



City of West Kelowna

2760 Cameron Road, West Kelowna, British Columbia V1Z 2T6

Tel (778)797.1000 Fax (778)797.1001

XXXXXXXXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXXXX

WEST KELOWNA, BC XXXXXXXXX

DATE

Re: Mandatory water meter maintenance inspection at – XXXXXXXXXXXXX

The City of West Kelowna has mailed you two letters (XXXXXXXXXXXXXXXXXXXX) advising that there is an issue with your water meter at the above noted property, as it is either not transmitting or not advancing.

The letters informed you that the City needs to enter the home to determine why the water meter is not functioning properly, and it may need to be repaired or replaced. The letters requested that you contact the City to arrange for an inspection.

To date, the City has not received any response from you in regards to arranging for an inspection.

City of West Kelowna Bylaw No. 274 states the following:

The City or its authorized agent shall have right of access to all parts of a person's parcel or premises at all reasonable hours for the purpose of:

- Inspecting or testing any works;
- Inspecting private appurtenances;
- Installing, removing, repairing, reading or inspecting water meters

Failure to contact the Public Works Department – Utilities Division at 778-797-2246 within 5 days of the date of this letter to make arrangements for an inspection, you will leave the City no choice but to install a pit meter as the expense of the parcel owner. **Estimated costs of this installation can range from \$4000 - \$6000 and will be added to your Utilities invoice. Any unpaid charges on your account at the end of the year will be transferred to property taxes.**

The City looks forward to your cooperation in having this matter resolved in a timely fashion. If you have any questions in this regard, please contact Public Works - Utilities at 778-797-2246.

Regards,
Mike Cain
Bylaw Services Manager
778-797-8828