



**CITY OF WEST KELOWNA**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**

Tuesday, August 13, 2019  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom  
Councillor Rick de Jong  
Councillor Doug Findlater  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Carol Zanon  
Councillor Jayson Zilkie

Staff Present: Paul Gipps, CAO  
Tracey Batten, Deputy CAO  
Nancy Henderson, GM of Development Services  
Allen Fillion, GM of Engineering and Public Works  
Warren Everton, CFO  
Brent Magnan, Planning Manager  
Bob Kusch, Parks, Recreation and Culture Manager  
Kyle Reese, Roads and Drainage Supervisor  
Kevin Bouchier, Recreation Manager  
Chris Anderson, Public Works Manager  
Michael Foster, Building Services Supervisor  
Brandon Mayne, Help Desk Assistant

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**1. CALL THE REGULAR COUNCIL MEETING TO ORDER**

The Mayor acknowledged that this meeting was held on the traditional territory of the Syilx/Okanagan Peoples.

This meeting was open to the public and all representations to Council form part of the public record. This meeting was webcast live and archived on the City's website.

The meeting was called to order at 1:40 p.m.

**2. INTRODUCTION OF LATE ITEMS**

**2.1 Z 19-01, Zoning Amendment Bylaw No. 0154.83, 3060 Seclusion Bay Road  
(Item 8.1.4 under Division Reports)**

**2.2 Ride-Hailing Regulation and Driver Licence Class Requirements (Item 9.1 under Correspondence and Information Items)**

Letter dated July 29, 2019 from the Sustainable Transportation Partnership of the Central Okanagan to the Honourable Claire Trevena, MLA, Minister of Transportation and Infrastructure

**3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. C289/19

**THAT** the agenda be adopted as amended.

CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the Public Hearing held Tuesday, July 23, 2019 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C290/19

**THAT** the minutes of the Public Hearing held July 23, 2019 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**4.2 Minutes of the Regular Council Meeting held Tuesday, July 23, 2019 in the City of West Kelowna Council Chambers**

It was moved and seconded

Resolution No. C291/19

**THAT** the minutes of the Regular Council Meeting held July 23, 2019 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**4.3 Minutes of the Special Council Meeting held Wednesday, August 7, 2019 in the City of West Kelowna Committee Room**

It was moved and seconded

Resolution No. C292/19

**THAT** the minutes of the Special Council Meeting held August 7, 2019 in the City of West Kelowna Council Chambers be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**5.1 Mayor Milsom**

**5.1.1 Regional District of Central Okanagan Highlights from the July 18, 2019 Regional Board Meeting**

**5.1.2 Regional District of Central Okanagan Highlights from the July 29, 2019 Regional Board Meeting**

**5.1.3 Mayor's Reconsideration - Application for a Government Operated Cannabis Retail Outlet**

In accordance with Section 131 of the *Community Charter*, the Mayor required Council reconsideration of Resolution No. C283/19 - consideration of an application for a government operated cannabis retail outlet and to vote again on the matter that was the subject of a vote. The Mayor initiated the reconsideration within 30 days following that meeting.

It was moved and seconded

Resolution No. C293/19

**THAT** Council direct staff to accept a Non-Medical Cannabis Retail Store Rezoning application for a Government Operated Cannabis Retail Outlet located at 2475 Dobbin Road.

CARRIED Opposed: Councillors Findlater, Friesen and Zanon

**6. DELEGATIONS**

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

**8.1 DEVELOPMENT SERVICES**

**8.1.1 Community Charter, Section 57 Notice on Land Title, 1543 Griffiths Place**

The Mayor asked if the owner or agent for the owner of 1543 Griffiths Place would like to speak to the matter. No one came forward.

It was moved and seconded

Resolution No. C294/19

**THAT** Council direct the Corporate Officer to file in the Land Title Office, pursuant to Section 57 of the *Community Charter*, a notice on the title of the subject property legally described as Plan KAP26206, Lot 23, District Lot 3866, Osoyoos Division of Yale District, which shall state that a resolution relating to that land has been made under this section and that further information about it may be inspected at the Municipal Hall.

