

8. Annual Municipal Report

8.1 In accordance with Section 99 of the *Community Charter*, the Council must annually consider the Annual Municipal Report. The Corporate Officer must give notice, in accordance with Section 94 of the *Community Charter*, of the date, time and place when Council will consider:

- (a) the annual report prepared under Section 98 of the *Community Charter*;
- (b) submissions and questions from the public.

9. Electronic Meetings

9.1 Provided the conditions set out in Subsection 128(2) of the *Community Charter* are met:

- (a) a Special Council meeting may, upon authorization of the Mayor, be conducted by means of electronic or other communication facilities;
- (b) a member of Council or a Committee member who is unable to attend at a Council, Committee of the Whole or Committee meeting, may, upon authorization of the Mayor, participate in the meeting by means of electronic or other communication facilities.

9.2 The facilities must enable the meeting's participants to hear, or watch and hear each other.

9.3 Except for any part of the meeting that is closed to the public, the facilities must enable the public to hear, or watch and hear, the meeting at the specified place, and a designated municipal officer must be in attendance at the specified place.

9.4 The Council member presiding at a Special Council or Council Committee meeting must not participate electronically.

PART III – DESIGNATION OF COUNCIL MEMBER TO ACT IN PLACE OF MAYOR

10. Acting Mayor

10.1 Council must, on an annual basis, designate Councillors to serve on a rotating basis as the Council member responsible for acting in the place of the Mayor when the Mayor is absent or unable to act or when the office of the Mayor is vacant.

10.2 Each Councillor designated under Section 10.1 is responsible for fulfilling the duties of the Mayor in his or her absence.

10.3 If both the Mayor and Acting Mayor are absent from a Council meeting, the Council members present must choose a member to preside.

10.4 If both the Mayor and the Acting Mayor are absent or unable to act, the Councillor next in succession on the rotating roster established under 10.1 shall be the Acting Mayor.