



## COUNCIL REPORT

To: Paul Gipps, CAO

Date: September 28, 2021

From: Shelley Schnitzler, Legislative Services  
Manager/Corporate Officer

Subject: **Council Meeting Schedule - 2022**

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### RECOMMENDATION

**THAT** Council approve the 2022 City of West Kelowna Council Meeting Schedule.

### BACKGROUND

Section 127 of the *Community Charter* and Council's Procedure Bylaw No. 258 require that Council must:

- (a) Make available to the public, a schedule of the date, time and place of regular Council meetings; and
- (b) Give notice of the availability of the schedule in accordance with Section 94 [public notice] at least once a year.

Council's Procedure Bylaw requires that when a Council meeting falls on a statutory holiday or occurs during a week in which SILGA, FCM, or UBCM annual conferences are held, the meeting will be held on an alternate Tuesday. For 2022, alternate dates are provided for in April due to SILGA, and in September due to UBCM.

A Special Council meeting, scheduled for May 17th, has been added to the 2022 calendar. This is typically a busy month with numerous applications and reports before Council.

October 15, 2022 is general election day for local governments in British Columbia. The Procedure Bylaw states that a regular Council meeting only be held on the first Tuesday of the month in October of a general election year. Additionally, the Procedure Bylaw states that the Inaugural meeting of Council is the first Tuesday in November of a general local election, which will be Tuesday, November 1, 2022.

### Alternate Motion:

**THAT** Council approve the 2022 City of West Kelowna Council Meeting Schedule with amendments.

**APPROVED FOR THE AGENDA BY**

Paul Gipps, CAO

Powerpoint: Yes  No

Attachments: 2022 Council Meeting Schedule