



CITY OF WEST KELOWNA
MINUTES OF THE REGULAR MEETING OF COUNCIL

Tuesday, January 11, 2022
COUNCIL CHAMBERS
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom
Councillor Rick de Jong
Councillor Doug Findlater
Councillor Jason Friesen
Councillor Stephen Johnston (arrived at 1:44 p.m.)
Councillor Carol Zanon

MEMBER ABSENT: Councillor Jayson Zilkie

Staff Present: Paul Gipps, CAO
Warren Everton, Director of Finance / CFO
Sandy Webster, Director of Corporate Initiatives
Jason Brolund, Fire Chief
Brad Savoury, Director of Legal Services
Duncan Dixon, Staff Sgt., RCMP
Brent Magnan, Planning Manager
Bob Dargatz, Development Services/Approving Officer
Stacey Harding, Parks and Fleet Operations Manager
Lisa Siavashi, Financial Services Manager/Deputy CFO
Andrea Mandau, Senior Accountant
Rebecca Narinesingh, Corporate Records Coordinator
Natasha Patricelli, Legislative Services Assistant

1. CALL THE REGULAR COUNCIL MEETING TO ORDER

The meeting was called to order at 1:34 p.m.

It was acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public. In accordance with COVID-19 protocols, Provincial Health Restrictions, and the City's COVID-19 Safety Plan regarding indoor seated gatherings and events, limited seating was provided. All representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

2. INTRODUCTION OF LATE ITEMS

2.1 Replacement Page 24 for DP 20-32, Development Permit with Variances, 2416 Saddleback Way (item 8.2.1)

2.2 Submissions for DP 20-32, Development Permit with Variances, 2416 Saddleback Way (item 8.2.1)

Letters received from the following:

- James and Kelsey Galbraith
- Michael Porter and Jennifer Balko
- Bonnie and Cecil Damery
- John and Margaret Ramsay
- Donald and Shelley Wilson
- Lorraine and Tom Kinsman
- Johann Krieger

2.3 Submissions for DVP 21-25, Development Variance Permit, 1534 Gregory Road (item 8.2.2)

Letters received from the following:

- Russ and Judy Smye
- Norman Khouri and Rob Evans
- Anne and Robert Magnan
- Alan and Cindi Sanderson
- Corey and Kirsten Biccum

2.4 Submission from Applicant for DVP 21-25, Development Variance Permit, 1534 Gregory Road (item 8.2.2)

3. ADOPTION OF AGENDA

It was moved and seconded

Resolution No. C001/22

THAT the agenda be adopted as amended.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Minutes of the Special Council Meeting held Tuesday, December 14, 2021 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C002/22

THAT the minutes of the Special Council Meeting held Tuesday, December 14, 2021 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

4.2 Minutes of the Regular Council Meeting held Tuesday, December 14, 2021 in the City of West Kelowna Council Chambers

It was moved and seconded

Resolution No. C003/22

THAT the minutes of the Regular Council Meeting held Tuesday, December 14, 2021 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

5. MAYOR AND COUNCILLOR'S REPORTS

6. DELEGATIONS

6.1 Melissa Grassmick, West Kelowna Inclusive Playground Project

Melissa Grassmick presented Julia's Junction a fully inclusive and accessible playground at Town Centre Park to Council.

It was moved and seconded

Resolution No. C004/22

THAT Council direct staff to bring a report back to Council, within the next month, on how we can achieve a West Kelowna inclusive playground for our community.

CARRIED UNANIMOUSLY

7. UNFINISHED BUSINESS

8. DIVISION REPORTS

8.1 CHIEF ADMINISTRATIVE OFFICER

8.1.1 Community Associations Policy

It was moved and seconded

Resolution No. C005/22

THAT Council approve the revised City of West Kelowna Council Policy on Community Associations amending the name to Neighbourhood Community Associations and mandating all associations be registered under the Societies Act.

CARRIED UNANIMOUSLY

8.1.2 Council Remuneration Review

It was moved and seconded

Resolution No. C006/22

THAT Council resolve to accept the attached policy for a Council Remuneration Review in preparation for a new Council effective 2023; and

THAT Council further direct the Chief Administrative Officer to initiate a Council Remuneration Review that will be effective January 1, 2023, following the General Local Government Election in fall 2022.