CARRIED UNANIMOUSLY

**8.1.2 TUP 19-01, Temporary Use Permit, 3591 Elliott Road**

It was moved and seconded

Resolution No. C295/19

**THAT** Council approve the issuance of a Temporary Use Permit (File: TUP 19-01) to permit a music school at 3591 Elliott Road for a period of three years subject to the conditions of the attached permit.

CARRIED UNANIMOUSLY

**8.1.3 June 27, 2019 Social Issues Town Hall**

It was moved and seconded

Resolution No. C296/19

**THAT** Council consider the public feedback received during the Social Issues Town Hall meeting at a future Committee of the Whole meeting to discuss housing and social issues as part of the 2020-2022 Strategic Priorities and budget deliberations.

CARRIED UNANIMOUSLY

**8.1.4 Z 19-01, Zoning Amendment Bylaw No. 0154.83, 3060 Seclusion Bay Road**

It was moved and seconded

Resolution No. C297/19

**THAT** Council rescind second reading of City of West Kelowna Zoning Amendment Bylaw No. 0154.83, 2019; and

**THAT** Council give second reading, as amended, to City of West Kelowna Zoning Amendment Bylaw No. 0154.83, 2019; and

**THAT** Council direct staff to schedule the proposed bylaw amendment for a Public Hearing

CARRIED UNANIMOUSLY

## **8.2 ENGINEERING AND PUBLIC WORKS**

### **8.2.1 Video Surveillance Location Approvals - Westbank Lions Hall**

It was moved and seconded

Resolution No. C298/19

**THAT** Council approve the expansion of video surveillance at the Westbank Lions Hall, located at 2466 Main Street.

CARRIED UNANIMOUSLY

### **8.2.2 Road Maintenance Policies and Procedures Update**

The meeting recessed at 2:57 p.m.

The meeting reconvened at 3:07 p.m.

It was moved and seconded

Resolution No. C299/19

**THAT** Council repeal the "Winter Roadway Maintenance Policy", dated October, 2014, and the "Snow Clearing Policy for Sidewalks, Walkways and Stairways", dated October, 2014; and

**THAT** Council adopt the City of West Kelowna Road Maintenance Policy and Procedures, dated August 13, 2019.

CARRIED UNANIMOUSLY

### **8.2.3 Fees and Charges Bylaw - Multipurpose Sports Dome**

It was moved and seconded

Resolution No. C300/19

**THAT** Council give first, second and third reading to the City of West Kelowna Fees and Charges Amendment Bylaw No. 0028.63.

CARRIED UNANIMOUSLY

### **8.2.4 Summer 2019 Water Supply Update #2**

Information Report from the GM of Engineering and Public Works

## **8.3 FINANCE, ADMINISTRATIVE AND PROTECTIVE SERVICES**

**8.3.1 Active Living Entreprises Ltd. and Johnson Bentley Memorial 2018 Surplus**

It was moved and seconded

Resolution No. C301/19

**THAT** Council approve sharing 30% (\$5,267.40) of the 2018 surplus of Johnson Bentley Memorial Aquatic Centre with Active Living Entreprises Ltd.

CARRIED Opposed: Councillor Friesen

**8.3.2 BC Transit Annual Operating Agreement**

It was moved and seconded

Resolution No. C302/19

**THAT** Council authorize the Mayor and Corporate Officer to execute the 2019-2020 Annual Operating Agreement (AOA) between British Columbia Transit and the City of West Kelowna.

CARRIED UNANIMOUSLY

**8.4 CHIEF ADMINISTRATIVE OFFICER**

**9. CORRESPONDENCE AND INFORMATION ITEMS**

**9.1 Ride-Hailing Regulation and Driver Licence Class Requirements**

Letter dated July 29, 2019 from the Sustainable Transportation Partnership of the Central Okanagan to the Honourable Claire Trevena, MLA, Minister of Transportation and Infrastructure

**10. NOTICE OF MOTION**

**11. ADJOURNMENT OF THE REGULAR MEETING**

The meeting adjourned at 4:22 p.m.

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MAYOR

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DEPUTY CAO/CORPORATE OFFICER