

City of West Kelowna Council Briefing Note Recreation Programming and Facilities Master Plan

Submitted To: City of West Kelowna
Submitted By: Expedition Management Consulting Ltd.
Date: August 20, 2019

Project Purpose

The project will develop a recreation programming and facilities master plan that will provide guidance to Council and Administration in making decisions that best meet the needs of the community.

Project Timeline*



Community Engagement Activities

The consultant team and the City are working together to implement the following community engagement activities.

Activity	Date*
Hard copy survey collection at community events	July – August, 2019
Stakeholder interviews	August – September, 2019
Online public survey	September 6 – 27, 2019
Online stakeholder survey	September 6 – 27, 2019
Staffed engagement stations and facilitated stakeholder input sessions	September 18 – 19, 2019
Community visioning session booth	October 24, 2019
Draft Master Plan review	Spring, 2020

City Council Engagement Activities

Activity	Date*
One-on-one interviews with Council members	September, 2019
Project update presentation to City Council	Fall, 2019
Draft Master Plan presentation to City Council	Spring, 2020
Final Master Plan presentation to City Council	Spring, 2020

*Dates subject to change depending on the needs of the project.