



COUNCIL REPORT
Corporate Services
For the October 8, 2019 Council Meeting

DATE: September 19, 2019
TO: Paul Gipps, CAO
FROM: Shelley Schnitzler, Legislative Services Manager
RE: Council Meeting Schedule - 2020

RECOMMENDED MOTION:

THAT Council approve the 2020 City of West Kelowna Council Meeting Schedule.

RATIONALE:

In accordance with the *Community Charter* and Council's Procedure Bylaw, a schedule of Council meeting dates, times and location(s) must be made available to the public at least once a year.

LEGISLATIVE REQUIREMENTS:

Section 127 of the *Community Charter* and Council's Procedure Bylaw No. 258.

BACKGROUND:

Section 127 of the *Community Charter* and Council's Procedure Bylaw No. 258 require that Council must:

- (a) Make available to the public, a schedule of the date, time and place of regular Council meetings; and
- (b) Give notice of the availability of the schedule in accordance with Section 94 [public notice] at least once a year.

Council's Procedure Bylaw also requires that when a Council meeting falls on a statutory holiday or occurs during a week in which SILGA, FCM, or UBCM annual conferences are held, the meeting will be held on an alternate Tuesday. For 2020, alternate dates are provided for the first and second regular meetings in April due to SILGA, and the second regular meeting in September due to UBCM.

ALTERNATE MOTION:

- THAT Council approve the 2020 City of West Kelowna Council Meeting Schedule with amendments.

REVIEWED AND APPROVED BY:

Tracey Batten, Deputy CAO/Corporate Officer
Paul Gipps, CAO

Powerpoint: Yes ☐ No ☒

Attachments: 2020 Council Meeting Schedule