CARRIED UNANIMOUSLY

8.2 DEVELOPMENT SERVICES

8.2.1 DP 20-32; Development Permit with Variances; 2416 Saddleback Way

It was moved and seconded

Resolution No. C007/22

THAT Council allow Keith Funk, Applicant to address Council.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C008/22

THAT Council authorize the issuance of a Development Permit (DP 20-32) for the development of one hundred and fourteen (114) congregate care units including amenity space within five (5) building blocks in the apartment form on Lot 41, DL 703, ODYD, Plan KAP88313 subject to the conditions outlined in the attached Development Permit; and

THAT Council authorize a variance to the City of West Kelowna Zoning Bylaw No. 0154 in accordance with the attached Height Variance Drawing and Parking Plan, as follows:

- That the car loading space specifications for congregate housing (s. 4.10.1(a)) specified in Table 4.10 be reduced from 29 spaces to 3 spaces; and
- That the truck loading space specification for congregate housing (s. 4.10.1(a)) specified in Table 4.10 be reduced from 4 spaces to 3 spaces; and
- That the maximum building height (s. 10.9.5(f)) be varied to increase the maximum height from 9.0 m to 15.04 m to accommodate four storeys for a portion of the building as well as rooftop patio accesses; and

THAT issuance of the Development Permit be withheld pending receipt of landscaping security in the amount of \$118,219.06; and

THAT if the Development Permit has not been issued within one year from the date of approval, the Permit with Variances shall be deemed to have been refused and the file closed.

CARRIED; Councillor Zanon opposed

The meeting recessed at 3:07 p.m.

The meeting reconvened at 3:17 p.m.

8.2.2 DVP 21-25, Development Variance Permit, 1534 Gregory Road

Juliana Palmer, Owner, 1534 Gregory Road provided information to Council in support of the application for a Development Variance Permit.

It was moved and seconded

Resolution No. C009/22

THAT Council deny the request for a Development Variance Permit to vary:

- S.10.4.5 (g.1) of the Zoning Bylaw No.0154 to reduce the minimum setback from the front parcel boundary (4.5m to 3.0m); and
- S.10.4.5 (g.1) of the Zoning Bylaw No.0154 to reduce the minimum setback from the private access easement (4.5m to 2m),

To facilitate the subdivision of an additional single family lot at 1534 Gregory Road.

CARRIED UNANIMOUSLY

8.3 ENGINEERING / PUBLIC WORKS / PARKS

8.3.1 Winter Maintenance Update

The CAO provided an update on winter road maintenance.

8.4 FIRE RESCUE SERVICES

8.5 CORPORATE INITIATIVES

8.6 FINANCIAL SERVICES / RECREATION AND CULTURE

8.6.1 2021 Financial Plan Amendments

It was moved and seconded

Resolution No. C010/22

THAT Council resolve to adopt the 2021 Financial Plan Amendment Bylaw No. 284.01, 2021.

CARRIED UNANIMOUSLY

8.6.2 2022 Grant in Aid Requests

GRANTS-IN-AID - Cash Grants

It was moved and seconded

Resolution No. C011/22

THAT Council support a cash grant-in-aid to:

Air Cadet League of Canada 909 Peregrine Sponsoring Committee for \$2,000.

CARRIED UNANIMOUSLY

THAT Council support a cash grant-in-aid to:

Autism Society of British Columbia for \$1,890.

By consensus, this item was not supported

It was moved and seconded

Resolution No. C012/22

THAT Council support a cash grant-in-aid to:

Canadian Red Cross, West Kelowna Health Equipment Loan Program (HELP) for \$15,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C013/22

THAT Council support a cash grant-in-aid to:

Central Okanagan Bursary & Scholarship Society for \$1,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C014/22

THAT Council support a cash grant-in-aid to:

Central Okanagan Food Bank – West Kelowna for \$7,500.

