



CITY OF WEST KELOWNA
MINUTES OF THE COMMITTEE OF THE WHOLE

Tuesday, October 19, 2021
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Rick de Jong
Councillor Doug Findlater (arrived at 3:06 p.m.)
Councillor Jason Friesen
Councillor Stephen Johnston
Councillor Carol Zanon
Councillor Jayson Zilkie (Acting Mayor)

Staff Present: Paul Gipps, CAO
Allen Fillion, Director of Engineering / Public Works
Warren Everton, Director of Finance / CFO
Jason Brolund, Fire Chief
Sandy Webster, Director of Corporate Initiatives
Mark Koch, Director of Development Services
Shelley Schnitzler, Legislative Services Manager/Corporate Officer
Lisa Siavashi, Financial Services Manager/Deputy CFO
Rebecca Narinesingh, Corporate Records Coordinator

1. CALL THE COMMITTEE OF THE WHOLE TO ORDER

The meeting was called to order at 3:02 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. In accordance with COVID-19 protocols, Interior Health Restrictions, and the City's COVID-19 Safety Plan regarding indoor seated gatherings and events, limited seating was provided. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. COW010-21

THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Committee of the Whole meeting held Tuesday, September 28, 2021 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. COW011-21

THAT the minutes of the Committee of the Whole meeting held Tuesday, September 28, 2021 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

6. PRESENTATIONS

6.1 Nancy Mora Castro, Regional Air Quality Coordinator and Jerry Dombowsky, Transit and Programs Manager, City of Kelowna

Nancy Mora Castro provided a presentation on the Central Okanagan Clean Air Strategy and on Radon Awareness.

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.2 DEVELOPMENT SERVICES

8.3 ENGINEERING / PUBLIC WORKS / PARKS

8.4 FIRE RESCUE SERVICES

8.5 CORPORATE INITIATIVES

8.6 FINANCIAL SERVICES / RECREATION AND CULTURE

8.6.1 Budget and Reserve Funds Overview

It was moved and seconded

Resolution No. COW012-21

THAT Council approve a transfer from the Operating Surplus Reserve consisting of \$3.15 million to Capital Reserves, and \$250,000 to the Wildfire/Emergency Reserve for a total of 3.4 million; and

THAT Council amend the 2021 Financial Plan to change the funding of project C2021-55 “Self Contained Breathing Apparatus” from Fire Equipment Reserve to Equipment Financing through the Municipal Finance Authority.

CARRIED UNANIMOUSLY

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE COMMITTEE OF THE WHOLE

The meeting adjourned at 5:29 p.m.

ACTING MAYOR

LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER