



Council Report
Finance, Administration & Protective Services
For the May 14, 2019 Council Meeting

DATE: May 2, 2019
TO: Jim Zaffino, Chief Administrative Officer
FROM: Warren Everton, Chief Financial Officer
RE: Bylaw 175.02 Council Remuneration and Expense Amendment

RECOMMENDATION:

THAT Council adopt the "City of West Kelowna Council Remuneration Amendment Bylaw No. 175.02, 2019".

BACKGROUND:

At the April 23rd, 2019 Regular Council Meeting, Council gave three readings to the bylaw amendment. Remuneration and Expense Bylaw No. 0175 amendments include replacing Sections 2.1 and 3.1 with the following:

2.1 Effective the date of adoption of Bylaw No. 0175.02, the Mayor's salary is to be set at \$71,886.

2.2 Effective the date of adoption of Bylaw No. 0175.02, a Councillor salary is to be set at \$23,998.

COUNCIL REPORT/RESOLUTION HISTORY:

Date	Report Topic/Resolution	Resolution No.
April 23, 2019	THAT Council give 1st, 2nd and 3rd reading to "City of West Kelowna Council Remuneration Amendment Bylaw No. 175.02, 2019"	
April 9, 2019	THAT Council support adjusting Mayor and Council remuneration due to changes in Federal tax legislation.	C156/19
	THAT Council support increasing remuneration by the estimated tax variance of \$4,897 - Mayor and \$7,434 - Council for the 2019 Financial Plan.	C157/19
	THAT Council direct staff to incorporate the changes to Council remuneration into the 2019 Financial Plan.	C158/19
February 12, 2019	THAT Council direct staff to proceed with drafting a Bylaw Amendment to Bylaw No. 0175 to amend Section 4.1 to read as follows:	C110/19

February 13, 2018	<p>4.1 Members of Council wishing to attend the Federation of Canadian Municipalities (FCM) conference, as supported by the City's Financial Plan, are authorized to attend; and</p> <p>THAT Council allow all Councillors to attend in 2019 if they wish; and</p> <p>THAT the Bylaw amendment be brought back to Council at a future meeting for consideration of Bylaw readings.</p> <p>That Council support Option A – 2017 salary plus a CPI adjustment of 2.1% for both 2018 and 2019</p>	
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ANALYSIS:

Salary effects were presented at the April 9th Council meeting showing that \$4,632.92 plus labour load of 5.7% would have to be added to the Mayor's salary to compensate for the loss and \$1,172 plus 5.7% labour load be added to each Councillor's salary to compensate for the effective loss in salary.

FINANCIAL IMPLICATIONS:

The net affect on the 2019 Draft Financial Plan would be \$12,331 plus CPI for 2020 and approximately \$8,220 for the current fiscal year.

ALTERNATE MOTION

THAT Council rescind first, second and third readings of "City of West Kelowna Council Remuneration Amendment Bylaw No. 175.02, 2019" and abandon the bylaw.

Respectfully submitted,



Warren Everton
Chief Financial Officer




Tracey Batten
Deputy Chief Administrative Officer

Powerpoint: ___ Yes X No

Attachments:

Bylaw No 175.02, 2019 Amendment to Council Remuneration
Bylaw No 175, 2014 Council Remuneration

Approved for Agenda	
 Jim Zaffino, CAO	May 7, 2019 Date

CITY OF WEST KELOWNA

BYLAW NO. 0175.02

A BYLAW TO AMEND THE COUNCIL REMUNERATION AND EXPENSE BYLAW

WHEREAS the Council of the City of West Kelowna may by bylaw, set the remuneration, expenses and benefits for elected officials; and

WHEREAS the Council of the City of West Kelowna wishes to amend Bylaw No. 0175;

THEREFORE BE IT RESOLVED that the Council of the City of West Kelowna in open meeting assembled, hereby enacts as follows:

1. Title

This Bylaw may be cited as the "CITY OF WEST KELOWNA COUNCIL REMUNERATION AND EXPENSE AMENDMENT BYLAW NO. 0175.02, 2019."

2. Amendments

"District of West Kelowna Council Remuneration and Expense Bylaw No. 0175, 2014" is hereby amended as follows:

2.1 By deleting Section 2.1 in its entirety and replacing with the following Section 2.1:

2.1 Effective the date of adoption of Bylaw No. 0175.02, the Mayor's salary is to be set at \$71,886.

2.2 By deleting Section 3.1 in its entirety and replacing with the following Section 3.1:

3.1 Effective the date of adoption of Bylaw No. 0175.02, a Councillor salary is to be set at \$23,998.

2.3 By deleting Section 4.1 in its entirety and replacing with the following Section 4.1:

4.1 Members of Council wishing to attend the Federation of Canadian Municipalities (FCM) conference, as supported by the City's Financial Plan, are authorized to attend.

READ A FIRST, SECOND AND THIRD TIME THIS 23RD DAY OF APRIL, 2019
ADOPTED

MAYOR

CITY CLERK

DISTRICT OF WEST KELOWNA

BYLAW NO. 0175

A BYLAW TO PROVIDE FOR REMUNERATION, EXPENSES AND BENEFITS FOR
MEMBERS OF COUNCIL

**CONSOLIDATED FOR CONVENIENCE TO
INCLUDE BYLAW 0175.01**

WHEREAS the Council of the District of West Kelowna wishes to set by Bylaw, the remuneration, expenses and benefits for elected officials;

THEREFORE BE IT RESOLVED that the Council of the District of West Kelowna in open meeting assembled, hereby enacts as follows:

1. Title

This Bylaw may be cited as the "DISTRICT OF WEST KELOWNA COUNCIL REMUNERATION AND EXPENSE BYLAW NO. 0175, 2014."

2. Mayor's Indemnity

Bylaw No. 0175.01, adopted March 13, 2018, amended Bylaw No. 0175 by deleting Sections 2.1 and 2.2 in their entirety and replacing with the following Sections 2.1 and 2.2.

- 2.1 Effective January 1, 2019, the Mayor's salary is to be set at \$67,253 plus an adjustment based on the British Columbia Consumer Price Index (CPI) for the twelve-month period of January to December, 2018.
- 2.2 Effective January 1, 2020, and every January 1st thereafter, the Mayor's indemnity shall receive an annual adjustment based on the British Columbia Consumer Price Index (CPI) for the twelve-month period January to December of the previous year. If the CPI is a negative amount, the indemnity will not be reduced and will remain at the previous year's level.

3. Councillor's Indemnity

Bylaw No. 0175.01, adopted March 13, 2018, amended Bylaw No. 0175 by deleting Sections 3.1 and 3.2 in their entirety and replacing with the following Sections 3.1 and 3.2.

- 3.1 Effective January 1, 2019, a Councillor shall be paid an annual indemnity of \$22,826 plus an adjustment based on the British Columbia Consumer Price Index (CPI) for the twelve-month period of January to December, 2018.
- 3.2 Effective January 1, 2020, and every January 1st thereafter, a Councillor's indemnity shall receive an annual adjustment based on the British Columbia Consumer Price Index (CPI) for the twelve-month period January to December of the previous year. If the CPI is a negative amount, the indemnity will not be reduced and will remain at the previous year's level.

4. Expenses

- 4.1 Members of Council wishing to attend the Federation of Canadian Municipalities (FCM) conference, as supported by the District's Financial Plan, shall be determined by Council resolution.
- 4.2 Members of Council wishing to attend the Union of BC Municipalities (UBCM) convention and the Southern Interior Local Government Association (SILGA) convention, as supported by the District's Financial Plan, are authorized to attend.
- 4.3 Members of Council who are official Council representatives to executive boards, task forces, panels or other official subcommittees are authorized to attend.
- 4.4 The Mayor is authorized to attend meetings with elected officials and/or staff of senior levels of government, and will report back at a following meeting of Council on the outcome.
- 4.5 The Mayor, or his delegate, has blanket authority to attend emergency meetings on behalf of the District.
- 4.6 Any other travel not listed in Items 4.1 – 4.5 shall obtain Council approval prior to incurring any expenses for out-of-town travel.

Bylaw No. 0175.01, adopted March 13, 2018, amended Bylaw No. 0175 by deleting Section 4.7 in its entirety and replacing with the following Section 4.7.

- 4.7 Members may be reimbursed a per diem for meals when representing the City, engaging in municipal business, or during out-of-town travel on behalf of the City in accordance with the following table:

AREA	BREAKFAST	LUNCH	DINNER
Vancouver Island	\$21.00	\$32.00	\$43.00
Lower Mainland incl. Whistler	\$21.00	\$32.00	\$54.00
Okanagan/Thompson	\$16.00	\$26.00	\$38.00
Rest of BC	\$16.00	\$21.00	\$33.00
Out of Province	\$21.00	\$32.00	\$54.00

- 4.8 Mileage is set at .50 cents per kilometer with the base price of fuel at \$1.00 per litre. With every .05 cent increase in the cost of fuel, the base price increases by .01 cent. The rate of fuel will be reviewed monthly and travel within that month will be reimbursed according to that rate.
- 4.9 Hotel and airline reservations shall be made by a District staff person responsible to ensure that government rates are obtained.
- 4.10 A Council member may stay at private accommodations and may claim an allowance of \$40. per night, without receipts, in addition to the per diem rates for meals.
- 4.11 Where a spouse accompanies a Council member on a trip, only the single rate will apply within the claim for allowable expenses.
- 4.12 Hotel charges for personal phone calls, movie rental and bar service will not be reimbursed.

Bylaw No. 0175.01, adopted March 13, 2018, amended Bylaw No. 0175 by deleting Section 4.13 in its entirety and replacing with the following Section 4.13.

4.13 An annual expense provision of \$250 for the Mayor and \$100 for each Councillor shall be provided for entertaining guests on municipal business within City boundaries.

5. Benefits

5.1 Extended Health, Vision, Dental, and Travel Insurance shall be available to members and the costs of such coverage shall be at the expense of the member.

5.2 Accident insurance shall be available to members and the cost of coverage shall be paid by the District.

6. Bylaw Review

6.1 This Bylaw shall be reviewed in the third year of each Council term.

7. Effective Date

Bylaw No. 0175.01, adopted March 13, 2018, amended Bylaw No. 0175 by deleting Section 7 in its entirety and replacing with the following Section 7.

7.1 This bylaw shall come into effect upon adoption.

READ A FIRST, SECOND AND THIRD TIME THIS 26TH DAY OF AUGUST, 2014
ADOPTED THIS 9TH DAY OF SEPTEMBER, 2014

MAYOR

CITY CLERK