



COUNCIL REPORT

To: Mayor and Council

Date: June 22, 2021

From: Paul Gipps, Chief Administrative Officer

Subject: **Amendment to the 2021 Council Meeting Schedule for August**

RECOMMENDATION

THAT Council consider and resolve to amend the 2021 Council Meeting Schedule and cancel the Regular Council Meeting for Tuesday August 10, 2021.

BACKGROUND

In 2020 the City of West Kelowna cancelled the first Council meeting of August to facilitate a transition of the Council Chambers to the new portables we currently operate in.

The impact to regular Council business was minimal as staff were able to reposition the agenda items to the last meeting in July and the second meeting in August. This change in schedule worked well as typically this is the time each year when we have the most requests for staff annual leaves and the fewest number of development applications and decision requests of Council.

To date, in 2021 we have held 11 Regular Council Meetings, 1 Special Meeting, 3 Committee of the Whole Meetings and 6 Public Hearings.

Staff are seeking Council's approval to again remove the first meeting in August from the Council schedule. This change is expected to have minimal impact and staff will reposition any agenda items to the meeting before and following.

APPROVED FOR THE AGENDA BY

Paul Gipps, CAO