



**CITY OF WEST KELOWNA**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Tuesday, November 23, 2021  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom  
Councillor Rick de Jong  
Councillor Doug Findlater  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Jayson Zilkie

MEMBER ABSENT: Councillor Carol Zanon

Staff Present: Paul Gipps, CAO  
Allen Fillion, Director of Engineering / Public Works  
Warren Everton, Director of Finance / CFO  
Sandy Webster, Director of Corporate Initiatives  
Michelle Reid, Director of Human Resources  
Brent Magnan, Planning Manager  
Bob Dargatz, Development Services/Approving Officer  
Shelley Schnitzler, Legislative Services Manager/Corporate Officer  
Erin Goodwin, Facilities and Recreation Manager  
Kevin Bouchier, Recreation and Culture Supervisor  
Christy Staunton, Community Recreation Coordinator  
Rebecca Narinesingh, Corporate Records Coordinator

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**1. CALL THE REGULAR COUNCIL MEETING TO ORDER**

The meeting was called to order at 6:26 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. In accordance with COVID-19 protocols, Interior Health Restrictions, and the City's COVID-19 Safety Plan regarding indoor seated gatherings and events, limited seating was provided. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

## **2. INTRODUCTION OF LATE ITEMS**

**2.1 Replacement Page 52 for Z 21-08, Zoning Amendment Bylaw No. 0154.110 (First and Second Reading), 3595 Elliott Road (item 8.2.4)**

**2.2 Development Application Delegation Request from Brady Derksen, LIME Architecture Inc. re Z 21-08, Zoning Amendment Bylaw No. 0154.110 (First and Second Reading), 3595 Elliott Road (item 8.2.4)**

**2.3 Donation to WKFR (item 8.4.1)**

**2.4 Move Item 8.6.1 to 8.1.1**

## **3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. C343/21

**THAT** the agenda be adopted as amended.

CARRIED UNANIMOUSLY

## **4. ADOPTION OF MINUTES**

**4.1 Minutes of the Special Council Meeting, held Tuesday, November 9, 2021 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C344/21

**THAT** the minutes of the Special Council Meeting held Tuesday, November 9, 2021 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**4.2 Minutes of the Regular Council meeting held Tuesday, November 9, 2021 in the City of West Kelowna Council Chambers**

It was moved and seconded

**THAT** the minutes of the Regular Council meeting held Tuesday, November 9, 2021 in the City of West Kelowna Council Chambers.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**5.1 Regional District of Central Okanagan Highlights from the November 4, 2021 Regional Board Meeting**

**5.2** The Mayor acknowledged the events of the past week where the Province has experienced severe flooding. Some families have lost loved ones, and communities have lost livestock, their homes and businesses. Many residents remain evacuated from their communities. The Mayor thanked all those assisting with recovery as well as staff in our own community who ensured local infrastructure was protected.

**6. DELEGATIONS**

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 CHIEF ADMINISTRATIVE OFFICER**

**8.1.1 2021 Community Light Up and Twinkle Tour**

*This item was moved up from Section 8.6.1.*

The Facilities Manager, the Recreation and Culture Supervisor, and the Community Recreation Coordinator provided a presentation on the 2021 Community Light Up and Twinkle Tour.

**8.1.2 2022 Budget Primer and Timelines**

The Director of Finance/CFO provided an overview of the 2022 Budget process and timelines.

**8.2 DEVELOPMENT SERVICES**

**8.2.1 Z 21-06; Zoning Amendment Bylaw No. 0154.109, 2021 (Third Reading and Adoption); 2082 Shannon Ridge Drive**

It was moved and seconded

**THAT** Council give Third Reading and Adopt City of West Kelowna Zoning Amendment Bylaw No. 0154.109, 2021.

CARRIED; Councillor de Jong opposed

**8.2.2 DVP 21-22, Development Variance Permit, 1512 Cabernet Way**

It was moved and seconded

Resolution No. C347/21

**THAT** Council deny the request of a variance of 1512 Cabernet Way (DVP 21-22) to vary S. 10.4.5(g).1 of the Zoning Bylaw No. 0154 to reduce the minimum setback to the front parcel boundary from 4.5m to 1.2m to construct a swimming pool.

CARRIED UNANIMOUSLY

**8.2.3 DVP 21-23, Development Variance Permit, 3227 Carre Road**

It was moved and seconded

Resolution No. C348/21

**THAT** Council authorize the issuance of a Development Variance Permit (DVP 21-23) for Lot 1, District Lot 3191, Osoyoos Division Yale District, Plan KAP44614 to vary Section 3.7.2(c) and 3.7.2(e) of Zoning Bylaw No. 0154 to allow two metal shipping containers on a Rural Medium Parcel Zone to be located between the front parcel boundary and principle dwelling, in accordance with the attached permit (Attachment 1).

CARRIED UNANIMOUSLY

**8.2.4 Z 21-08, Zoning Amendment Bylaw No. 0154.110, (First and Second Reading), 3595 Elliott Road**

Brady Derksen, LIME Architecture, attended virtually as a Delegation to present to Council on behalf of the applicant.

It was moved and seconded

Resolution No. C349/21

**THAT** Council give first and second reading to City of West Kelowna Zoning Amendment Bylaw No. 154.110, 2021 (File: Z 21-08); and

**THAT** Council direct staff to schedule a Public Hearing for the proposed Zoning Amendment Bylaw.

CARRIED UNANIMOUSLY

The meeting recessed at 8:12 p.m.

The meeting reconvened at 8:20 p.m.

### **8.3 ENGINEERING / PUBLIC WORKS / PARKS**

### **8.4 FIRE RESCUE SERVICES**

#### **8.4.1 Donation to WKFR**

It was moved and seconded

Resolution No. C350/21

**THAT** Council direct staff to receive the donation to West Kelowna Fire Rescue from Ms. Linda Ward (in memory of Rodney Ward); and,

**THAT** Council authorize staff to include \$10,000 in the 2022 Capital Budget and allocate as generally outlined in this report; and,

**THAT** Council authorize staff to issue a tax receipt for the donation.

CARRIED UNANIMOUSLY

### **8.5 CORPORATE INITIATIVES**

#### **8.5.1 2021 Year In Review**

The Director of Corporate Initiatives presented a video on the 2021 Year In Review.

#### **8.5.2 2022 Draft Council's Strategic Priorities**

It was moved and seconded

Resolution No. C351/21

**THAT** Council direct staff to post the attached draft of Council's *2022 Strategic Priorities* for public input, prior to staff finalizing the document for Council's consideration and adoption, in conjunction with the 2022 Budget and 5-year Financial Plan process.

CARRIED UNANIMOUSLY

**8.6 FINANCIAL SERVICES / RECREATION AND CULTURE**

**8.6.1 2021 Community Light Up and Twinkle Tour**

*This item was dealt with under Section 8.1.1.*

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE REGULAR MEETING**

The meeting adjourned at 8:37 p.m.

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MAYOR

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LEGISLATIVE SERVICES MANAGER/CORPORATE OFFICER