



**CITY OF WEST KELOWNA**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Tuesday, July 13, 2021  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC

**MEMBERS PRESENT:** Mayor Gord Milsom  
Councillor Rick de Jong  
Councillor Doug Findlater  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Carol Zanon  
Councillor Jayson Zilkie

**Staff Present:** Paul Gipps, CAO  
Allen Fillion, Director of Engineering / Public Works  
Sandy Webster, Director of Corporate Initiatives  
Michelle Reid, Director of Human Resources  
Mark Koch, Director of Development Services  
Jason Brolund, Fire Chief  
Brad Savoury, Director of Legal Services  
Rob Hillis, Engineering Manager  
Shelley Schnitzler, Legislative Services Manager/Corporate Officer  
Lisa Siavashi, Financial Services Manager/Deputy CFO  
Erin Goodwin, Facilities and Recreation Manager  
Mike Cain, Bylaw Services Manager  
Rebecca Narinesingh, Corporate Records Coordinator  
Jen Kanters, Community Support Specialist  
Trevor Paille, Engineering Technologist II  
Lisa Williams, Bookings Coordinator

---

**1. CALL THE REGULAR COUNCIL MEETING TO ORDER**

The meeting was called to order at 1:31 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. In accordance with COVID-19 protocols, a viewing area that could accommodate three members of the public was available on a first come, first serve basis. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

The Mayor, on behalf of Council, expressed condolences to the families, friends and co-workers of those who lost their lives and those who were injured in the crane collapse incident in Kelowna.

The Mayor also expressed thoughts and concerns for those who are impacted by the wildfires within the Province, and expressed condolences to the families and the community of Lytton.

## **2. INTRODUCTION OF LATE ITEMS**

### **2.1 Submission re Application: TUP 21-03 (item 8.2.1 under Development Services)**

- Michael Van Den Elzen, Westside Bluebird Petro-Canada

### **2.2 Replacement page 89 (item 8.2.3 under Development Services)**

## **3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. C228/21

**THAT** the agenda be adopted as amended.

CARRIED UNANIMOUSLY

## **4. ADOPTION OF MINUTES**

### **4.1 Minutes of the Regular Council Meeting held Tuesday, June 22, 2021 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C229/21

**THAT** the minutes of the Regular Council Meeting held Tuesday, June 22, 2021 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**5.1 Mayor Milsom**

**5.1.1 Regional District of Central Okanagan Highlights from the June 28, 2021 Regional Board Meeting**

**6. DELEGATIONS**

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 CHIEF ADMINISTRATIVE OFFICER**

**8.2 DEVELOPMENT SERVICES**

**8.2.1 Application: TUP 21-03; Temporary Use Permit; Municipal ROW adjacent to 2515 Bartley Rd**

Nannette Drobot, Regional Director, BC Housing, and Tara Tschritter, West Kelowna Shelter Site Manager, Turning Points Collaborative, presented at the meeting via electronic means.

Barbara Lee presented on behalf of Concerned Bartley Road Area Residents and Businesses and provided a 266 name petition.

It was moved and seconded

Resolution No. C230/21

**THAT** Council authorize the issuance of a Temporary Use Permit and to enter into a License of Occupation for a ~600m<sup>2</sup> portion of Bartley Road Right of Way and 2515 Bartley Road for the purpose of operating a temporary shelter and associated supportive services subject to the conditions outlined in the attached permit.

CARRIED; Councillor Zanon opposed

The meeting recessed at 3:10 p.m.

The meeting reconvened at 3:23 p.m.

**8.2.2 P 20-16; Zoning Amendment Bylaw No. 0154.99 & Regulatory Bylaw Amendments (Adoption); Short Term Accommodations**

*In accordance with Section 59(2) of the Community Charter, prior to adoption of the Business Licensing Amendment Bylaw No. 87.11, persons who consider they are affected by the bylaw were provided an opportunity to make representations to Council.*

It was moved and seconded

Resolution No. C231/21

**THAT** Council adopt City of West Kelowna Zoning Amendment Bylaw No. 0154.99, 2021; and

**THAT** Council adopt City of West Kelowna Business Licensing and Regulations Amendment Bylaw No. 0087.11, 2021; and

**THAT** Council adopt City of West Kelowna Fees and Charges Amendment Bylaw No. 0028.68, 2021; and

**THAT** Council adopt Bylaw Notice Enforcement Amendment Bylaw No. 0093.46, 2021; and

**THAT** Council adopt City of West Kelowna Ticket Information Utilization Amendment Bylaw No. 0095.43.

CARRIED; Councillor de Jong opposed

#### **8.2.3 P 21-10; Mobile Restaurant Business Amendment Bylaw, 0087.12, 2021**

*In accordance with Section 59(2) of the Community Charter, prior to adoption of the Business Licencing Amendment Bylaw No. 87.12, persons who consider they are affected by the bylaw were provided an opportunity to make representations to Council.*

