



COUNCIL REPORT

To: Paul Gipps, CAO

Date: January 19, 2021

From: Lisa Siavashi Financial Services Manager
Warren Everton, Chief Financial Officer

Subject: **AMENDED 2021 Financial Plan Early Approval Requests**

RECOMMENDATION

THAT Council authorize the amended Schedule A, detailing 2021 early approval capital requests.

BACKGROUND

At the December 10th, 2020 Special Council Meeting for 2021 budget deliberations, Council authorized staff to proceed with the capital expenditures listed in the attached Schedule A. This included an amendment to remove capital requests C2021-16 Hook Truck and C2021-41 Parks Master Plan. It also included an amendment to add a 5-year pilot Capital Project Crew program. The attached amended Schedule A includes capital requests numbered C2021-76 thru C2021-80 (totaling \$551,000) for the equipment needed for this program. The details of the capital requests have been attached.

Additionally at the budget meeting staff were tasked with conducting a review of the 2021 early approved capital requests, to ensure that all the requests could reasonably be started before the final adoption of the 2021 Financial Plan. The results from the review recommended reducing the early approval listing by the following projects.

Project Code	Project Title	Original Amount	Required Funds Prior to Budget Adoption
C2021-01	Road Rehab Program	1,200,000	200,000
C2021-04	Shannon Lake Bartley & Stevens Roads Intersection Improvements	2,800,000	200,000
C2021-06	Bridges Maintenance - Per Stantec Bridge Maintenance Report	190,000	-
C2021-30	Pedestrian Improvement Program - Sidewalks	1,200,000	-
C2021-44	Mount Boucherie Courtyard Surface Replacement	75,000	-
C2021-69	PCWTP Flash Mix Repair/Upgrade	43,600	-
C2021-75	WKW-Sunnyside Intake Screen Replacement	65,250	-
		5,573,850	400,000
	Reduction in Early Capital Requests		5,173,850

FINANCIAL IMPLICATIONS

The financial impact of all items requested for early budget approval are included in the budget as authorized by Council at the December 10th, 2020 meeting. The effect of managing the early approvals from a financial perspective is solely for controlling the City's cash flow needs over the year.

COUNCIL REPORT / RESOLUTION HISTORY

Date	Report Topic / Resolution	Resolution No.
Dec 10, 2020	THAT Council consider and resolve to initiate a 5-year pilot project starting in 2021 to bring in a 4 person capital works crew to be funded from capital; and further THAT Staff report back on the projects and the time of the projects to be undertaken, on a quarterly basis.	C336/20
Dec 10, 2020	THAT Council authorize staff to proceed with the capital expenditures, supplemental FTE's and supplemental requests on the attached Schedules A and B as amended, to include the Design Technologist, to remove FTE20201-6 Term Communications Advisor, to remove C2021-16 Hook Truck, and to remove C2021-41 Parks master plan – Five Year Update;	C357/20

Alternate Motion:

THAT Council not authorize the amended Schedule A.

REVIEWED BY

Allen Fillion, Director of Engineering & PW

Stacey Harding, Parks & Fleet Operations Manager

Warren Everton, Director of Finance/CFO

Shelley Schnitzler, Legislative Services Manager/Corporate Officer

APPROVED FOR THE AGENDA BY

Paul Gipps, CAO

PowerPoint: Yes ☐ No ☒

Attachments:

1. Schedule A (original)
2. Amended Schedule A – 2021 Early Capital Approval Requests
3. C2021-76 Survey Equipment request form
4. C2021-77 Backhoe request form
5. C2021-78 ¾ Ton Crew Cab Pickup request form
6. C2021-79 Equipment Trailer request form
7. C2021-80 Tandem Ale Dump Truck request form