



CITY OF WEST KELOWNA
MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, October 27, 2020
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Councillor Rick de Jong
Councillor Doug Findlater
Councillor Jason Friesen
Councillor Stephen Johnston
Councillor Carol Zanon
Councillor Jayson Zilkie (Acting Mayor)

MEMBER ABSENT: Mayor Gord Milsom

Staff Present: Paul Gipps, CAO
Allen Fillion, Director of Engineering / Public Works
Warren Everton, Director of Finance / CFO
Sandy Webster, Director of Corporate Initiatives
Michelle Reid, Director of Human Resources
Mark Koch, Director of Development Services
Jason Brolund, Fire Chief
Brent Magnan, Planning Manager
Bob Dargatz, Development Services/Approving Officer
Erin Goodwin, Facilities Manager
Shelley Schnitzler, Legislative Services Manager/Corporate Officer
Stirling Scory, Planner II - Long Range

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

The meeting was called to order at 6:01 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public and all representations to Council form part of the public record. In accordance with COVID-19 protocols, a viewing area that could accommodate three members of the public was available. This meeting was webcast live and is archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

2.1 Municipal Insurance Association Representative (to be added as Item 5.2.5 under Mayor and Councillor's Reports)

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C272/20

THAT the agenda be adopted as amended.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Special Council Meeting held October 13, 2020 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C273/20

THAT the minutes of the Special Council Meeting held October 13, 2020 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.2 Minutes of the Regular Council Meeting held October 13, 2020 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C274/20

THAT the minutes of the Regular Council Meeting held October 13, 2020 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

5.1 Anne Fox, President, Royal Canadian Legion Westbank Branch 288

The first Poppy was presented to the Acting Mayor.

5.2 Appointments

It was moved and seconded

Resolution No. C275/20

Regarding the Appointment of Regional District of Central Okanagan Board Alternate

THAT Council, under Section 198 of the *Local Government Act*, rescind the appointment of Councillor Findlater as second Alternate to the Regional District of Central Okanagan Board, and appoint Councillor Zilkie, effective December 1, 2020, as second Alternate for the remaining two year term; and

Regarding Appointment of Economic Development Committee Representative

THAT Council appoint Councillor Friesen, effective December 1, 2020, as representative to the Economic Development Committee for a one-year term; and

Regarding Appointment of Okanagan Regional Library Board Representative and Alternate

THAT Council appoint Councillor Findlater, effective December 1, 2020, to the Okanagan Regional Library Board for a one-year term; and that effective December 1, 2020, Councillor Zanon be appointed as the Alternate; and

Regarding Appointment of Airport Advisory Committee Representative and Alternate

THAT Council appoint Councillor de Jong, effective December 1, 2020, to the Airport Advisory Committee for a one-year term; and that effective December 1, 2020, Councillor Findlater be appointed as the Alternate; and

Regarding Appointment of Municipal Insurance Association Representative and Alternate

THAT Council appoint Councillor Zanon as the Representative to the Municipal Insurance Association for a one-year term; and that Councillor Friesen be appointed as the Alternate.

CARRIED UNANIMOUSLY

6. DELEGATIONS

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.1.1 Rose Valley Water Treatment Plant Update

The CAO and Director of Engineering and Public Works provided a progress update.

8.2 DEVELOPMENT SERVICES

8.2.1 P20-01, West Kelowna Community Vision (Phase 1 OCP Review)

Information Report from the Senior Planner

Jana Zelenski, Principal, Lanarc Consultants provided an update on the West Kelowna Community Vision process and draft document.

The meeting recessed at 7:17 p.m.

The meeting reconvened at 7:25 p.m.

8.2.2 Z 20-06, OCP and Zoning Amendment Bylaw No. 100.60 and 154.92 (1st and 2nd), Unaddressed Canyon Crest Drive

It was moved and seconded

Resolution No. C276/20

THAT Council give first and second reading to City of West Kelowna Official Community Plan Amendment Bylaw No. 0100.60, 2020 (File: Z 20-06); and

THAT Council give first and second reading to City of West Kelowna Zoning Amendment Bylaw No. 0154.92, 2020 (File: Z 20-06); and

THAT Council direct staff to schedule the proposed bylaw amendments for Public Hearing.

CARRIED UNANIMOUSLY

8.2.3 DP 20-18, Development Permit with Variance, 657 Westside Road

It was moved and seconded

Resolution No. C277/20

THAT Council authorize a variance to S10.4.5(g).1 of Zoning Bylaw No. 0154 to reduce the minimum setback from a private access easement from 6.0 m required to 5.47 m proposed for two front entry garages.

CARRIED UNANIMOUSLY

8.2.4 CDP 14-01 and OCP 20-01, Comprehensive Development Plan and OCP Amendment Bylaw No.0100.57 (3rd & Adopt)

It was moved and seconded

Resolution No. C278/20

THAT Council give third reading and adopt City of West Kelowna Official Community Plan Amendment Bylaw No. 0100.57, 2019; and

THAT Council endorse the Smith Creek Comprehensive Development Plan.

CARRIED UNANIMOUSLY

8.3 ENGINEERING / PUBLIC WORKS / PARKS

8.3.1 Cemetery Bylaw Revision 0166.04 - Adoption

It was moved and seconded

Resolution No. C279/20

THAT Council adopt "Westbank Cemetery Bylaw 0166.04".

CARRIED; Councillor de Jong opposed

8.4 FIRE RESCUE SERVICES

8.5 CORPORATE INITIATIVES

8.6 FINANCIAL SERVICES

8.6.1 Community Economic Recovery Infrastructure Program Application

It was moved and seconded

Resolution No. C280/20

THAT Council authorize staff to apply to the Community Economic Recovery Infrastructure Program seeking funding to replace the Jim Lind Arena and Royal LePage Place Ammonia Chiller inside the Mt. Boucherie Community Centre's Refrigeration Ice Plant,

THAT Council agree to amend the five-year financial plan, as may be required, subject to a successful grant application; and,

THAT Council authorize the Mayor and Chief Administrative Officer to execute the required contribution agreement for a successful application.

CARRIED UNANIMOUSLY

8.6.2 2021 Permissive Tax Exemption Bylaw No. 0283, 2020 Adoption

It was moved and seconded

Resolution No. C281/20

THAT Council adopt "Permissive Tax Exemption Bylaw No. 0283, 2020".

CARRIED UNANIMOUSLY

8.7 CORPORATE SERVICES / RECREATION AND CULTURE

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 8:10 p.m.

ACTING MAYOR

LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER