AMEND THE WESTBANK CEMETERY BYLAW

WHEREAS the Council of the City of West Kelowna wishes to amend Westbank Cemetery Bylaw No. 0166;

THEREFORE BE IT RESOLVED that the Council of the City of West Kelowna, in open meeting assembled, hereby enacts as follows:

1.1 Title

This Bylaw may be cited as the “WESTBANK CEMETERY AMENDMENT BYLAW NO. 0166.04, 2020.”

2.0 Amendments

“Westbank Cemetery Bylaw No. 0166, 2014” is hereby amended as follows:

2.1 By deleting Section 1.2.4 in its entirety and replacing with the following Section 1.2.4:

1.2.4 Schedule ‘A’, Schedule of Fees is attached to and forms part of this Bylaw.

2.2 By adding the following definition “Artificial Turf Plot Cover”:

“Artificial Turf Plot Cover” means an artificial grass cover placed over a plot after interment. Permitted in Blocks H, I, J, K, & O only.

2.3 By adding the following definition “Curb & Seal”:

“Curb & Seal” means a fabricated concrete slab, purchased from the City, to be placed on top of a plot after interment.

2.4 By deleting section 3.9 in its entirety and replacing with the following section 3.9

3.9 Right of Interment Cancellation

TO CANCEL: You must provide a written notice of cancellation. The notice must be forwarded to the City of West Kelowna by a method that will allow proof that you gave notice, such as registered mail, facsimile, or personal delivery.

REFUND: The City of West Kelowna will refund to the Right of Interment Holder, the original purchase price, LESS the amount of the Care Fund contribution for the space and LESS the Administration Fee as set out in Schedule ‘A’.

CARE FUND CONTRIBUTIONS: If you cancel interment rights after funds are deposited into the Care Fund, the amount deposited shall not be refundable. Upon confirmation of the requesting party/deceased estate’s legal right to receive any refund, the City of West Kelowna will provide any refund owing within 30 days from the confirmation date.

If goods have been specially pre-ordered and because of some unique characteristic, personalization or extraordinary cost or the goods cannot be used in the ordinary course of business, the City may deduct the itemized cost of those goods from the Right of Interment and the cost of those goods may be retained out of any money paid for the purposes of a Right of Interment cancellation.

2.5 By adding section 6.2 (b).

6.2 Application for an Interment Permit

(b) Weekend interment: at least 72 hours (3 working day) before the scheduled interment.

2.6 By adding 7.2.3 (b).

7.2.3 Natural Burial Interment Permits may be purchased for the following type of burial plot:

(b) in a cremation plot – only one natural burial of cremains will be permitted in a cremation plot. Natural burial of cremains shall be made in a biodegradable urn and are non-recoverable.

2.7 By deleting section 7.7 (b) in its entirety and replacing with the following section 7.7 (b)

7.7 Number of Interments

(b) Two (2) urn interments will be permitted in each cremation plot with the exception of a 'natural burial' where only one (1) biodegradable urn will be permitted in each cremation plot.

2.8 By deleting section 7.11 in its entirety and replacing with the following section 7.11.

7.11 Grave Space Embellishments

Except for graves or grave spaces embellished prior to the date of this Bylaw, no grave space shall be defined by a fence, hedge, railing except for a City installed memorial marker, curb & seal or a turf plot cover.

2.9 By deleting section 7.13 in its entirety and replacing with the following section 7.13.

7.13 Interment on Weekends or Statutory Holidays

No person shall inter or scatter any body in the Cemetery on Saturday or Sunday or any Statutory Holiday unless written permission of the General Manager is first obtained and the fees for this service, as outlined in Schedule 'A', have been paid.

2.10 By deleting section 7.16 in its entirety and replacing with the following section 7.16

7.16 Cremated Remains Container (Urns)

For every interment of cremated remains in a plot or niche, other than for a natural burial of cremains in a biodegradable urn, the container(s) for cremated remains shall be made of metal, stone, plastic, porcelain or other materials as approved by the General Manager and must be manufactured for the express purpose of containing cremated remains. A single container or combination of (2) containers shall not exceed 14" H x 12" L x 12" W (35.56 cm H x 30.48 cm L x 30.48 W).

2.11 By deleting section 10.2 in its entirety.

2.12 By deleting section 11.1 in its entirety and replacing with the following section 11.1

11.1 Fees

Any owner of a memorial marker, tablet, monument, or a curb and seal, desiring to install, or modify same in the Cemetery shall pay to the City prior to the installation or modification of same, the fee specified in Schedule "A".

2.13 By deleting section 11.2 in its entirety and replacing with the following section 11.2

11.2 Conformation

A tablet type memorial may be installed on a grave in the Cemetery provided it is made of stone or bronze and is attached to a concrete base (pillow) not less than 10 cm (4") thick, with the outer dimensions being 5 cm (2") larger than the tablet or on a poured in place, plot apron installed in Ph III.

Every memorial at the Cemetery shall be placed, installed, relocated or removed by the City staff.

All markers sizes are measured in inches and are always written (length x width x height).

No marker shall be installed on a plot until plans and specifications describing fully the marker's proposed size, design, material, inscription and location have been submitted to the City by an applicant for a Memorial Permit.

Other than a metal or stone flower holder (vase), no form of candleholder, lantern or other form of fixture may be attached in any manner to a memorial or placed adjacent to where a memorial is installed.

READ A FIRST, SECOND AND THIRD TIME THIS 13TH DAY OF OCTOBER, 2020
ADOPTED THIS _____ DAY OF _____, 2020

MAYOR

CORPORATE OFFICER

WESTBANK CEMETERY BYLAW 0166.04
FEE SCHEDULE 'A'

Rates Effective November 1, 2020

PLOT FEES		
Grave Space/Type	Resident Rate	Non Resident Rate
Adult Plot	\$1,601	\$1,889
Infant Plot	\$710	\$838
Cremation Plot	\$721	\$851
Lakeside Columbarium – Level 1	\$4,838	\$5,709
Lakeside Columbarium – Level 2	\$4,676	\$5,518
Lakeside Columbarium – Level 3	\$4,515	\$5,327
Lakeside Columbarium – Level 4	\$4,353	\$5,136
Lakeside Columbarium – Level 5	\$4,191	\$4,946
Mountainside Columbarium – Level 1	\$4,385	\$5,175
Mountainside Columbarium – Level 2	\$4,240	\$5,003
Mountainside Columbarium – Level 3	\$4,094	\$4,831
Mountainside Columbarium – Level 4	\$3,949	\$4,659
Mountainside Columbarium – Level 5	\$3,803	\$4,488
Family Estate	\$16,174	\$19,085
Mausoleum – Level 1	\$26,056	\$30,746
Mausoleum – Level 2	\$23,449	\$27,670
Ossuary/Scatter	\$269	\$318
Ossuary/Scatter with Plaque	\$527	\$622
SERVICE FEES		
Opening and Closing Grave for Burial	Resident Rate	Non Resident Rate
Adult Plot (6' depth)	\$1,194	\$1,409
Infant Plot	\$717	\$846
Cremation Plot	\$343	\$405
Columbarium (2 nd interment only)	\$297	\$350
Family Estate (2 nd & subsequent interments only)	\$297	\$350
Ossuary Placement	\$101	\$119
Opening and Closing Grave for Exhumation/Disinterment:		
Adult Plot (6' depth)	\$1,455	\$1,716
Infant Plot	\$787	\$929
Cremation Plot	\$394	\$465
Columbarium	\$378	\$446
Mausoleum	\$743	\$876
Family Estate	\$338	\$398

Care Fund – 33.33% of Plot Fee and 11.63% of Niche/Crypt Free
Maintenance Fund – 15% of all Plot Fees
Non-Resident Fee = Resident Rate + 18%
Columbarium & Mausoleum Fees include the 1st Open/Close and Shutter Engraving

FEE SCHEDULE 'A' Cont'd

ADDITIONAL SERVICE FEES		
	Resident Rate	Non Resident Rate
Administrative Fee	\$20	\$24
Bud Vase – Columbarium/Mausoleum	\$209	\$247
Burial (Ash) after 1:30 pm; Mon. –Fri.	\$544	\$642
Burial (Casket) after 1:00 pm; Mon. – Fri.	\$488	\$575
Concrete Pillow (req'd for Bronze marker on top of concrete apron)	\$108	\$127
Curb & Seal - Double	\$3,245	\$3,829
Curb & Seal - Single	\$1,782	\$2,103
Double Depth - Cremation	\$297	\$350
Double Depth – Full Burial	\$737	\$870
Engraving - Columbarium Shutter (2nd Engraving)	\$324	\$383
Engraving – Family Estate (2nd Engraving)	\$324	\$383
Engraving – Family Estate Individual (2nd Engraving)	\$324	\$383
Engraving - Laser Etch Photo (Maus. Only)	\$613	\$724
Engraving - Mausoleum Shutter (2nd Engraving)	\$810	\$956
Grave Liner - Casket	\$584	\$689
Grave Liner - Cremation	\$166	\$196
Installation of Memorial Marker (incl pillow/apron)	\$306	\$361
Memorial Wall Plaque	\$196	\$231
Pall Bearer (2)	\$319	\$376
Plaque Installation	\$135	\$159
Remove/Reinstall Memorial Marker	\$170	\$201
Remove/Replace Double Curb & Seal	\$356	\$421
Remove/Replace Single Curb & Seal	\$178	\$210
Artificial Turf Plot Cover	\$637	\$752
Transfer of Licence	\$54	\$64
Weekend Casket Interment (Incl. Stats)	\$695	\$820
Weekend Cremation Inurnment (incl. stat)	\$561	\$662
Xlarge grave liner	\$743	\$876

Care Fund – 33.33% of Plot Fee and 11.63% of Niche/Crypt Free

Maintenance Fund – 15% of all Plot Fees

Non-Resident Fee = Resident Rate + 18%

Columbarium & Mausoleum Fees include the 1st Open/Close and Shutter Engraving