



**CITY OF WEST KELOWNA**  
**MINUTES OF THE COMMITTEE OF THE WHOLE**

Tuesday, May 21, 2019  
COUNCIL CHAMBERS  
2760 CAMERON ROAD, WEST KELOWNA, BC

MEMBERS PRESENT: Mayor Gord Milsom  
Councillor Rick de Jong  
Councillor Doug Findlater  
Councillor Jason Friesen  
Councillor Stephen Johnston  
Councillor Carol Zanon  
Councillor Jayson Zilkie

Staff Present: Jim Zaffino, CAO  
Tracey Batten, Deputy CAO  
Nancy Henderson, GM of Development Services  
Allen Fillion, GM of Engineering and Public Works  
Brent Magnan, Planning Manager  
Brandon Mayne, Help Desk Assistant  
Shelley Schnitzler, Legislative Services Manager  
Warren Everton, CFO  
Stacey Harding, Parks and Fleet Operations Manager

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**1. CALL THE COMMITTEE OF THE WHOLE TO ORDER**

This meeting was open to the public and all representations to Council form part of the public record. This meeting was webcast live and will be archived on the City's website.

The meeting was called to order at 3:00 p.m.

**2. INTRODUCTION OF LATE ITEMS**

**3. ADOPTION OF AGENDA**

It was moved and seconded

Resolution No. COW004/19

**THAT** the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

**4.1 Minutes of the April 16, 2019 Committee of the Whole Meeting**

It was moved and seconded

Resolution No. COW005/19

**THAT** the minutes of the April 16, 2019 Committee of the Whole Meeting held in the City of West Kelowna Council Chambers, be adopted.

CARRIED UNANIMOUSLY

**5. MAYOR AND COUNCILLOR'S REPORTS**

**5.1 Mayor Milsom**

Request for Council Resolution to Support MP Dan Albas' Private Members Bill

It was moved and seconded

Resolution No. COW006/19

**THAT** Council send a Letter of Support for MP Dan Albas' Private Members Bill to amend the Criminal Code to provide that taking advantage of the fact that a place is under an evacuation order or is experiencing a natural disaster or emergency, is to be considered an aggravating circumstance for sentencing purposes.

CARRIED UNANIMOUSLY

**6. PRESENTATIONS**

**6.1 Jodi Foster, Manager of Corporate Communications, Regional District of Central Okanagan**

Ms. Foster provided a presentation on the Recycling Contamination Reduction program.

**6.2 Anna Warwick Sears, PhD, Executive Director, Okanagan Basin Water Board**

Dr. Warwick Sears provided a 2019 Overview of the Okanagan Basin Water Board.

**7. UNFINISHED BUSINESS**

**8. DIVISION REPORTS**

## **8.1 ENGINEERING AND PUBLIC WORKS**

### **8.1.1 Vactor Truck Purchase**

It was moved and seconded

Resolution No. COW007/19

**THAT** Council award the purchase of a 2019 Vactor truck to Vimar Equipment for the base price of \$446,541 (approved 2019 capital expense C2019-0017) with options not to exceed the budget amount of \$600,000.

CARRIED UNANIMOUSLY

The meeting recessed at 4:53 p.m.

The meeting reconvened at 5:19 p.m.

## **8.2 FINANCE, ADMINISTRATIVE AND PROTECTIVE SERVICES**

### **8.2.1 Reserve Funds Overview and Policy**

Information Report from the CFO

## **8.3 DEVELOPMENT SERVICES**

### **8.3.1 Community Visioning**

Information Report from the GM of Development Services

## **8.4 CHIEF ADMINISTRATIVE OFFICER**

## **9. CORRESPONDENCE AND INFORMATION ITEMS**

## **10. NOTICE OF MOTION**

### **10.1 Mayor Findlater**

*The following is provided as a notice of Motion and will be scheduled for Council consideration at the May 28, 2019 regular Council meeting:*

**THAT** Council direct staff to draft a UBCM resolution supporting Central Okanagan Public Schools Board of Education position on tougher regulations regarding the sale of e-cigarettes and vapour products to minors; and,

**THAT** the resolution be brought back to Council for endorsement.

## **11. ADJOURNMENT OF THE COMMITTEE OF THE WHOLE**

The next Council meeting is scheduled for 6:00 p.m., Tuesday, May 28, 2019.

The meeting adjourned at 7:16 p.m.

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COUNCILLOR

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LEGISLATIVE SERVICES MANAGER