



INFORMATION ONLY COUNCIL REPORT
Finance, Administrative and Protective Services
For the July 9th, 2019 Council Meeting

DATE: July 2, 2019
TO: Tracey Batten, Deputy CAO
FROM: Mike Ummenhofer, Purchasing Manager
RE: 2019 Towing Services Contract

BACKGROUND:

The purpose of the towing services contract is to provide towing services to the West Kelowna RCMP and West Kelowna Bylaw Departments to remove vehicles which are illegally parked, involved in accidents, or need to be moved for other purposes. The RCMP or Bylaw Department contact the approved towing contractor who removes the vehicle(s) and the vehicle owners are billed by the towing contractor, using current ICBC towing and storage rates. The contractor for the contract rights in turn, pays the City.

The City receives quarterly compensation from the towing operator, in the form of post-dated cheques. In addition, the operator provides free local tows for City owned vehicles.

The Towing Services RFP was last issued in 2014 and was awarded to Del Oro Towing as a 3-year contract with the option to extend for two additional 1-year terms. The City exercised the extension terms and a new RFP was issued in May 2019.

The RFP was advertised on BC Bid on May 15, 2019, again as a 3-year agreement, with the option to extend for 2 additional 1-year terms and the RFP closed on June 18th, 2019. Two submissions were received: one from AAA Brian's Towing Ltd., the second from the incumbent (Del Oro Towing Ltd.).

The Bylaw Supervisor and Purchasing Manager reviewed the submissions. It was determined that the incumbent, Del Oro towing Ltd. provided the best over-all proposal, scoring higher on all criteria categories: experience, fleet size & quality, ability to provide the service, which included storage lot size, and City compensation.

FINANCIAL IMPLICATIONS:

The contract, as mentioned previously is a 3-year agreement, with the option to extend the agreement for two additional 1-year terms, at the sole discretion of the City. The extension terms to be negotiated.

The 3-year compensation offered by the proponents is as follows:

Del Oro	\$316,800
AAA Brian's	\$180,000

Respectfully submitted,



Mike Ummenhofer,
Purchasing Manager

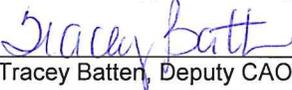


Warren Everton
Chief Financial Officer

Powerpoint: Yes No

Attachments: None

Approved for Agenda

 July 31/19
Tracey Batten, Deputy CAO Date