



COUNCIL REPORT

To: Paul Gipps, CAO

Date: December 14, 2021

From: Warren Everton, Director of Finance/CFO

Subject: **2021 Financial Plan Amendments**

RECOMMENDATION

THAT Council resolve to give first, second and third readings to the 2021 Financial Plan Amendment Bylaw No. 284.01, 2021.

STRATEGIC AREA(S) OF FOCUS

Investment in Infrastructure and Economic Growth and Prosperity are the two areas of Strategic Priorities that financial planning touches. Adapting and amending our forecasting for revenues, expenses, capital and reserves is integral to a healthy and progressive young city.

BACKGROUND

LEGISLATIVE REQUIREMENTS:

Section 165 of the *Community Charter* requires that Council adopt, by bylaw, a five-year financial plan, which must establish the City's proposed expenditures, funding sources and transfers between funds. This section also states that the financial plan may be amended by bylaw at any time. Staff has accumulated the 2021 amendments throughout the year to bring forward for Council consideration at the end of the current fiscal year.

DISCUSSION

The flexibility of the legislative requirements allows for a municipality to make amendments as needed during the budget year. Best practices show that accumulating the amendment decisions in order to present them in one financial plan bylaw amendment at or near the end of the fiscal year is the most efficient and consistent way to finalize a budget. Attachment 1 "Financial Plan Amendments" lists five distinct amendments to the Capital Plan totaling \$20,475,000. This includes the early approval for City Hall

Construction at \$16 million (originally budgeted for 2022), \$1 million in capital reserve funding for the Skate Park relocation, a \$3.35 million increase to the Shannon Lake Bartley & Stevens Intersection project, a \$125,000 increase to the Inverness Lift Station Decommission project as well as the change in funding for the Self Contained Breathing Apparatus expenditure from Equipment Reserve to MFA Equipment Financing.

FINANCIAL IMPLICATIONS

The changes to the Capital Financial Plan outlined here do not affect tax rates nor do they create a deficit in the budget since the funding comes from a combination of reserves, grants and borrowing. An updated Schedule A “Total Revenues and Expenditures” is also included in the attachment to the bylaw.

COUNCIL REPORT / RESOLUTION HISTORY

Date	Report Topic / Resolution	Resolution No.
May 25, 2021	THAT Council provide early approval to authorize the \$16,000,000 expenditure for the construction of City Hall, as outlined in the Five-Year Financial Plan Bylaw. CARRIED UNANIMOUSLY	C190/21
July 13, 2021	THAT Council direct staff to amend the 2021 Budget to include an additional \$125,000 to the Inverness Lift Station Decommissioning project from Sanitary Sewer Reserves. CARRIED UNANIMOUSLY	C237/21
Sept 7, 2021	THAT Council direct staff to amend the 2021 - 2025 Financial Plan to utilize \$2,377,000 of Development Cost Charges Road Reserves to construct continuous sidewalk and bike lane from McDougall Creek through to Westlake Road as part of the Shannon Lake-Bartley-Stevens Roundabout and Active Transportation Improvements. CARRIED UNANIMOUSLY	C283/21
Oct 19, 2021	THAT Council amend the 2021 Financial Plan to change the funding of project C2021-55 “Self Contained Breathing Apparatus” from Fire Equipment Reserve to Equipment Financing through the Municipal Finance Authority. CARRIED UNANIMOUSLY	COW012-21

Alternate Motion No. 1:

THAT Council resolve to amend Bylaw No. 0284.01 and give first, second and third readings to the 2021 Financial Plan Amendment Bylaw 284.01, 2021.

Alternate Motion No. 2:

THAT Council resolve to postpone first, second and third readings of the 2021 Financial Plan Amendment Bylaw 284.01, 2021

REVIEWED BY

Shelley Schnitzler, Legislative Services Manager/Corporate Officer

APPROVED FOR THE AGENDA BY

Paul Gipps, CAO

PowerPoint: Yes ☐ No ☒

Attachments:

Attachment 1 - Listing of budget amendments approved during 2021
Schedule A – 2021-2025 Amended Financial Plan Summary