DEFEATED; Councillors Zanon, Findlater, de Jong and Milsom
opposed

It was moved and seconded

Resolution No. C015/22

THAT Council support a grant-in-aid to:

Crossing Creek Community Theatre for \$2,000.

DEFEATED; Councillors de Jong, Findlater, Zanon and Friesen
opposed

It was moved and seconded

Resolution No. C016/22

THAT Council support a cash grant-in-aid to:

Gellatly Bay Trails & Parks for \$2,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C017/22

THAT Council support a cash grant-in-aid to:

Girl Guides (non Anders Hall) for \$2,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C018/22

THAT Council support a cash grant-in-aid to:

Kelowna Aqua Jets Swim Club (aka Liquid Lightning Swim Club) for
\$15,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C019/22

THAT Council support a cash grant-in-aid to:
Kelowna Rowing Club for \$1,500.

CARRIED; Councillor de Jong opposed

THAT Council support a cash grant-in-aid to:
Le Petit Hibou Preschool Society for \$5,000.
By consensus, this item was not supported

It was moved and seconded

Resolution No. C020/22

THAT Council support a cash grant-in-aid to:
Okanagan Boys and Girls Club - Youth Justice Program for \$5,000.

CARRIED UNANIMOUSLY

THAT Council support a cash grant-in-aid to:
Okanagan Comed Festival Society for \$5,000.
By consensus, this item was not supported

It was moved and seconded

Resolution No. C021/22

THAT Council support a cash grant-in-aid to:
Telemark Nordic Club for \$3,500.

DEFEATED; Councillors Friesen, Zanon and de Jong opposed

It was moved and seconded

Resolution No. C022/22

THAT Council support a cash grant-in-aid to:

Therapeutic Lake Cruises Society for \$1,500.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C023/22

THAT Council support a cash grant-in-aid to:

West Kelowna Community Policing Society for \$7,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C024/22

THAT Council support a cash grant-in-aid to:

West Kelowna Firefighters Association for \$4,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C025/22

THAT Council support a cash grant-in-aid to:

West Kelowna Trail Crew Society for \$2,200.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C026/22

THAT Council support a cash grant-in-aid to:

West Kelowna Yacht Club for \$7,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C027/22

THAT Council support a cash grant-in-aid to:
West Kelowna Youth Ambassador Program for \$3,500.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C028/22

THAT Council support a cash grant-in-aid to:
Westside Celebration Society for \$25,000.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C029/22

THAT Council support a cash grant-in-aid to:
Westside Health Network Society for \$14,000.

CARRIED UNANIMOUSLY

THAT Council support a cash grant-in-aid to:
YMCA for \$20,000.

By consensus, this item was not supported

GRANTS-IN-AID - Non Cash Grants

It was moved and seconded

Resolution No. C030/22

THAT Council support the following non-cash Grants-in-Aid:
First Lakeview Scouts (Lions Hall) for \$5,500.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C031/22

THAT Council support the following non-cash Grants-in-Aid:
Girl Guides (Anders Hall) for \$3,275.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C032/22

THAT Council support the following non-cash Grants-in-Aid:
Lakeview Heights Thursday Niters' AA Group for \$3,120.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C033/22

THAT Council support the following non-cash Grants-in-Aid:
Royal Canadian Legion for \$2,900.

CARRIED UNANIMOUSLY

It was moved and seconded

Resolution No. C034/22

THAT Council authorize staff to distribute the approved 2022 Cash Grants-in-Aid.

CARRIED UNANIMOUSLY

RECOMMENDED MOTION TO CLOSE MEETING

It was moved and seconded

Resolution No. C035/22

THAT Council close the meeting in accordance with Section 90(1) of the *Community Charter* for:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED UNANIMOUSLY

RECESS

The meeting recessed at 4:31 p.m.

RECONVENE

The meeting reconvened at 6:17 p.m.

9. CORRESPONDENCE AND INFORMATION ITEMS

10. NOTICE OF MOTION

11. ADJOURNMENT OF THE REGULAR MEETING

The meeting adjourned at 6:17 p.m.

MAYOR

CAO/DEPUTY CORPORATE OFFICER