It was moved and seconded

Resolution No. C232/21

**THAT** Council adopt the City of West Kelowna Business Licensing and Regulations Amendment Bylaw No. 0087.12, 2021.

CARRIED; Councillors de Jong and Zanon opposed

#### **8.2.4 DVP 21-15, Development Variance Permit, 3122 Elliott Rd**

It was moved and seconded

Resolution No. C233/21

**THAT** Council authorize the issuance of a Development Variance Permit (DVP 21-15) for 3122 Elliott Road to vary S.8.1.5(g).2 of Zoning Bylaw No. 0154 to reduce the required minimum setback from a riding stable to a parcel boundary from 15.0 m to 3.0 m (east) and 8.4 m (north), in accordance with the attached permit (*Attachment 1*).

CARRIED UNANIMOUSLY

**8.2.5 A 21-03; Non-Farm Use Application; 3992 Pritchard Drive North**

Cam Costley, Agent for the applicant, presented via electronic means.

It was moved and seconded

Resolution No. C234/21

**THAT** Council support the request to permit a non-farm use for a vehicle parking area in the Agricultural Land Reserve (File: A 21-03) for the property at 3992 Pritchard Drive North (Lot A, DL 434, ODYD, Plan 32484); and

**THAT** Council direct staff to include a letter of support including a rationale for support.

CARRIED UNANIMOUSLY

**8.2.6 1) Amendment to the Offences and Penalties Section of the Sanitary Sewer Use Bylaw 2) Amendment to the Ticketing Bylaw Schedules**

It was moved and seconded

Resolution No. C235/21

**THAT** Council gives first, second and third reading to City of West Kelowna Sanitary Sewer Use Amendment Bylaw No. 0072.02, 2021; and

**THAT** Council gives first, second and third reading to Bylaw Notice Enforcement Amendment Bylaw No. 0093.49, 2021; and

**THAT** Council gives first, second and third reading to City of West Kelowna Ticket Information Utilization Amendment Bylaw No. 0095.46, 2021.

CARRIED UNANIMOUSLY

### **8.3 ENGINEERING / PUBLIC WORKS / PARKS**

#### **8.3.1 Water Regulation Bylaw No. 274 Adoption**

It was moved and seconded

Resolution No. C236/21

**THAT** the “City of West Kelowna Water Regulation Bylaw No. 274, 2021” be adopted and;

**THAT** the “City of West Kelowna Fees and Charges Amendment Bylaw No. 0028.71, 2021” be adopted and;

**THAT** the “City of West Kelowna Ticket Information Utilization Bylaw No. 0095.44, 2021” be adopted and;

**THAT** the “Bylaw Notice Enforcement Amendment Bylaw No. 0093.47, 2021” be adopted and;

**THAT** the “Water Leak Adjustment Council Policy”, dated July 13, 2021, be adopted.

CARRIED UNANIMOUSLY

#### **8.3.2 Inverness and Glengarry Lift Stations Improvements**

It was moved and seconded

Resolution No. C237/21

**THAT** Council direct staff to amend the 2021 Budget to include an additional \$125,000.00 (one hundred and twenty five thousand dollars) to the Inverness Lift Station Decommissioning project from Sanitary Sewer Reserves.

CARRIED UNANIMOUSLY

### **8.4 FIRE RESCUE SERVICES**

### **8.5 CORPORATE INITIATIVES**

### **8.6 FINANCIAL SERVICES / RECREATION AND CULTURE**

#### **8.6.1 Rose Valley Water Treatment Plant Temporary Borrowing Bylaw**

It was moved and seconded

Resolution No. C238/21

**THAT** Council give first, second and third readings to City of West Kelowna Rose Valley Water Treatment Plant Temporary Borrowing Bylaw No. 0289, 2021.

CARRIED UNANIMOUSLY

#### **8.6.2 JMRH Hockey Development (Warriors) Lease Agreement**

Chris Laurie, President and Rod Hume, Owner/Managing Partner, West Kelowna Warriors, attended the meeting to answer questions.

It was moved and seconded

Resolution No. C239/21

**THAT** Council direct staff to execute a five (5) year lease agreement with JMRH Hockey Development (Warriors) for the purpose of operating a junior hockey franchise and youth hockey development programs at the Mount Boucherie Complex, starting September 1, 2021 and expiring August 31, 2026, as per attached agreement.

CARRIED UNANIMOUSLY

### **9. CORRESPONDENCE AND INFORMATION ITEMS**

### **10. NOTICE OF MOTION**

### **11. ADJOURNMENT OF THE REGULAR MEETING**

The meeting adjourned at 4:43 p.m.

---

MAYOR

---

LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER